



Govt. Degree College, Jammalamadugu

Kadapa, District

Affiliated to Yogi Vemana University,



Document of implementation of e-Governance (Enterprise Resource Planning Document)

Government Degree College implements e-Governance activities in the following areas:

- 1) Administration
- 2) Finance and Accounts
- 3) Student Admission and Support
- 4) Examinations

1) Administration

e-Office: The e-Office aims to support Governance by ushering in more effective and transparent inter and intra-Government processes. The vision of e-Office is to achieve a simplified, responsive, effective and transparent working of all Government Offices. The Open Architecture on which e-Office has been built, makes it a reusable framework and a standard reusable product amenable to replication across the Governments, at the Central, State and District levels. The product brings together the independent functions and systems under a single framework.

Benefits of e-Office:

- Enhance transparency – files can be tracked, and their status is known to all at all times
- Increase accountability – the responsibility of quality and speed of decision making is easier to monitor.
- Assure data security and data integrity.
- Provide a platform for re-inventing and re-engineering the Government.
- Promote innovation by releasing staff energy and time from unproductive procedures.
- Transform the Government work culture and ethics.
- Promote greater collaboration in the workplace and effective knowledge management.

Features of e-Office:



Products of e-office:

e File: Government has been putting great emphasis on improving productivity and its internal processes, increased transparency in the decision making and bring in citizen participation as part of the inclusive Governance in the country. Governance processes are based around creation of files, noting in the file, decision at various levels, and finally issuing decisions as letters and notifications. Any request to the Government goes through an elaborate processing of different stages called workflow.

Knowledge Management System (KMS): The Government have to manage large volumes of documents of various categories. These documents can be Policies, Forms, Acts and Regulations, Circulars, Guidelines and Standards and Manuals. Maintaining a central repository of document helps to have a single repository of documents from where all department/ministry users can access the information.

e Office KMS enables users to create and manage electronic documents that can be viewed, searched and shared. It is also capable of keeping track of the different versions modified by different users (Tracking history). It also contains a dynamic workflow to keep document in various stages.

CAMS: e Office Collaboration and Messaging services helps users to communicate effectively and share information and ideas in real time. The Open architectures of the model enable to integrate the different e Office services. The e Talk pulls all your files, documents, leave, tour together into one place while at the same time updating your status. With the unified communication and collaboration environment, employee can personalize and configure for communicating and collaborating fostering a more connected workplace.

e Leave: e Leave is a simple intuitive workflow based system to apply for leave online, track the status of applied leave, details of leaves taken and balance. Approval of leave is enabled through the automated hierarchical channel of submission and leave is routed to the hierarchy that is pre-defined in the workflow.

The leave rules are configured as per the existing Government manual and leave processing is role based. The system helps to eliminate the paper-based applications and faster and time bound processing. Approving authority can view the leave balance and also leave details of employees prior to approving leave.

e Tour: e Tour is a system that facilitates the efficient management of employee tour programs, from the time of applying for the tour to the final settlement of bills. This system ensures that all tour requests are properly accounted for. Employees can apply for, cancel, approve/reject and view tour records without any hassle and delay of going through the paperwork.

For employees, the system allows to easily view their tour details at any point any time and request tours online. For managers, tour approval no longer involves trails of paperwork. The system provides complete trails of the employee's tour and plans.

SPARROW: Sparrow is an online system based on the comprehensive performance appraisal dossier that is maintained for each member of the Service by the State Government/Central Government. The aim of this system is to facilitate the electronic filling of PAR by officers in a way that is not only user friendly but also allows to fill from anywhere anytime as per their convenience. Similar convenience will be available to the officers at different levels in the workflow hierarchy of filling and submission process. The system is also expected to reduce delays in submission of completely filled APARs.

PIMS: Personnel Information Management System (PIMS) is a workflow-based system for maintaining the details of an employee. The main details of Employee Identity, Skill Sets, Contact Details, Posting & Location, CGHS, Nomination, Service Vol-1 and Vol-2, Loans, Salary Details, HBA, Record Verification Details. PIMS allows users to enter and update the employee personal data and employment records according to the access and role privileges. PIMS stores all the information required from an employee as per the provisions of the Service Book.

A few screenshots of usage of e-office by the college

AQAR Reviewed List | GPTGO - ChatGPT Free combin | SSR Submission | Inbox (9,870) - nakkina pradeep | Cl: Home

eoffice.ap.gov.in/eFileCl/

Tools To Kesch | Unreachable with Lase | memorandum | government order

Search For : ☒ Letters ☐ GOs/Circulars/OMs/Notifications etc.

Language: English

Back

Letter Details

Reference No.: 2504757
 Letter Number & Date : N/A

Letter Received Date : 01/05/2019
 Subject : Sri Nakkina V L Durga Pradeep Lect in P Science SCNR GDV PDTR cdp Dt Joliining report sub reg

Sender Details : G Shekar, S C NR BGDC PDTR CDP
 File Number :

Current Status : Under Process

Movement Details

S.No	Sent By	Sent On	Sent To	File Number
1	HANUMAYAMMA GHANTA,EHE03-Collegiate Education,REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION, KADAPA	13/08/2019 03:57:30	GOPALA BHAGYA LAKSHMI BANGARU,EHE03-Collegiate Education,REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION, KADAPA	
2	DEVA DANAM MESA,EHE03-Collegiate Education,REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION, KADAPA	01/05/2019 01:39:52	HANUMAYAMMA GHANTA,EHE03-Collegiate Education,REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION, KADAPA	

Dispatch Details

S.No	Type	Sent By	Sent On	Sent To
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Designed and maintained by National Informatics Centre (NIC) Government of India.

Type here to search

31°C Mostly cloudy

ENG 11:39 AM
IN 6/22/2023

Submission of Medical Reimbursement Proposal through EHS Portal

assessmentonline.naac.gov.in/store x Medical Reimbursement x +

https://www.ehs.ap.gov.in/EHSAP/loginAction.do?actionFlag=reloadCRHomePage&isTracker=Y

Medical Reimbursement

User Name : N Pradeep VL DURGA PRADEEP NAKKINA
Designation : Employee

Registrations

Back

Online Medical Reimbursement Reference Id is - APMR00199455/21

Employee Details

Emp Type	Emp Id	Name	Email
Employee	1254121	N Pradeep VL DURGA PRADEEP NAKKINA	nakkina.pradeep@gmail.com
Mobile Number	Employee Designation	Place of work *	Place of District *
8074018521	lecturer	PRODDATUR	KADAPA

Address Details

Residential Address:

House No	Sreet	State	District
5-127	2	ANDHRA PRADESH	YSR KADAPA

Villana

Employees Health Scheme © 2013 All Rights reserved. Dr.YSR Aarogyasri Health Care Trust

31°C Mostly cloudy 11:44 AM 6/22/2023

2) Finance and Accounts

CFMS Overview:

Comprehensive Financial Management System (CFMS) is an enterprise level application, being designed, developed and implemented by Andhra Pradesh Centre for Financial Systems and Services (APCFSS) on behalf of the Finance Department, on the SAP S4 HANA platform. The broad outcomes envisaged from the implementation of the CFMS project include a 'Single Source of Truth' across the Enterprise (i.e. the State) accessible by all the stakeholders of the system, real time information availability, facilitate agility in decision

making, speed and certainty of service delivery, convenience to all the Stakeholders, minimal reconciliations and improved financial discipline in the State.

The Key Objectives of CFMS are:

- Enterprise wide approach implies that the CFMS solution would be based on a holistic approach breaking the departmental barriers/ information silos to facilitate informed decision making considering the comprehensive view of state of affairs.
- Effectiveness is doing the RIGHT things and in the context of the CFMS solution it connotes result-orientation, prioritization and optimum resource utilization, control and monitoring, timeliness and policy support.
- Efficiency is doing things RIGHT and in the context of the CFMS solution it connotes speed, accuracy, consistency and reliability, minimum manual interface and return on investment
- Accountability refers to stakeholders taking ownership for their actions and decisions across the value chain.
- Transparency refers to timely and accurate dissemination and disclosure of information, data and decision process to the concerned stakeholders.
- Stakeholder convenience implies that the stakeholders (ministries, departments, auditors, employees, pensioners, citizens, suppliers, contractors, parties, etc.) perceive benefits in using the system.
- Sustainability of the system in the long and short term.

SCOPE

Based on the envisaged vision and objectives, the overall scope is classified into 7 broad key process areas (KPA) - Budget Management, Revenue Management, Expenditure Management, Debt & Investment Management; Human Resources Management and Ways & Means Management. Based on this classification, high level and granular level objectives and sub-objectives identified in each of these KPAs are:

1. Improved capability of Planning and Budget Management through a collaborative approach between various divisions of the FD and other State government departments ensuring reduced budget preparation and distribution cycle time with the latest of current year's data being considered to project for the next year; availability of real time decision support system for budgetary control and monitoring; reduction in repetitive and unproductive work including reduction in use of paper; and control on over draws/ fraudulent draws.
2. Improved Revenue Management by developing a seamless system of capturing and monitoring (at an enterprise wide level) revenue targets, collections/refunds and realization on a real time basis enabling greater control over misclassification and strengthening revenue collection mechanism by introducing easier means of payments (e-receipts) to Government, widespread reach and minimal reconciliation by ensuring single source of information.
3. Improved Expenditure Management that would include:
 - o Real-time monitoring of all the payments with monthly/ quarterly/annual budgets;
 - o 100% budget control without causing any hardship to stakeholders;
 - o Single source of truth with respect to expenditure;
 - o Reduction of paper/ manual work;
 - o Greater control over misclassification;
 - o Workflow automation with a provision to monitor physical target with financial progress;
 - o Allocation of responsibility of expenditure control at the department level;
 - o Streamlined flow of bills ensuring evenly distributed work load across all periods;
 - o Reduced tedium/ hardships in presentation/ realization of bills at the DDO level;
 - o Focused pre-audit on large expenditure; and

- o Advanced authentication procedures using Adhaar based Bio-metrics and digital signature services;
 - o Adequate system of monitoring of PD accounts
4. Improved Accounts Management that would include:
- o Single source of information meeting analytical requirements of all the stakeholders;
 - o FD to have all possible information on State Accounts from its own sources;
 - o Minimal reconciliations amongst AG, Treasuries, State Government Departments., Banks etc.;
 - o Real time availability of accounts – ensuring speedy finalization of monthly and annual accounts;
 - o Exception / risk based audit and inspections and monitoring of draft audit paras enabling timely and effective audit;
 - o Reduction of paper/ manual work; and
 - o Making available employee related debit and credit information through multiple delivery channels
5. Improved Debt and Investment Management that would enable availability of complete information on a real time basis on debt, loans, investment and guarantees outstanding at the State/ Department/ subordinate offices and PSE level including complete life cycle management of debt/ loans, guarantees and investments.
6. Improved Human Resources Management that would allow real time view into the employees of various categories and facilitate their hire to retire life cycle event management; pension management and processing of payroll.
7. Improved Ways & Means Management that would include real time decision support mechanism to key functionaries of the FD including a system enabling cash flow projections and management mechanism and minimal/ timely-reconciliations.

The screenshot displays the SAP Bill Lifecycle Management (BLM) interface. The browser address bar shows the URL: `prdcfms.apcfss.in:44300/sap/bc/ui5/ui2/ushell/shells/abap/FioriLaunchpad.html?sap-client=350&sap-language=EN#CFMS-FLM&/myscreen`. The page title is "Bill Lifecycle Management (BLM)" with the user "BALA NARAYANAMMA P".

The main menu includes: BASIC INFORMATION, POST/INDIVIDUAL DETAILS, INVOICE/ORDER DETAILS, BENEFICIARY DETAILS, CHECKLIST, WORKFLOW, and NOTES AND DOCUMENTS. The "Overview" section is active, showing the following details:

- DDO Code:** 12040304001 (GOVT DEGREE COLLEGE JAMMA...)
- District:** 83 (YSR at Kadapa)
- Treasury Office:** 8304 (STO - Jammalahadugu)
- Created By:** 14323856
- Created On:** 13.12.2024 10:17:15
- Bill Subject:** (Empty field)
- Bill Note:** (Link icon)

The "Bill Details" section shows:

- Sub Types:** Individual Contract Employees (301)
- Head of Account:** 2202031030007300301VN
- Org Unit:** 20072215 (GOVT DEGREE COLLEGE JAMMA)
- Drawal Mode:** 111 (Regular Bill)
- Available Budget:** 0.00 (INR)
- Gross Amount:** (Empty field) (INR)
- Total Deduction:** (Empty field) (INR)
- Net Amount:** 0.00 (INR)
- Budget Control:** 0

The bottom of the screen shows the Windows taskbar with the date and time: 10:17 AM, 12/13/2024, and weather: 30°C Mostly cloudy.

SERVICES PROVIDED BY CFMS

The identified services under the Comprehensive Financial Management System (CFMS) are broadly categorized amongst the Government to Government (G2G), Government to Citizen (G2C), Government to Employee (G2E) and Government to Business (G2B) areas to cover the broad gamut of Government and its stakeholders.

GOVERNMENT TO GOVERNMENT (G2G)

Finance Department

Faster and efficient Budget Preparation to Budget Distribution cycle. Effective collection, recording, accounting and optimal utilization of state finances. Strengthened coordination with other departments for Disbursement from budget, Bill processing and approvals, PD account maintenance and Revenue collection analytics. Enhanced treasury support functions. Active communication with external stakeholders such as GSTN, RBI, Payment Gateway, Agency Banks and AG Office. Easy and user friendly maintenance of fund centers, HOAs and financial year guidelines.

Heads of the Department

Budget Allocation requests, Budget Distribution sanctions and approvals. Enhanced ways of budget re-distribution, additions, re-appropriation and surrenders. Online integration with external systems and users such as AG, Banks, RBI, GSTN etc. Enhanced monitoring and control of the finances allocated to SCO and DDO offices.

Treasuries

Seamless and automated Budget control mechanisms using BAC (Budget availability Check) at various bill life-cycle stages. Online Bill submission, processing, tracking and payments including enhanced Refund management process. Online Payment process & accounting including scroll from RBI e-Kuber platform. Enterprise level automated reconciliation, error resolution & reporting of both payments and receipts. Controlled and centralized payroll as well as payment system. Enhanced interface with AG office for synchronized reporting and audits. Granular level reporting using advanced analytics systems. Real-time Receipts and Expenditure information using advanced analytics.

Drawing and Disbursement Officers (DDOs)

Real time budget updates, Online Bill submission, tracking and payment. Online receipts.

RBI

Faster credit of receipts to states account. Timely and accurate scrolls of online payments and receipts. Error free reconciliation systems and processes.

AG

Direct and seamless accessibility to the data/information. Rapid and focused audit processes. Synchronized control over financial reporting by Treasury & Finance department. Paperless interactions between State and AG office.

GSTN

Regular updates of GST collections for the state using synchronized interfacing methods. End of the day reconciliations and automated error resolution procedures including exchange between RBI, GSTN and CFMS. Layered authentication for secure modes of communication between the systems.

GOVERNMENT TO CITIZEN (G2C)

Citizen (Service Requirement)

Challan payments/refunds using manual and online payment gateway methods (Debit or Credit card/Net banking etc.). Challan/Payment Status check. SMS status and acknowledgments of payments or refunds. Enhanced user interface including mobile platforms.

Social Security Pensioners

Enhanced Social benefits delivery. Direct & real-time benefit transfer to the individuals after a multi-layered authorization. Adhaar based Biometrics. Digital Signatures.

Taxpayers

Enhanced Social benefits delivery. Direct & real-time benefit transfer to the individuals after a multi-layered authorization. Adhaar based Biometrics. Digital Signatures.

GOVERNMENT TO CITIZEN (G2C)

Businesses/Service Providers

Multiple payment gateway options to provide ease of doing to the citizens. This will ensure all modes of payment acceptance such as Net banking, Debit card, Credit card etc.

Banks

Daily e-scrolls with synchronized interfacing.

Unique reference id based exchange of data for easier reconciliation between Banks, Payment Gateway(s) and RBI.

GOVERNMENT TO EMPLOYEES (G2E)

Employees

Self-service for maintenance of employee information e.g. Name, Address, PAN, Adhaar etc. Online creation of employee challans for Loan repayments and other payments towards government.

Retirees

Challan payments/refunds using manual and online payment gateway methods (Debit or Credit card/Net banking etc.). Challan/Payment Status check. SMS status and acknowledgements of payments or refunds. Enhanced user interface including mobile platforms.

A few screenshots of CFMS usage by the college faculty and staff

Status	Name	Next Activity	Sent To	Sent On	Sent Time
	2023-841188	Auditor	SENIOR ACCOUNTANT (A2)	22.06.2023	11:31:13
	BUDGET-2023-24 INTERNET CHARGES UNDER 130/138 1ST QUARTER UTILIZE PAYMENT FOR TH	Auditor	SENIOR ACCOUNTANT (A1)	14.06.2023	19:41:57
	2023-803594				
	BUDGET-2023-24 Sanction of Consumable Stationary under 130-135 1st Quarter utili	Auditor	SENIOR ACCOUNTANT (A1)	14.06.2023	19:41:09
	2023-801209				
	BUDGET 2023-24 SERVICE POSTAGE STAMPS UNDER 130/131 UTILIZE PAYMENT FOR THE YEA	Auditor	SENIOR ACCOUNTANT (A1)	14.06.2023	19:40:24
	2023-804351				
	2023-777974	Auditor	SENIOR ACCOUNTANT (A1)	12.06.2023	12:13:34
	Guest Faculty Remuneration for the month of May-2023	Auditor	SENIOR ACCOUNTANT (A1)	03.06.2023	22:53:09
	2023-729786				
	Guest faculty remuneration for the month of May 2023.	Auditor	SENIOR ACCOUNTANT (A2)	03.06.2023	16:58:01

Regular Payroll: June-2023

DDO: 12080304001 SCNR GOVT DEGREE COLLEGE PRODDATUR
 HOA: 220203103000701001INVN
 Designation: Select...
 Employee: Select...

Get Data

Download Links: Upload, Download CCA Excel, Download IT Excel, Download Non-Govt Excel, Download EwfSubscription Excel, Download Uniform Allowance Excel

List of Employees

SLNO.	Employee Id	Employee Info	Designation	Earnings	Deductions	Net Pay	Exclude	No.of-Days worked	Action
1	14440304	NARAYANA REDDY GAJJALA BHAVAREDDY	Senior Assistant	1,01,702	6,230	95,472		30	

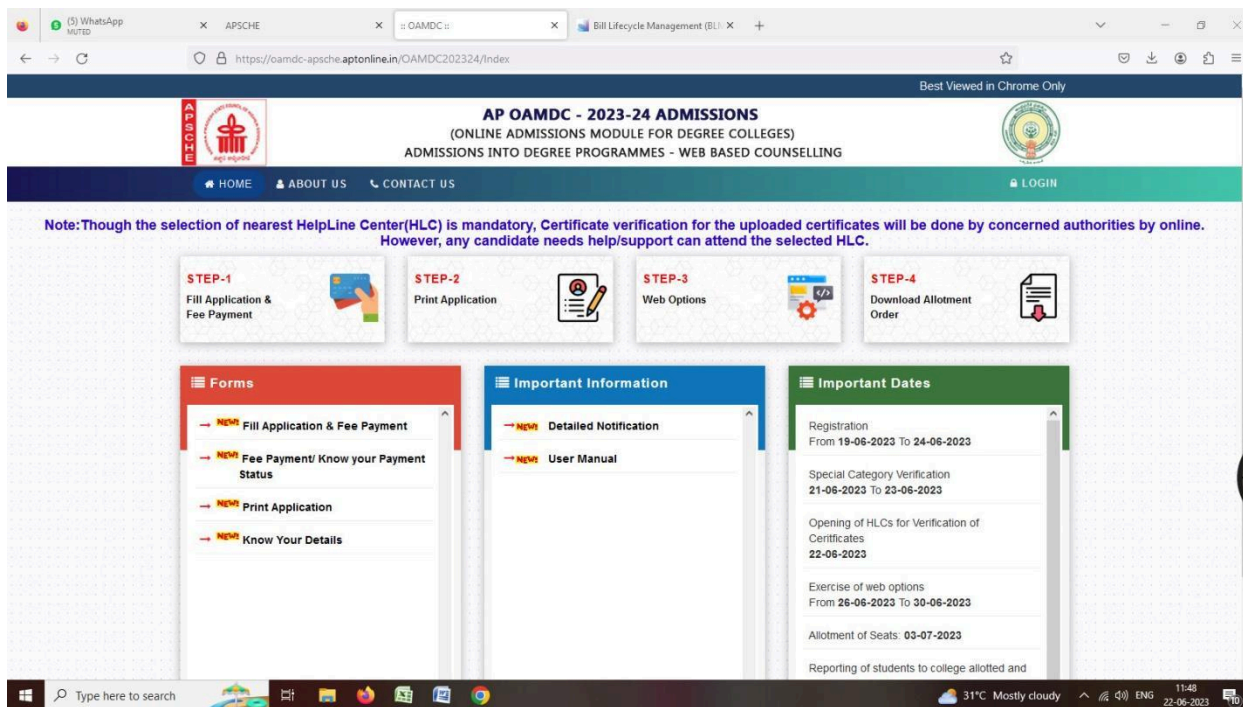
3) Student Admission and Support:

OAMDC

(Online Admissions Module for Degree Colleges by Govt. of Andhra Pradesh)

Online Admissions Module for Degree Colleges (OAMDC) is the Digital solution for seeking admissions into Undergraduate courses offered by the Degree colleges of the State Universities.

The online Admissions caters the need of student community into undergraduate courses in Arts, Science, Social Sciences, Commerce, Management, Computer Applications and Social work etc. including Honours. To all the above mentioned courses in the Government Degree colleges, Government Autonomous Degree colleges, Private Aided Degree Colleges, Private Unaided Degree Colleges and Private Autonomous Degree Colleges (Aided and Unaided) in the state.

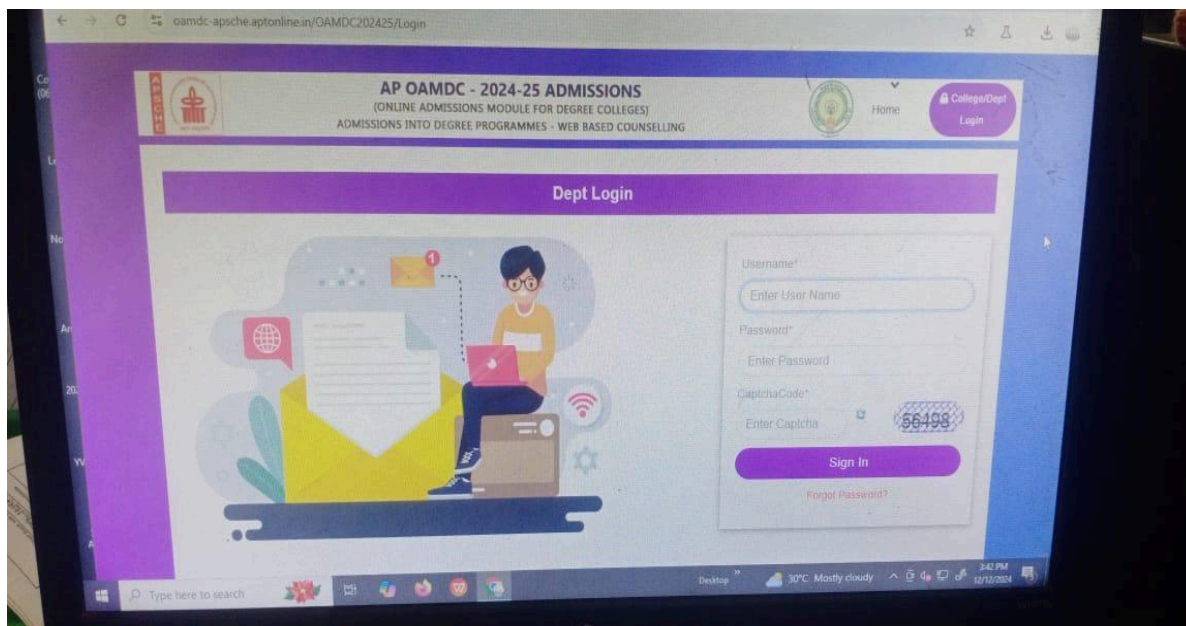
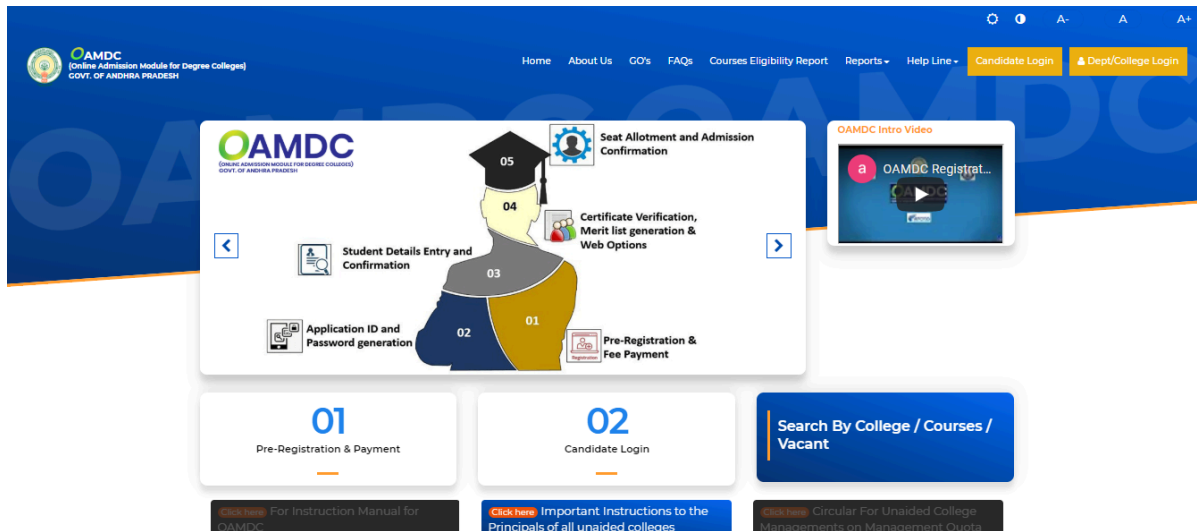


Candidate can Access the OAMDC portal at <https://oamdc.ap.gov.in>

The candidate may either search by College Name, by Course Name, by a click on Search By College/ Courses. Based on search criteria as By Course, in a university region, courses, the college shall be displayed.

Steps that a candidate has to follow in the OAMDC:

- Pre-Registration and Application Fee payment.
- Submission of Application by duly filling all the details that are necessary as per the process and guidelines.
- Verification of the Application at Help Line Centres in the Cases when system directs the Candidate to visit the nearest HLC.br
- Exercising the Web Options and thereby completing the Submission of final Web options
- Allotment of Seat and generation of allotment order

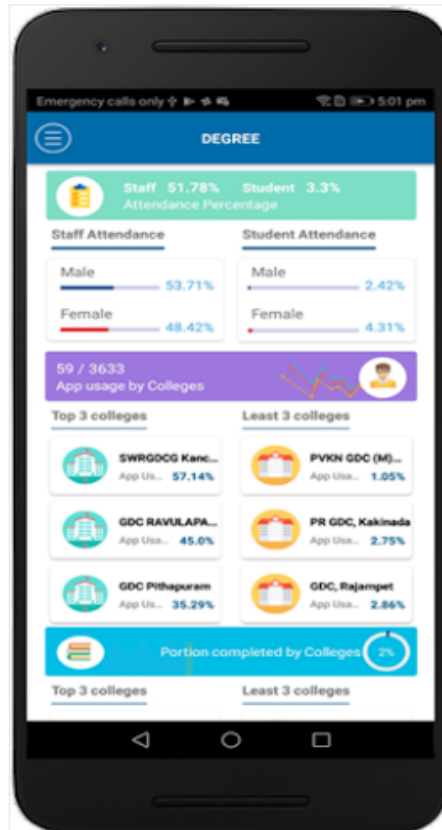
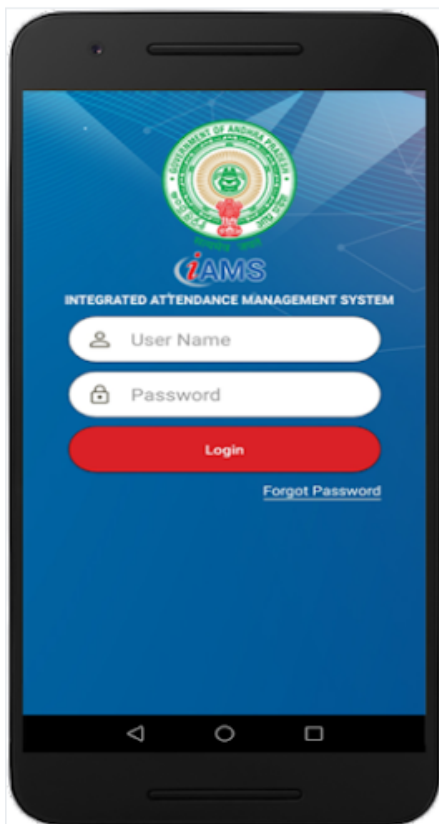


Biometric Attendance

IAMS (Integrated Attendance Management System) tool **developed by iConma with the financial assistance of RUSA.**

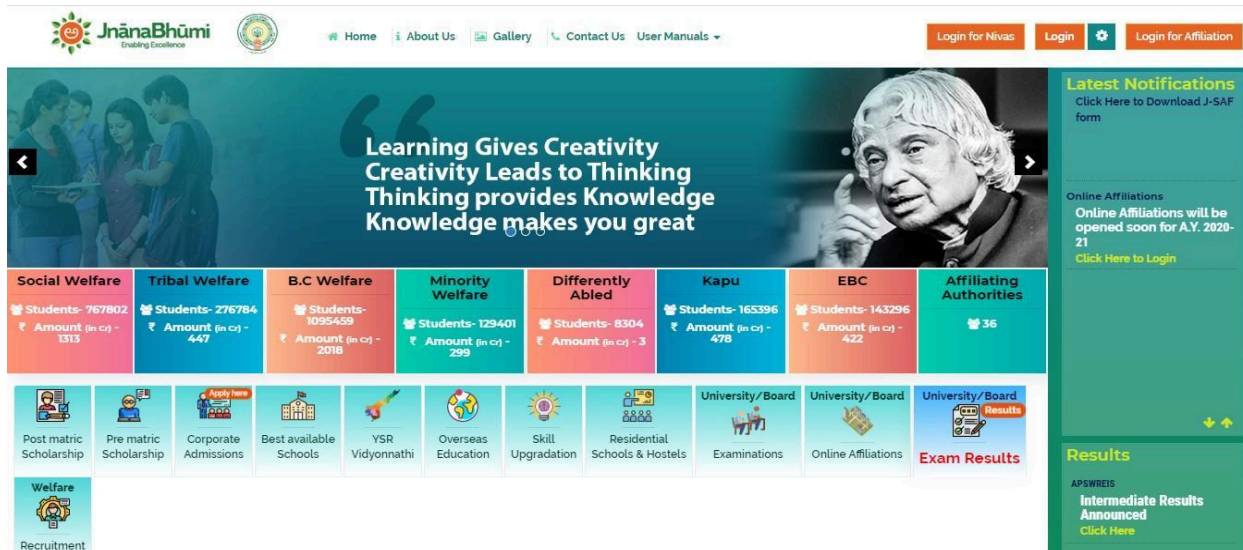
iConma IAMS is a unique comprehensive attendance system designed and developed to meet the requirements of Education departments.

iConma IAMS helps to capture the classroom attendance through mobile app. Based on the attendance captured, It will generate analytics on attendance, Subject coverage by calculating the sessions taken by the staff.



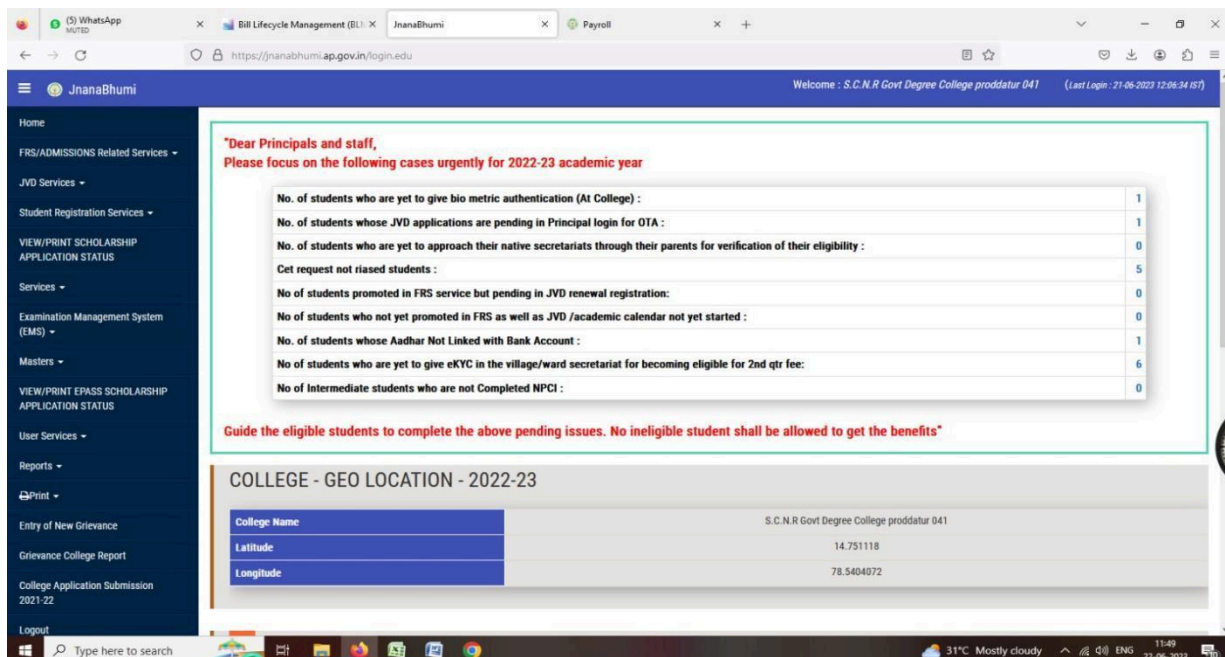
Scholarships: Jnanabhoomi portal by Govt. of Andhra Pradesh

Jnanabhumi is a dedicated online portal of Government of Andhra Pradesh for the implementation of various scholarship schemes offered by different government departments. Launched in the year 2017, it is a digital platform with the help of which the state government implements and disburses its Pre-Matric, Post-Matric and other scholarship schemes. Earlier, these schemes were implemented through the AP ePass portal. The students who are domicile of Andhra Pradesh state and belong to SC, ST, BC, Minorities, Kapu, EBC, differently-abled communities can avail benefits under these schemes.



The Jnanabhumi home page features a header with the logo, navigation links (Home, About Us, Gallery, Contact Us, User Manuals), and login options for Nivas, general users, and Affiliations. A central banner displays a quote: "Learning Gives Creativity, Creativity Leads to Thinking, Thinking provides Knowledge, Knowledge makes you great." Below this, a grid of colored boxes lists various welfare categories with student counts and amounts. A sidebar on the right contains 'Latest Notifications' and 'Online Affiliations' information. At the bottom, a row of icons represents different services like Post matric Scholarship, Pre matric Scholarship, Corporate Admissions, etc.

Category	Students	Amount (in cr)
Social Welfare	767802	1313
Tribal Welfare	276784	447
B.C Welfare	1095458	2018
Minority Welfare	129401	299
Differently Aabled	8304	3
Kapu	165396	478
EBC	143296	422
Affiliating Authorities	36	

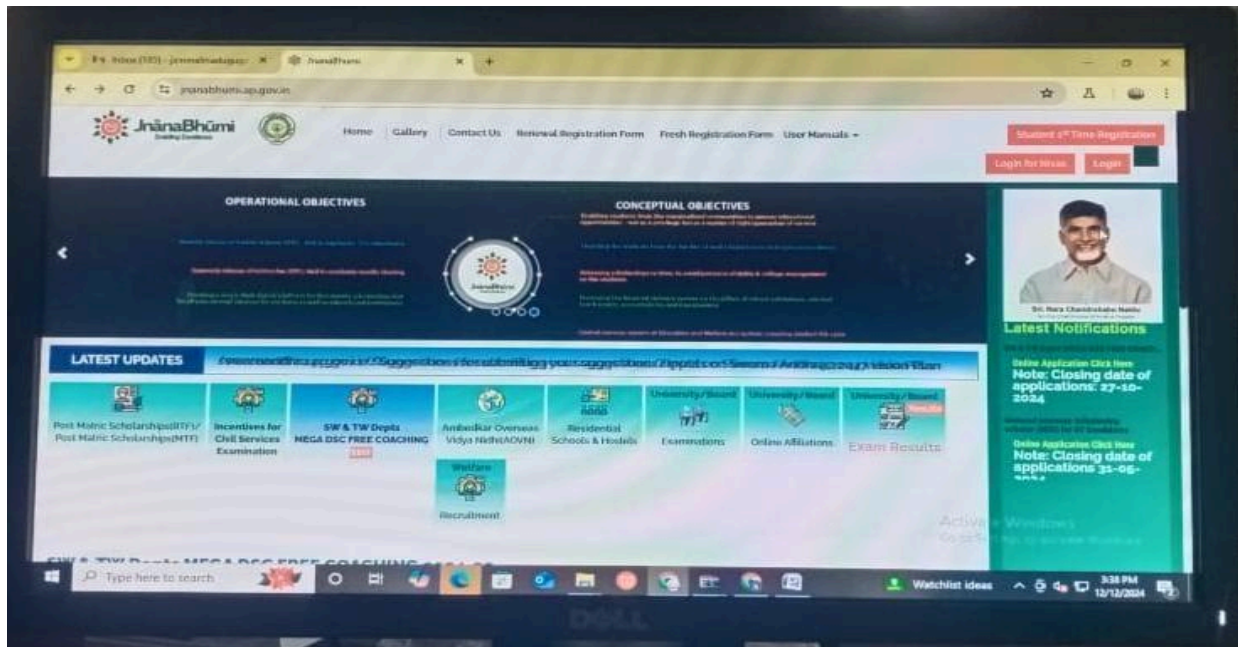


The user dashboard for S.C.N.R Govt Degree College proddatur 041 shows a welcome message and a list of pending issues for the 2022-23 academic year. A table lists these issues with their respective counts. Below the table, a message guides eligible students to complete pending issues. The 'COLLEGE - GEO LOCATION - 2022-23' section displays the college name, latitude, and longitude.

Issue	Count
No. of students who are yet to give bio metric authentication (At College) :	1
No. of students whose JVD applications are pending in Principal login for OTA :	1
No. of students who are yet to approach their native secretariats through their parents for verification of their eligibility :	0
Cet request not rised students :	5
No of students promoted in FRS service but pending in JVD renewal registration:	0
No of students who not yet promoted in FRS as well as JVD /academic calendar not yet started :	0
No. of students whose Aadhar Not Linked with Bank Account :	1
No of students who are yet to give eKYC in the village/ward secretariat for becoming eligible for 2nd qtr fee:	6
No of Intermediate students who are not Completed NPCI :	0

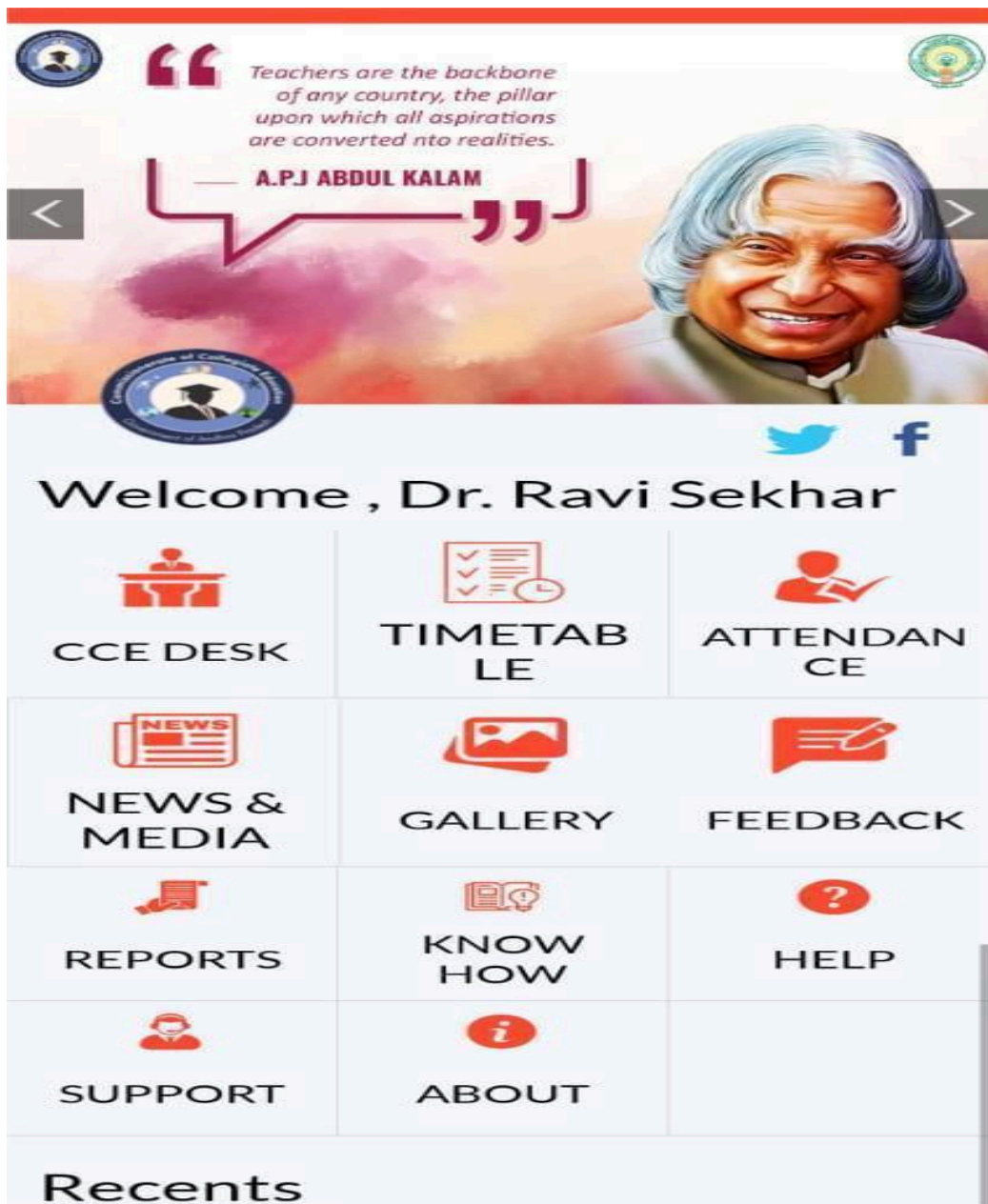
COLLEGE - GEO LOCATION - 2022-23

Field	Value
College Name	S.C.N.R Govt Degree College proddatur 041
Latitude	14.751118
Longitude	78.540472



OLTP (Online Teaching Learning Process) application developed and funded by CCE, Govt. of AP

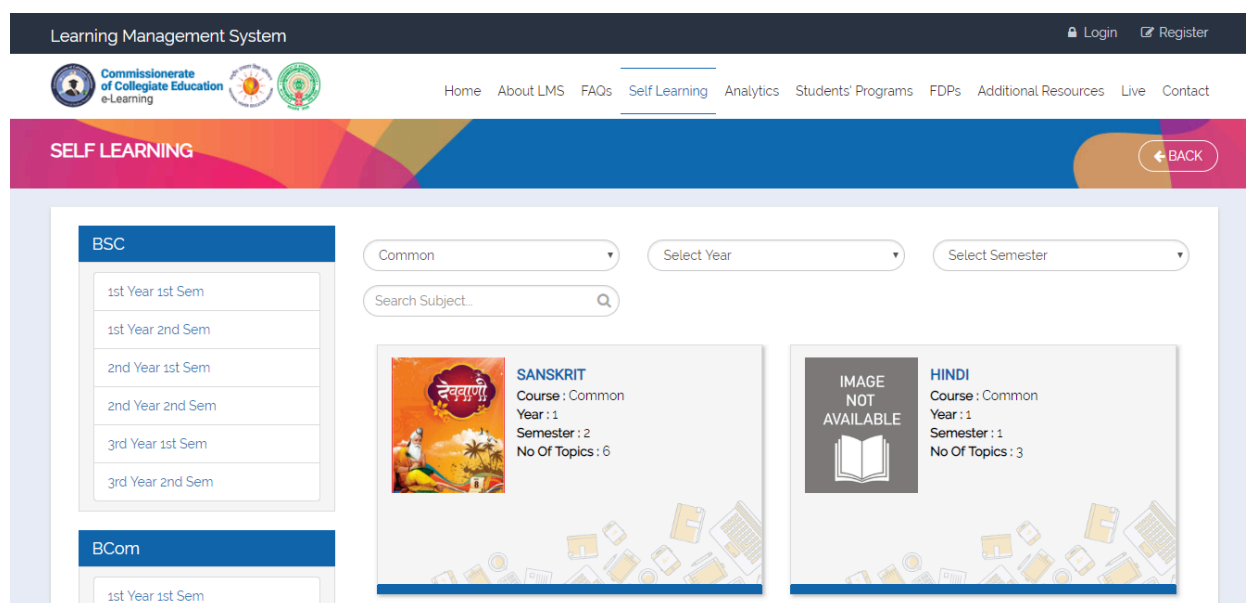
For the implementation of online teaching learning process, an android application is developed by CCE, Govt. of Andhra Pradesh. Using the application, the faculty can post the attendance of classes regularly as per time table of the college. The application helps to maintain accountability and credibility of the lecturers towards teaching learning process.



LMS organized by CCE, Govt. of AP, with the name of Bharatpadhe.

Learning Management System (LMS) is an important initiative of the department introduced to enhance the quality of teaching and promote cooperative learning among students. As an Academic Reform under RUSA, the effort is a step towards realising the Government's vision to transform Andhra Pradesh into a knowledge hub and empower its students with knowledge and skills.

The initiative aims at introducing pedagogy practices that support meaningful education enabling students to think critically, logically and have command over core subjects.



Objectives

- To encourage self learning among students
- To involve students in the ICT based Learning Process
- To change the role of teachers and facilitate learning by innovations, mentoring and counselling.
- To help students become familiar with basics and master the subject.
- To improve employment opportunities in core subjects

Through LMS, teachers utilize various pedagogical practices like video lessons, power point presentations, problem solving tasks, question banks, case studies, projects to promote active learning in students leading to effective transfer of knowledge and skills to students in and outside the classroom. Teachers are encouraged to explore few time-tested and practical pedagogical examples implemented across the world and design pedagogical methods that suit their students to ensure good learning outcomes

Process implemented by the department:

1. The pedagogy development committee for each subject prepared pedagogic strategies for all units in the curriculum
2. Suitable topics for strategies like case studies, assignments, models, project work, class seminar, videos and their open online sources and web links for online learning were listed
3. Student related material was also worked out to help students get a comprehensive view of the subject including the following components under pedagogy kit.
 - i. Handouts with web links for the students giving the overview of the video lesson
 - ii. Power Point Presentation
 - iii. Self Assessment Questions

Additional Pedagogical Benefits: 15 minute Video capsules:

The department has taken every care to help students understand the subject in depth by using video lessons as effective teaching and learning tools. Topics identified for video generation were recorded and hosted on the LMS portal to be accessible to all teachers and students. The video capsules along with the reading material will be accessible to students and teachers through the LMS portal throughout the academic year.

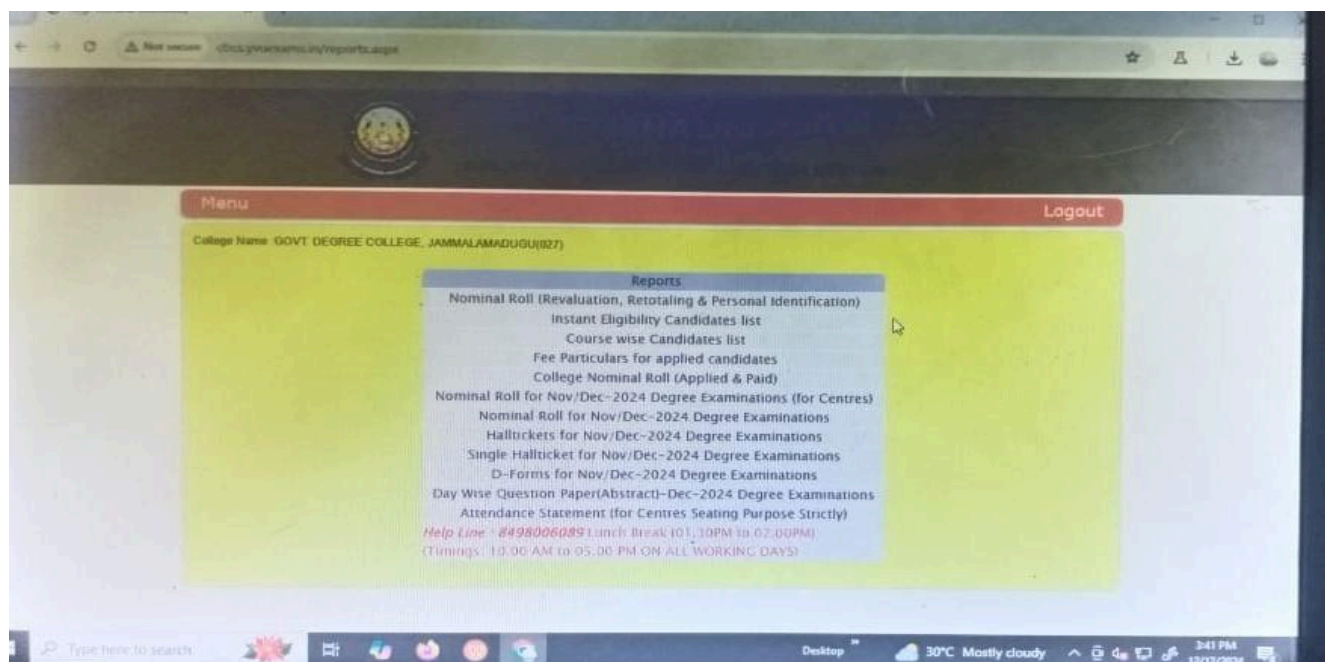
Expected Outcomes:

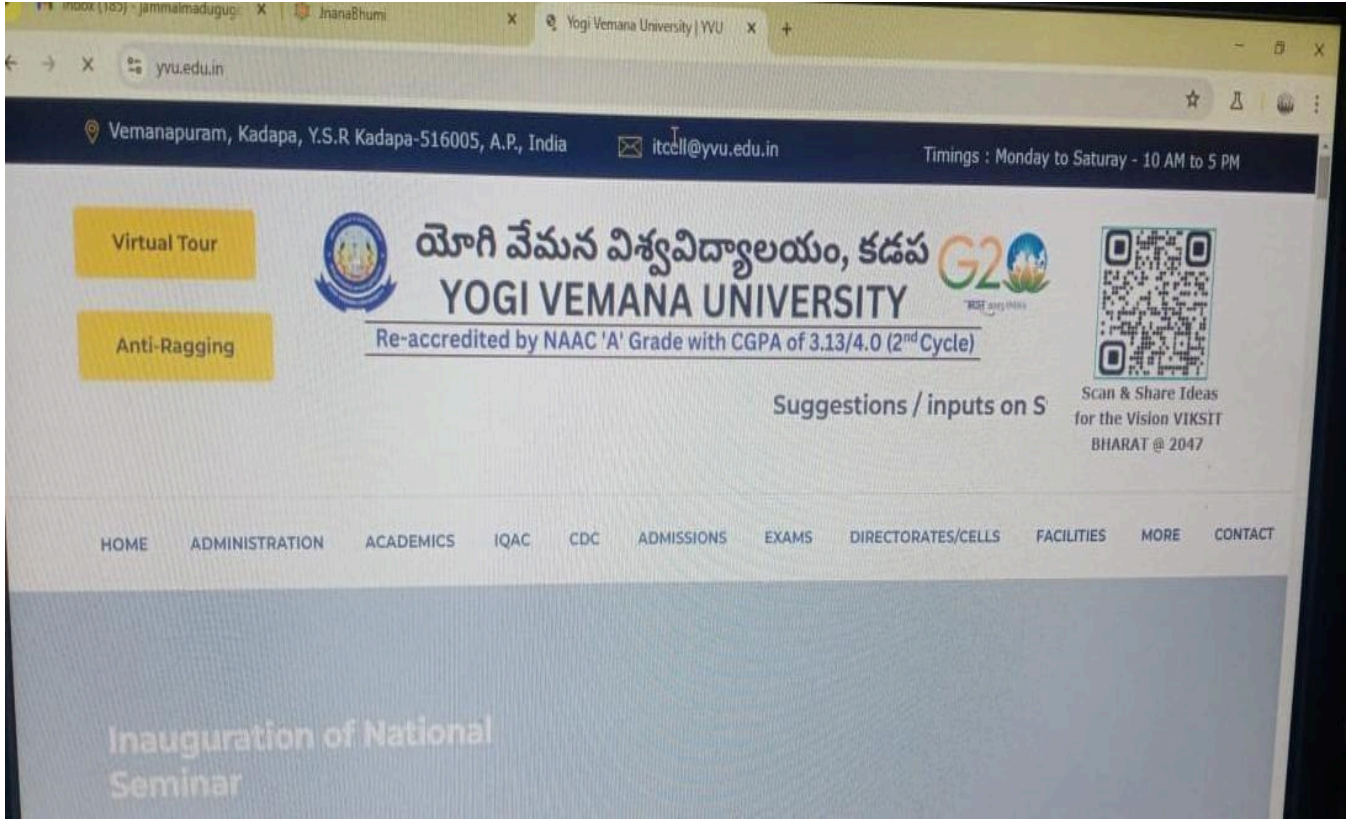
- The initiative will positively impact the teaching learning process in colleges
- Continuous and systematic evaluation of learning will be provided
- Students will orient towards independent learning and creative ventures
- Scope of employment and entrepreneurship in varied sectors is broadened

4) Examinations

Govt Degree College is affiliated to Yogi Vemana University, YSR District, Andhra Pradesh. The examination section of University disseminates exam related information to the students and faculty through the website: <http://cbcs.yvuexams.in/>

Moreover the college also display the exam related information in the college website. Exam cell of the college intimates the schedule of examinations to the students and faculty through the college website. Also, the exam cell makes use of whatsapp group created explicitly for the teaching and non-teaching of college to circulate the important information regarding examinations.





In addition to the college website, the faculty also use whatsapp groups to communicate the exam related information to their respective class students.

**THE ANDHRA PRADESH GAZETTE PART I –
EXTRAORDINARY PUBLISHED BY AUTHORITY**

No. 341

HYDERABAD, MONDAY, JANUARY 27, 1997.

NOTIFICATIONS BY GOVERNMENT

GENERAL ADMINISTRATION DEPARTMENT

(services-D)

ANDHRA PRADESH STATE AND SUBORDINATE SERVICE RULES – Revised

Rules 1996.

(G.O.Ms.No.436, General Administration (Services-D), 15th October, 1996).

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling and in supercession of the Andhra Pradesh State and Subordinate Service Rules, 1962 (Parts I and II) issued in G.O.Ms.No.418, General Administration (Rules) Department, dated 7-3-1962 as amended from time to time, and of all the adhoc rules to the extent they have been incorporated in these rules, the Governor of Andhra Pradesh hereby makes the following rules in respect of the members of the State and Subordinate Services of the Govt., of Andhra Pradesh.

RULES

1. SHORT TITLE, SCOPE AND RELATION TO SPECIAL RULES.

- (a) These Rules may be called the Andhra Pradesh State and Subordinate Service Rules 1996.
- (b) The gazetted and non-gazetted posts under the State Government shall be constituted into various State and Subordinate Services and they shall be governed by the State and Subordinate Service Rules (General Rules) and the Special Rules as well as adhoc rules issued by the Government.
- (c) These rules shall apply to the State and Subordinate Services and to the holders of posts, whether temporary or permanent included in any State or Subordinate Service except to the extent otherwise expressly provided.

- (i) by or under any law for the time being in force;

- (ii) in respect of holders of any post, appointed by contract or agreement subsisting between such holders and the State Government.
- (d) Relation to Special Rules: If any provisions in these rules are repugnant to the provisions in the special rules applicable to any particular service in regard to any specific matter, the latter shall, in respect of such service and such specific matter, prevail over the provisions in these rules.

2. DEFINITIONS:

In these rules, unless there is anything repugnant in the subject or context.

(1) Adhoc Rules:- “Adhoc rules” means rules issued to govern:

- (i) a temporary post in a Service, Class Category which is not covered by any Special Rules; or
- (ii) all or some of the services in regard to issues of common applicability of all such services.

(2) Appointed to a Service:- A person is said to be “appointed to a service” when, in accordance with these rules, except under rule 10 and in accordance with the Special Rules of adhoc rules applicable to such service he discharges for the first time, the duties of a post borne on the cadre of such service or commences the probation, instruction or training prescribed for members thereof.

Explanation: The appointment of a person holding a post borne on the cadre of one service to hold additional charge of a post borne on the cadre of another service or same service or to discharge the current duties thereof does not amount to appointment to the latter service or post in the same service, as the case may be.

(3) Approved candidate: “Approved candidate” means a candidate whose name appears in an authoritative list of candidates approved for appointment to any service class or category.

(4) Approved probationer: “Approved probationer” in a service, class or category means a member of that service, class or category who has satisfactorily completed his probation in such service, class or category.

(5) Appointment or Recruitment by transfer: A candidate is said to be appointed or recruited by transfer to a service:-

(a) if, at the time of first appointment thereto he is an approved probationer in the Andhra Pradesh High Court Service or A.P.Legislature Service or in any other service, the rules for which prescribed a period of probation for members thereof; or

(b) In case at the time of his first appointment thereto he is the holder of a post which has been included in another service but for which no probation has been prescribed, if he has put in that post, satisfactory service for a total period of two years on duty within a continuous period of three years.

(6) Armed Forces of the Union:- “Armed Forces of the Union” means the Army, Naval or Air Force of the Union.

(7) Backward Classes: “Backward Classes” mean the communities mentioned in Part-C of Schedule-I.

(8) Cadre: “Cadre” means the posts in various classes, categories and grades in a service.

(9) Commission:- “Commission” means the Andhra Pradesh Public Service Commission.

(10) Confirmed Member:- “Confirmed Member” means a member of a service who has been confirmed in a service under the State Government in accordance with rule 21.

(11) Date of Regular Appointment: “Date of regular appointment” means the date of commencement of probation, i.e., the date from which the service rendered by a person after appointment to a service class or category counts for probation.

(12) Departmental Promotion Committee:- Departmental Promotion Committee means a Committee constituted to advise the appointing authority in regard to the persons to be included in the panel for being appointed by promotion or by transfer to a selection post not within the purview of the Commission.

Provided that the Departmental Promotion Committee may be required to prepare adhoc panels also for appointment to any service by promotion or by transfer even on temporary basis.

(12-A) Screening Committee:- “Screening Committee” means a Committee constituted by Government to recommend the names for inclusion in the panel to the second level Gazetted Posts which are within the purview of the Andhra Pradesh Public Service Commission: and also to indicate the order in which the persons concerned should be included in the panel. The list of persons so prepared by the said Committee shall be forwarded to the Commission for its concurrence, by the concurrence authority.

(13) Discharge of a probationer:- “Discharge of a probationer” means, in case of probationer is confirmed or is an approved probationer or probationer of another service, class or category or is an approved probationer or probationer of another post in the same service, reverting him to such service, class or category and every other case, dispensing with his service.

(14) Duty: A person is said to be “on duty” as a member of a service”

- (a) When he is performing the duties of a post borne on the cadre of such service or is undergoing the probation, instruction or training prescribed for such service, or is deputed by the competent authority for higher studies or for undergoing training in India or abroad; or
- (b) When he is on joining time; or
- (c) When he is absent from duty during vacation or authorized holidays or on casual leave taken in accordance with instructions regulating such leave, issued by the State Government, having been on duty immediately before and immediately after such absence; or
- (d) When he is absent from duty during the period of training for courses of instruction and the period spent in camps as a member of the Auxiliary Air Force and also during the period spent for interview or for attending medical examination at the time of recruitment or commissioning; or
- (e) When he is absent from duty during the period of training including the period spent in transit as a member of the Indian Fleet Reserve or as a Reservist of the Army or Air Force (excluding the Reserve Officers); or
- (f) When he is absent from duty during the period of training in the Territorial Army including the period spent in transit for undergoing annual training in the said army; or
- (g) When he is absent from duty as a member of Air Defence Reserve, when called upon for service in the aid of the Civil power or for Air Force Service or during the period of annual training exceeding one month in the case of permanent and temporary Government servant and person on work-charged establishments during the period of training in Air Defence Reserve of Air Force Service in the case of probationers; or
- (h) When he is absent from duty for service in the N.C.C. or during the period of training including the period spent in transit thereof.

Explanation: Participation of a Government Servant in the ceremonial parade on special occasions like the Territorial Army Day, Republic Day, visit of a Minister and the like in his capacity as a member of the Air Defence Reserve shall be treated as part of his training: or

- (i) When he is absent from duty to attend the annual day celebrations of the Home Guards Organisation or when called upon for duty in times of emergency as a member of the Home Guards Organisation.

(15) Direct Recruitment: A candidate is said to be recruited direct to a post, class or category in a service, in case his first appointment thereto is made otherwise than by the following methods:-

- I. by promotion from a lower post, category or class in that service or from a lower grade of any such post, category or class, or
- II. By transfer from any other class of that service, or
- III. By appointment by transfer from any other service, or
- IV. By re-employment of a person in case he had retired from service of Government prior to such appointment, or
- V. By appointment by agreement or contract.

(16) Ex-Servicemen: "Ex-Servicemen" means a person who has served in any rank (whether as a combatant or as a non-combatant) in Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Research Engineering Force, Lok-Sahayak, Sena and the para-military forces i.e. Border Security Force, Central Reserve Police Force, Indo- Tibetan Border Police, Central Industrial Security Force, Central Secretariat Security Force, Assam Rifles and Railway protection Force and

- I. who has retired from such service after earning his / her pension; or
- II. who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- III. who has been released, otherwise than on his own request, from such service as a result of reduction in establishment or
- IV. who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct, inefficiency and has been given a gratuity and includes personnel of the Territorial Army of the following categories; namely:-
 - (a) pension holders for continuous embodied services;
 - (b) person with disability attributable to military service; and
 - (c) gallantry award winners.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of ex-servicemen, may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

(17) General Rules: “General Rules” means the Andhra Pradesh State and Subordinate Service Rules.

(18) Member of a Service: “Member of a Service” means a person who has been appointed to that service and who has not retired or resigned, or who has not been removed or dismissed, or substantively transferred or reduced to another service, or who has not been discharged otherwise than for want of a vacancy. He may be a probationer, an approved probationer or confirmed member of that service.

(19) Meritorious Sportsman:- “Meritorious Sportsman” means a sportsman who has represented the State or the Country in a national or international competition or Universities in the Inter-University tournaments conducted by the Inter-University Boards or the State School team in the national sports / games for schools conducted by the All India School Games Federation in any of the games, sports, mentioned below: and any other games / sports as may be specified by the Government from time to time:

- (a) Athletics (including Track and Field events)
- (b) Badminton
- (c) Basketball
- (d) Cricket
- (e) Hockey
- (f) Football
- (g) Swimming
- (h) Volleyball
- (i) Table Tennis
- (j) Tennis
- (k) Weightlifting
- (l) Wrestling
- (m) Bosing
- (n) Cycling
- (o) Gymnastics
- (p) Judo
- (q) Rifle shooting
- (r) Kabaddi
- (s) Kho Kho
- (t) Ball Badminton
- (u) Archery

- (v) Equestrian Sports
- (w) Hand Ball
- (x) Rowing
- (y) Chess
- (z) Taek Wondo
- (aa) Carroms

(20) Officiating Appointment:- A person is said to be officiating in a post, if his appointment has been made after his inclusion in the relevant panel, but whose appointment has not been regularized.

(21) Panel: "Panel" means the authoritative list of candidates approved for regular appointment to any service, class or category drawn up by the Commission or by the Government or by the appointing authority concerned, but does not include the panel or list prepared for temporary appointment by the appointing authority pending preparation of a panel for regular appointment in accordance with the rules.

(22) Physically handicapped person: "Physically handicapped person" means a person who is blind, deaf or orthopaedically handicapped.

Explanation: A person is said to be

- (I) blind, if he is suffering from total absence of sight or visual acuity not exceeding 3-60 or 10/200 (snellen) in the better eye with correcting lenses:
- (II) deaf, if his sense of hearing is fully non-functional for the ordinary purposes of life:
- (III) orthopaedically handicapped, if he has a physical defect or deformity which causes so much interference as to significantly impede normal functioning of the bones muscles and joints.

(23) Presidential Orders: "Presidential Orders" wherever it occurs in these rules shall mean the Andhra Pradesh Public Employment (Organisation of Local Cadres and Regulation of Direct Recruitment) Order, 1975 issued by the President of India under Article 371-D of the Constitution of India.

(24) Probation: "Probation" means the period during which a fresh entrant to a service or a person appointed to a higher post for the first time either by promotion within the service or by transfer from any other service, is put on test for determining his fitness to hold the post in a service, class or category.

(25) Probationer:- "Probationer" means a member in a service class or category who has not completed his probation.

(26) Promotion: "Promotion" means the appointment of a member of any category of grade of service or a class of service to a higher category, grade, of such service or such class of service.

(27) Schedule:- "Schedule" means the schedule to these rules.

(28) Scheduled Castes:- "Scheduled Castes" mean the communities mentioned in Part- A of Schedule-I.

Explanation: No person who professes a religion different from Hinduism shall be deemed a member of scheduled caste.

However, Scheduled Caste converts to Buddhism deemed to be Scheduled Caste.

(29) Scheduled Tribes: "Scheduled Tribes" means the communities mentioned in Part B of Schedule-I.

(30) Service: "Service" means a post or a group of posts or categories of posts classified by the State Government as State or Subordinate Service, as the case may be.

Provided that for the purpose of recruitment, probation and transfer, each class included in the Andhra Pradesh General Service and the Andhra Pradesh General Subordinate Service shall be regarded as a separate service.

Note:- Where the context so requires "Service" means the period during which a person holds a post in accordance with these rules, special or Ad-hoc rules except rule 10 or a lien on a post or is a member of a service as above denied.

(31) Special Rules: "Special Rules" mean the rules applicable to each service or class or category of a service, which include adhoc rules applicable to temporary posts in a service, or class or category, which are not covered by the special rules.

Explanation: The words importing either gender in these or special rules shall be taken to include those of the other gender if circumstances so require.

3-(A) CONDITIONS OF SERVICE:- The Fundamental Rules, the rules regulating the Scales of Pay, the Andhra Pradesh Civil Services (Conduct) Rules, Andhra Pradesh Civil Services (CCA) Rules 1991, The Andhra Pradesh Leave Rules, the Andhra Pradesh Government Life Insurance Fund Rules, the Andhra Pradesh Revised Pension Rules and any other Acts, Rules or Regulations enacted, issued or as may be issued by Government or other competent authority, for the time being in force in respect of the Service conditions, shall in so far as they may be applicable and except to the extent expressly provided in these rule, govern members of every service and pensions appointed to any post in any service, whether appointed regularly or on temporary

basis. In the matter of their pay and allowances, leave, leave salary, Life Insurance, Pension and other conditions of Service.

Provided that;

(i) Where any such member has elected to be governed by the provisions of the Civil Services Regulations, those provisions shall apply to him.

(ii) save as otherwise expressly provided in the Special Rules nothing contained in this rule shall affect the operation of the provisions of Article 526 of the Civil Service Regulations or any other rule similar thereto, for the time being in force, relating to the fixation of pay of a member of a service who is in receipt of a military pension, and

(iii) a person appointed in a department performing functions entrusted to him under clause (1) of Article 258 of the Constitution of India shall be governed in the matter of his leave and pension by the rules issued by the Central Government in that behalf;

Provided further that the said rules and regulations shall, in their application to the members of the Secretariat and the staff of the Governor, be construed as if the functions of the State Government under those rules and regulations were the functions of the Governor respectively;

Provided also, that a member of a service of the former Hyderabad Government allotted to the State of Andhra Pradesh, shall continue to be governed by such orders as may be applicable to him in the matter of pay, leave rules, the Andhra Pradesh Government Life Insurance Fund Rules, Pension and Provident Fund.

3-(B) APPLICATION OF RULES:-Any rules made under the proviso to Article 309 of the Constitution of India in respect of any service or any class or category thereof shall be applicable to all persons holding the posts intended to be held by members of that service, class or category on the date on which such rules were made applicable.

Provided that nothing in any such rules shall, unless a contrary intention is expressly indicated therein, operate to deprive any such person of any right of privilege to which he is entitled by or under rule or order made applicable to him prior to the making of such rule.

4. METHOD OF APPOINTMENT:-

(a) Appointment to any service, class or category shall be by one or more of the methods indicated below as may be specified in the Special Rules applicable to the relevant post:-

1. Direct recruitment
2. Recruitment / Appointment by transfer

3. Promotion or
4. Contract / Agreement / Re-employment

(b) Direct Recruitment:- Where the normal method of recruitment to any service, class or category includes direct recruitment, the proportion in which the special rules may require vacancies to be filled by persons recruited direct shall be applicable to all substantive vacancies and direct recruitment shall be made only against the substantive vacancies.

Explanation: (i) For the purpose of this rule, notwithstanding anything contained in these rules or special or adhoc rules, substantive vacancies shall mean all vacancies in the permanent cadre and all vacancies in the posts which have been in existence for more than 5 years.

(ii) The posts earmarked for direct recruitment in the Special Rules / Adhoc Rules shall be filled by direct recruits strictly and not by any other method.

(iii) In respect of posts in the State and Subordinate Service the percentage earmarked for direct recruitment should not fall short of 30%.

(iv) If the special rules specify more than one method of appointment, a provision shall be made in the special rules indicating the cycle or order in which vacancies shall be filled by such different methods of appointments.

(c) Re-allotment of candidates selected by the Public Service Commission:- The reallotment of candidates selected by the Andhra Pradesh Public Service Commission for appointment, from one unit to another unit, either in the same service and district / Zone or in any other service of district / Zone shall be made with the mutual consent of the appointing authorities concerned and with the prior concurrence of the Commission. The order of re-allotment shall be issued by the appointing authority to whose unit the candidate was first allotted by the Commission.

Provided that such re-allotment shall be strictly in conformity with the provisions of the Presidential Order.

5. SELECTION POSTS:- (a) All first appointments to a State Service and all promotions / appointment by transfer in that service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal, by the appointing authority as specified in the sub-rule (a) of rule 7 from the panel of candidates. Such panel shall be prepared as laid down in rule 6 by the appointing authority or any other authority empowered in this behalf.

(b) Non-Selection posts:- No non-gazetted post should be treated as selection post. Promotion and appointment by transfer to higher posts other than those mentioned in sub-rule (a) shall be made in accordance with seniority-cum-fitness, unless.

(i) Such promotion or appointment by transfer of a member has been withheld as a penalty; or

(ii) a member is given special promotion for conspicuous merit and ability.

6. **METHOD OF PREPARATION OF PANELS:-** (a) The panel of approved candidates referred to in sub-rule (a) of rule-5 shall be prepared by the appointing authority or any other authority empowered in this behalf, in consultation with the Departmental Promotion Committee in respect of posts outside the purview of the Andhra Pradesh Public Service Commission and Screening Committee in respect of the posts within the purview of the Andhra Pradesh Public Service Commission to recommend the names to the Commission. The appointing authority shall make appointments of candidates from such panel/list, in the order in which the candidates in such panel are arranged in their order of preference.

(b) The panel of candidates for appointment by transfer to a service or a class of service in any case, where the Commission is not consulted on the suitability of a candidate for such appointment under sub-clause (b) of Clause (3) of Article 320 of the Constitution of India or for promotion, shall be prepared ordinarily during the months of September every year on the basis of estimate of vacancies sent in terms of sub-rule (d). First September of the year shall be reckoned as the qualifying date to determine the eligibility of a candidate for such appointment, which shall cease to be in force on the afternoon of the 31st December of the succeeding year or till the next panel is prepared whichever is earlier and for the purpose of preparing the said panel, the zone of consideration shall be in the ratio of 1:3. The period from 1st September of the year to the 31st August of the succeeding year shall be reckoned for purpose of determining the number of vacancies during the panel.

Provided that if the number of candidates to be included in the panel falls short of the number of vacancies estimated such shortfall shall be made good by considering the claims of the other qualified and eligible candidates, if any, in the seniority list placed immediately below.

Provided further that the panel of candidates so prepared shall be reviewed after a period of six months reckoned from the date of approval of the panel, for the purpose of considering the cases of such other persons whose names were not included in the panel prepared earlier for not passing the prescribed tests or for not having special qualifications prescribed under the rules, if they have subsequently passed those tests or acquired the said qualifications and are otherwise found suitable for inclusion in the panel of the year. No such review of list of approved candidates shall, however, be undertaken where no tests or special qualifications are prescribed under the rules as condition precedent for promotion or appointment by transfer:

Provided also that no panel of candidates need be prepared:

(i) if vacancies are not available for the particular panel period subject to the appointing authority recording a certificate to that effect; or

(ii) where the appointing authority does not consider it necessary.

Provided also that the Government may order preparation of panel of candidates as frequently as may be necessary in exigencies of administration.

(c) The panel of candidates for promotion or appointment by transfer to a service or class of a service, in any case where it is necessary to consult the Commission on the suitability of candidates for such appointment shall be prepared ordinarily in the month of September every year reckoning 1st September of the year as the qualifying date to determine the eligibility of a candidate for such appointment, which shall cease to be in force on the afternoon of the 31st December of the succeeding year or till the next panel is prepared whichever is earlier. The period from first September of the year to 31st August of the succeeding year shall be reckoned for purpose of determining the number of vacancies during the panel.

(d) The panel of candidates under sub rule (b) or sub-rule (c) shall consist of such number of candidates as is equal to the number of vacancies which are estimated to arise on the following basis during the currency of that list::

(i) The existing vacancies, including the vacancies which were not filled up in the previous years for any reason:

(ii) (1) vacancies to arise owing the retirement;

(2) consequential vacancies due to promotion or appointment by transfer.

Provided, that when the number of qualified and eligible candidates to be included in the panel of candidates is less than the number of vacancies estimated to arise during the currency of that list, such number of candidates eligible and found fit only shall be included in the panel irrespective of the number of vacancies.

(e) A panel of candidates shall also be prepared taking into account the vacancies not exceeding 10% of the total estimate of vacancies, ignoring fraction of less than half or 0.5 and rounding of fraction of $\frac{1}{2}$ or more i.e. 0.5 and above to the next nearest number as reserve to fill up the vacancies likely to last for more than 2 months on account of:-

- (i) deputation;
- (ii) training;
- (iii) long leave; or
- (iv) suspension,

Provided also that the candidates kept in reserve in the approved list shall be not less than one, where the estimate of vacancies is five or less than five.

- (f) inclusion of a candidate's name in any panel of candidates for any State Service, class or category shall not confer on him any right for appointment to such service, class or category.
- (g) The following persons shall be considered for inclusion in any panel prepared under sub-rules (b) and (c).
 - (i) Persons who are qualified on the qualifying date including those who had been including in the previous panel of approved candidates but who have not commenced their probation.
 - (ii) Persons who had not possessed the prescribed qualifications at the time of preparation of the previous panel, but who have since acquired such qualification and are qualified as on the qualifying date.
 - (iii) Persons who were qualified but were considered unsuitable for inclusion in the previous panel and who continue to possess the prescribed qualifications.

Explanation:- In considering the inclusion of persons, who had been included in the previous panel but who had not commenced their probation, in the current panel it shall not be necessary to carry forward their names without having regard to their relative merit and ability with reference to the relative merit and ability of other candidates coming up for fresh consideration. If such candidates are included in the current panel it shall not be necessary to arrange them in the same order in which they had been arranged in the previous panel.

(h) Persons included in more than one panel:- Where a candidate's name has been included in different panels of approved candidates for more than one service, the cadre controlling authority of the panel in which the candidate's name is included, should intimate the cadre controlling authority of the other panel of the inclusion of the name of the candidate in the former panel and it shall be the duty of the cadre controlling authority of the parent cadre to intimate the inclusion of the candidate's name to such other cadre controlling authority, if any, in whose panel the same candidate's name had been sponsored for inclusion by the cadre controlling authority, of the parent cadre. The cadre controlling authority of the parent cadre shall require the candidate to initiate the service to which the candidate wishes to be appointed. On receipt of such intimation, the cadre controlling authority of the parent cadre shall inform the other cadre controlling authorities and such candidate's name shall be removed by such cadre controlling authority from the panel or panels of approved candidates for such service or services to which the candidate does not wish to be appointed.

(i) Non Selection Posts:- For non selection posts referred to in sub rule (b) of rule 5 the appointing authority shall prepare a list of eligible employees every year i.e. from first September of the year to 31st August of the succeeding year after considering the record sheet and the qualifications prescribed for the said post in the relevant Special rules for promotion to next higher category of non selection post.

7. APPOINTING AUTHORITY:

State Service: Unless otherwise stated in the Special rules, the Head of the Department shall be the appointing authority in respect of the initial categories of posts in a State Service and the Government shall be the appointing authority for all other posts in the State Service.

8. ELIGIBILITY FOR PROMOTION OR APPOINTMENT BY TRANSFER:

For Appointment to a higher post either by promotion from one category to another with a service or by appointment by transfer from one service to an other service, a member of a service or class of a service, shall have satisfactorily completed his probation in the category from which he is proposed to be promoted or appointed by transfer to such higher post.

9. APPOINTMENT BY AGREEMENT OR CONTRACT:

(a) (i) Notwithstanding anything contained in these rules or special rules it shall be open to the State Government to make appointment to any post in a service class or category, otherwise than in accordance with these rules or special rules and to provide by agreement or contract with the person(s) so appointed, for any of the matters in respect of which, in the opinion of the State Government, special provisions are required to be made and to the extent to which such provisions are made in the agreement or contract, nothing in these rules or the special rules shall apply to any person so appointed in respect of any matter for which the provision is made in the agreement or contract;

Provided that in every agreement or contract made in exercise of the powers conferred by these rules, it shall further be provided that in respect of any matter in which no provision has been made in the agreement or contract, provisions of these rules or special rules relatable to the post shall apply.

(ii) The agreement or contract may inter-alia include provisions in respect of conditions of service, pay and allowances, discipline, contract period of appointment notice period for termination of appointment by either party and other relevant matters.

(iii) The Government may, by order, prescribe the form of such agreement or contract.

(b) A person appointed under sub-rule (a) shall not be regarded as a member of the service, in which the post to which he is appointed, is included and shall not be entitled by reason only of such appointment to any preferential right to any other appointment in that or in any other service.

(10) TEMPORARY APPOINTMENT INCLUDING APPOINTMENTS BY DIRECT RECRUITMENT, RECRUITMENT / APPOINTMENT BY TRANSFER OR BY PROMOTION:

(a) Where it is necessary in the public interest to fill emergently a vacancy in a post borne on the cadre of a service, class or category and if the filling of such vacancy in accordance with the rules is likely to result in undue delay the appointing authority may appointing a person temporarily, otherwise than in accordance with the said rules, either by direct recruitment or by promotion or by appointment by transfer, as may be specified as the method of appointment in respect of the post, in the special rules.

(b) No appointment under sub-rule (a) shall be made of a person who does not possess the qualifications, if any, prescribed for the said service, class or category.

Provided that where, in the exigencies of service and where persons with the prescribed qualifications are not available, a person who may not possess all or some of the prescribed qualifications may be appointed on temporary basis. Every such person who does not possess such qualifications and who has been or is appointed under sub- rule(a) shall be replaced as soon as possible, by a person possessing such qualifications.

(c) A person appointed under sub-rule (a) shall not be regarded as a probationer in such service, class or category or be entitled by reason only of such appointment to any preferential claim to future appointments to such service, class or category.

(d) A person temporarily appointed under sub-rule (a) shall, whether or not he possesses the qualifications prescribed for the service, class or category to which he is appointed, be replaced as soon as possible by the member of the service, who is entitled to the appointment under the rules.

(e) The appointing authority shall have the right to terminate the service of a person who has been appointed under sub-rule (a), at any time, without assigning any reason and without any notice if appointed by direct recruitment revert to a lower category or grade, if promoted, or revert to the post from which such appointment by transfer was made, if appointed by transfer.

(f) A person appointed to any part-time post, created in lieu of a whole time post borne on the cadre of a service, class or category shall not be regarded as a probationer in such service nor shall be entitled by reason only of such appointment to any preferential claim to future appointment to such service, class or category.

(g) No person appointed under sub-rule(a) shall be eligible to an increment in the time scale of pay applicable to him, unless he possess the test, complete the training or acquires the qualifications prescribed in the Special Rules, as a condition for the grant of increment to a member of the service class or category.

(h) The practice of making incharge arrangements on own scale of pay of the incumbent concerned is totally prohibited and whenever filling up of vacant posts is considered expedient in the exigencies of administration, action may be taken to fill the post following the relevant Special / Adhoc Rules, duly placing the proposals before the

DPC/APPSC as the case may be or by making full additional charge arrangements as provided for in the Fundamental Rules.

(i) Temporary posts requiring special qualifications

Notwithstanding anything contained in these rules or special rules, if and when, a temporary post is created as an addition to the cadre of any service, class or category and the holder thereof is required by the State Government to possess any special qualifications, knowledge or experience, any person who possesses such qualifications, knowledge or experience and who is considered to be most suitable person to discharge the duties, of such post may, irrespective of other considerations, be appointed temporarily to that post by the appointing authority; but the person so appointed shall not, by reason only of such appointment, be regarded as a probationer in such-service, class or category nor shall he acquire thereby any preferential right to future appointment to such service, class or category.

11. THE LIMIT FOR JOINING EITHER ON FIRST SELECTION OR ON PROMOTION OR ON APPOINTMENT BY TRANSFER:-

(a) Direct recruitment:- A candidate selected for appointment by direct recruitment either through the Andhra Pradesh Public Service Commission or through any other agency, shall be required by the appointing authority to join in the post for which he has been selected within a period of 45 days taking the date of despatch (by registered post with acknowledgement due) of the appointment order as crucial date for reckoning the time limit. If he does not join the post within the stipulated period of 45 days, the offer of appointment shall be treated as automatically cancelled and the name of the candidate shall be deemed to have been omitted from the list of approved candidates.

(b) Time to join a post on appointment, shall be allowed a joining time of 30 days, other wise than by direct recruitment, shall be allowed a joining time of 30 days from the date of receipt of the order of appointment sent to the candidate by Registered Post with acknowledgement due or by any other means. Where a person fails to join the new post to which he is appointed within the said time limit or evades to join the post by proceeding on leave, he shall forfeit his right of appointment both for the present and in future for the post.

12. QUALIFICATIONS FOR DIRECT RECRUITMENT:

(i) (a) No person shall be eligible for appointment to any service by direct recruitment unless he satisfies the selection authority as well as the appointing authority, that;

(i) he is of sound health, active habits and free from any bodily defect or infirmity rendering him unfit for such service.

(ii) his character and antecedents are such as to qualify him for such service;

(iv) he is a citizen of India;

Provided that no candidate other than a citizen of India may be appointed except with the previous sanction of the State Government and except in accordance with such conditions and restrictions as they may be laid down. Such sanction shall not be accorded unless the State Government are satisfied that sufficient number of citizens of India, who are qualified and suitable are not available.

(v) No person shall be eligible for direct recruitment if he is less than 18 years of age and unless otherwise specified in the special or adhoc rules and if he is more than 28 years of age as on the 1st day of July of the year in which the notification for selection to the relevant post, category or class or a service is made.

Provided that nothing in this sub-rule shall apply for direct recruitment to all the categories and posts in the Andhra Pradesh Police Subordinate Service and in the Andhra Pradesh Special Armed Police Service.

(b) The maximum age limit prescribed in the Special Rules for direct recruitment to a post shall be raised:-

(i) Uniformly by 5 years in the case of candidates belonging to the S.Cs or S.Ts or B.Cs specified in Schedule-I of these rules:

Provided that his age concession in the case of BCs shall not exceed 40 years.

N.B: The age concession in favour of B.Cs will be in force for 10 years from 23rd September, 1990:

(vide G.O.Ms.No.311 G.A.(Ser.D) dt. 24.4.91)

Provided also that in the case of S.Cs and S.Ts., the maximum age limit prescribed for other communities in the Special rules shall be raised uniformly by 10 years for the purpose of limited direct recruitment, subject to the condition that it does not exceed 45 years:

(ii) Uniformly by 10 years in the case of Physically handicapped persons;

N.B.: This concession shall be in force during the period between 28th March, 1967 and 22nd September, 2000.

(vide G.O.Ms.No.311 G.A.(Ser.D) dt. 24.4.91)

(iii) In the case of widows, divorced women and women judicially separated from their husbands, who are not remarried, the maximum age limit for direct recruitment to posts carrying a scale of pay equal to Junior Assistants or less, shall not exceed 40 years in the case of S.Cs and S.Ts candidates and 35 years in the case of others.

(c) When the direct recruitment is to be made to any State or Subordinate Service by examination or Selection:

(i) a person who worked in the armed forces of the Indian Union, shall be allowed to deduct from his age a period of three years in addition to the length of service rendered by him in the armed forces for purposes of the maximum age limit;

(ii) a person who was recruited as a whole-time cadet Corps Instructor on or after the 1st January, 1963 on his discharge from the NCC either before or after the expiry of the initial or extended tenure of his office in NCC having served for a period of not less than six months prior to his release from the NCC shall, subject to the production of a certificate to the effect that he has been released from the NCC be allowed to deduct from his age a period of three years in addition to the length of service rendered by him in the NCC for purposes of maximum age limit;

Provided that the person referred to in sub-rules (i) and (II) above shall, after making the deductions referred on in the sub-rules shall not exceed the maximum age limit prescribed for the post.

(iii) a person already in service of State Government who has been appointed regularly shall be allowed to deduct from his age the length of regular service under the State Government upto a maximum of five years for purposes of the maximum age limit and in the case of a person who has rendered minimum temporary service of six months in the census department (Organisation) of this State and who has been retrenched during 1991 shall be allowed to deduct from his age a period of three years for purpose of computing the maximum age limit.

(2) The minimum General Educational qualifications wherever referred to, in these or special rules shall be the qualifications prescribed in Schedule-II of these rules.

(3) (a) A candidate should possess the academic qualifications and experience including practical experience prescribed, if any, for the post, at the time or on the date on which the selection process commences, for direct recruitment i.e., to say, the first date on which the examination (Written) or where such written examination is not there, the first date on which the interview for selection takes place.

(b) No person shall be eligible for appointment to a post by promotion or appointment by transfer unless he possesses the academic qualifications and technical or other qualification and has passed the departmental and other tests and has satisfactorily completed any course or training prescribed in the special rules as a prerequisite qualification, for the post, to which he is to be appointed by promotion or by transfer.

(4) Disqualification for appointment:-

(a) A candidate shall be disqualified for appointment if he himself or through relations or friends or any others has canvassed or endeavoured to enlist for his candidature

extraneous support, whether from official and non-official sources for appointment to any State or Subordinate Service.

(b) No person who has more than one wife living or who has spouse living, marries in any case, in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment by direct recruitment to any State or Subordinate Service.

(c) No Woman whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment by direct recruitment to any State or Subordinate Service.

(d) No person who has been dismissed from a State or Central Government undertaking or local or other authorities or who has been convicted by a court of law for an offence involving moral turpitude shall be eligible for appointment to any State or Subordinate Service.

13. **LANGUAGE TEST IN TELUGU:** (a) Every person appointed to a service, that within the period of probation, pass the Language test in Telugu, failing which his probation shall be extended and increments in the time scale of pay shall be postponed without cumulative effect till he passes the test.

Provided that a person who was appointed to a service but who has not passed the Language Test in Telugu shall be allowed time to pass the said test upto 31-12-1997 or till the expiry of a total period of 3 years from the date of his appointment whichever is later, by extending the period of probation:

Provided further that a person, who has completed the age of 45 years or who has been on deputation in this State from any other State or from the Government of India, or who being an officer of the erstwhile Government of Hyderabad has passed the language test in Telugu or has been exempted from passing the said test by virtue of his having passed an examination of equivalent standard in that language test under the Hyderabad Regional Language Examination Rules or who is holding a post for which no educational qualification is prescribed for initial recruitment, shall not be required to pass the language test aforesaid:

Provided also that a person who is exempted from passing the language test in telugu on reaching the age of 45 years, but the pay to which such person is entitled to draw after reaching the age of 45 years shall be the pay which he would have been eligible to, without arrears, had the language test in Telugu not been prescribed at all and the increments not postponed.

(b) The standard of the test referred to in sub-rule (a), above shall be a pass in the Second (Class) Language Test in Telugu for holders of the posts for which the educational qualification prescribed is the minimum General Educational Qualification

referred to in the schedule to rule 12(2), or equivalent or higher academic qualification and a pass is the Third Class Language Test in Telugu for all others.

14. **LANGUAGE TEST – EXEMPTION:** (a) A person who has passed the SSC or its equivalent examination or any other higher examination with Telugu as the medium of instructions and examination or with Telugu as one of the subjects, shall be exempted from passing the 2nd class language test in Telugu.

(b) A person who has passed the 7th or 8th Class Examination with Telugu as a subject or medium of instruction shall be exempted from passing the 3rd class Telugu Language Test.

(c) A person who has crossed the age of 45 years.

(d) Other Linguistic qualification:- (i) If in the opinion of an appointing authority, a candidate with an adequate knowledge of a particular language or languages is necessary for holding a specified post in any service, class or category, it may declare that such post, specified post in the declaration, is reserved for a candidate with such knowledge. When such a declaration has been made, the required number of qualified candidates who possess such knowledge shall be selected in preference to those who do not possess it and notwithstanding anything contained in these rules but without prejudice to the rule of reservation of appointments, any such post shall be filled only by a member of the service or an approved candidate who possesses such knowledge.

(ii) The State Government shall have power to declare that any proportion of posts in any service, class or category for which recruitment is made at the same time, shall be filled by candidates with an adequate knowledge of a particular language or languages and when such a declaration has been made, the rule of reservation of appointments shall apply separately in regard to the proportion of posts in respect of which such a declaration has been made.

Explanation:- For the purpose of this rule a candidate will be considered to have adequate knowledge of the particular language, if he has acquired knowledge of that language in the High School or higher courses, or satisfies the appointing authority that he has adequate knowledge in speaking, reading and writing in that language.

15. **(A) TIME TO PASS NEWLY PRESCRIBED TESTS:-** Where a test is newly prescribed by the special rules of a service for any class, category, or post thereof, a member of the service who has not passed the said test, but is otherwise qualified and suitable for promotion to such category or post may be promoted thereto and he shall be required to pass the said test or tests within the period of probation or within one year or in one of the first two examinations held after such promotion, whichever is later. If he fails to pass the tests he shall be reverted to the class, category, or post from which he was promoted and he shall not again be eligible for consideration for promotion unless he passes the tests.

A person who is so reverted shall not by reason only of his promotion under this rule, be regarded as entitled to any preferential claim to future promotion to the category, grade or post, as the case may be, to which he had been promoted under this rule.

Explanation: This rule shall be applicable even to appointment by transfer in the direct line, for example, for appointment by transfer of Superintendents to the post of Assistant Director (Administration), for appointment to which the passing of departmental tests has been newly prescribed as a pre-requisite qualification.

Note: This concession will be available only for a period of three years from the date on which the test has been newly prescribed.

(b) Concessions regarding passing of Tests and Examinations on grounds of age:-

Notwithstanding anything contained in these rules or in the Special rules, except the Andhra Pradesh Treasuries and Accounts Service Rules, Andhra Pradesh Treasuries and Accounts Subordinate Service Rules, Andhra Pradesh Pay and Accounts Service Rules, Andhra Pradesh Pay and Accounts Subordinate Service Rules, Andhra Pradesh Local Fund Audit Service Rules and Andhra Pradesh Local Fund Audit Subordinate Service Rules:-

(i) Where no tests have been prescribed in the Hyderabad Cadre and Recruitment Rules for promotion, an employee of the erstwhile Government of Hyderabad allotted to the State of Andhra Pradesh under section 115 of the States Reorganisation Act, 1956 Central Act 37 of 1956 need not pass the tests prescribed for promotion or recruitment by transfer on or after the 1st November 1956, to a post one stage above that held by him Prior to the said date. The employee so promoted shall not be affected either by reversion or by stoppage of increment for failure to pass such test.

(ii) Where tests have been prescribed in the Hyderabad Cadre and Recruitment Rules, as a condition precedent for promotion, an employee of the erstwhile Government of Hyderabad referred to in clause (i) may be appointed by transfer or promotion to a post one stage above that held by him prior to the 1st November, 1956, subject to his passing the common departmental tests prescribed by the Government of Andhra Pradesh within four years from the date of such appointment by transfer or promotion, whichever is later, except where a longer period than four years has already been allowed to all;

Provided that such an employee, on completion of the age of 45 years, shall not be required to pass tests referred to in this clause; either for the first stage promotion or for appointment by transfer or promotion to a post which is second or subsequent stage above that held by him prior to the said date.

(c) The provisions in sub-rule(b) shall mutatis mutandis apply to an employee of the former Andhra State continuing in Andhra Pradesh for his appointment by transfer or promotion to a post above the one held by him prior to the 1st November, 1956, where:-

(i) new tests are prescribed in the Andhra Pradesh State after the said date for appointment by transfer or promotion to such posts:

Provided that such employee, who on completion of the age of 45 years is not required to pass the tests for his appointment by transfer or promotion to a post above the one held by him prior to the said date, need not pass the same test if prescribed for appointment by transfer or promotion to a post above the one held by him prior to the same date, need not pass the same test if prescribed for appointment by transfer or promotion to a post which is second or subsequent stage above the one held by him prior to the said date.

Explanation, sub-rule(b) shall be inforce till 31-10-1996.

16. (A) COMMENCEMENT OF PROBATION FOR DIRECT RECRUITS

A person appointed in accordance with the rules, otherwise than under rule 10, by direct recruitment shall commence his probation from the date of his joining the duty or from such other date as may be specified by the appointing authority:

Provided that a person having been appointed temporarily under rule-10 to a post in any service, class or category or having been so appointed otherwise than in accordance with the rules governing appointment to such post, is subsequently appointed to the same post, in the same service or class or category, in the same unit of appointment, in accordance with the rules, shall commence his probation from the date of such subsequent appointment or from such earlier date as the appointing authority may determine, subject to the condition that his commencement of probation from an earlier date shall not adversely affect any person who has been appointed earlier or simultaneously, to the same service, class or category in the same unit.

(b) Minimum service for commencement of probation:

A person appointed to a service, class or category, in accordance with the rules, otherwise than by direct recruitment, shall, if he is required to be on probation in such service, class or category, be deemed to have commenced his probation in such service, class or category from the date from which he has been continuously on duty in such service, class or category for a period of not less than 60 days from the date of joining duty after having been appointed to such service, class or category on regular basis in accordance with rules:

Provided that this rule shall not apply to a person appointed to a post in a service, class or category whose appointment is made in consultation with the Andhra

Pradesh Public Service Commission or D.P.C or any other agency for requirement specified by Government.

(c) Period of Probation:- Unless otherwise stated in the special rules or in these rules, the period of probation shall be as follows:

(i) Every person appointed by direct recruitment to any post shall, from the date on which he commences his probation be on probation for a period of two years on duty within a continuous period of three years.

(ii) Every person appointed to any post either by promotion or by transfer (not by transfer on tenure) shall, from the date on which he commences his probation, be on probation for a period of one year on duty within a continuous period of two years.

(iii) A probationer in any category, class or service shall be eligible to count for probation his service in a higher category of the same service or class, as the case may be, or in any other service (State or Subordinate Service) towards his probation in the former service, to the extent of the period of duty performed by him in the latter service during which he would have held the post in the former service but for such appointment in the latter service.

(d) In regard to the persons appointed to any class or category of a service by promotion or appointment by transfer, in respect of whom the special rules of the service applicable to the higher post do not prescribe a period of probation, in the class or category to which they have been promoted or appointed by transfer, the provisions in this part shall be construed as if the expression "probation" and "probationer"/"approved probationer" mean "officiating service" and "person officiating" respectively.

(e) Tests to be passed during probation: A person who has commenced his probation in a service, class or category shall, within the period of probation, if so required in the special rules of these rules, pass such tests or acquire such qualifications as may be prescribed in these rules or in the special rules applicable to such service, class or category.

(f) (i) If within the period of probation a candidate fails to pass such tests or acquire such qualifications as may be prescribed in these rules or in the special rules, the appointing authority shall, by orders, discharge him from the service unless the period of probation is extended under the sub-rule (b) of rule 17 and if within such extended period also, the candidate fails to pass such tests or acquire such special qualifications, the appointing authority shall discharge him from service.

(ii) If within the period of probation or within the extended period of probation, as the case may be, a probationer has appeared for any such test or any examination in connection with the passing of such prescribed tests or with the acquisition of the prescribed qualifications and the results of such tests or examinations for which he has

so appeared are not known before the expiry of the probation period, he shall continue to be on probation until the publication of results of such tests or examinations for which he has appeared, or the first of them in which he fails to pass, as the case may be.

(iii) In case the probationer fails to pass any of the tests or examinations for which he has so appeared, the appointing authority shall, by an order, discharge him from service.

Any delay in the issue of the order discharging the probationer under clause (i) of clause (iii) of this sub-rule shall not entitle him to be deemed to have satisfactorily completed his probation.

(g) Exemption from special qualifications to be acquired or special tests to be passed during probation: Where a probationer has before he commenced his probation, already acquired any special qualification or passed any special test prescribed in these or in the special rules, or has acquired such other qualification as may be considered by the State Government or by the appointing authority, with the approval of the State Government to be equivalent to the special qualification or special test, he shall not be required to acquire the said special qualification or to pass the said special test again, after the commencement of his probation.

(h) Change of date of commencement of probation:

Notwithstanding anything contained in the special rules or sub-rule(a) and (b) of Rule 33, a probationer who does not pass the prescribed tests or acquire the prescribed special qualifications within a period of probation or within the extended period of probation under rule 17 and whose probation is further extended by the Government by an order under rule 32, till the date of his passing such tests or acquiring such qualifications, shall be deemed to have commenced the probation with effect from the date to be fixed by the Government, which would be anterior to a date to his passing such tests or acquiring such special qualifications, so, however, that the interval between the two dates shall be equivalent to the prescribed period of probation, whether on duty or otherwise and seniority of such probationer shall be determined with reference to the date so fixed.

Provided that nothing in this sub-rule shall apply in the cases of persons appointed to the class, category or grade in a service prior to the 9th March, 1981 and whose seniority in the said class, category or grade was fixed under sub-rule(b) of Rule 33 prior to the said date.

(v) The period of probation undergone by a probationer discharged under clause (i) and (iii) of sub-rule (a) of this rule, before his discharge shall, upon such restoration, count towards the period of probation prescribed by the rules applicable to him.

18. DECLARATION OF PROBATION:

(a) At the end of the prescribed or extended period of probation, as the case may be, the appointing authority shall consider whether the probationer should be considered to have satisfactorily completed his period of probation and after taking a decision in this regard, he shall issue an order declaring the probationer to have satisfactorily completed his probation.

(b) (i) The decision whether the probationer has satisfactorily completed his probation or whether his probation should be extended, shall be taken soon after the expiry of the prescribed period of probation. If any lapses are noticed during the period of probation by the appointing authority or a higher authority, such lapses should be communicated to the probationer to rectify such lapses. A decision whether a probationer could be considered to have satisfactorily completed his probation or his probation should be extended or discharged or suspended shall be taken within a period of 8 weeks after the expiry of the prescribed period of probations.

(ii) If no order as referred to in sub-rule (a) is issued within one year from the date of expiry of the prescribed or extended period of probation, the probationer shall, subject to other provisions of these rules, be deemed to have completed satisfactorily his probation with retrospective effect from the date of expiry of the prescribed or extended period of probation and a formal order to that effect may be issued for purpose of record.

Provided that nothing in this sub-rule shall apply to a probationer who has been communicated a memorandum of charges during the prescribed or extended period of probation or who has failed to acquire the special qualifications or to pass the special tests, if any prescribed in the special rules or to acquire such other qualifications, as may be declared by the State Government or by the appointing authority with the approval of the State Government, to be equivalent to the said special qualifications or special tests, within the said period of probation.

19. RIGHTS OF A PROBATIONER AND APPROVED PROBATIONER FOR REAPPOINTMENT:-

(a) A vacancy in a service, class or category shall not be filled by appointment of a person who has not yet commenced his probation in such service, class or category when an approved probationer or probationer is available for such appointment.

(b) (1) Discharge of a probationer or approved probationer:

A probationer or an approved probationer shall be discharged from service, in the event of non-availability of a vacancy, in the following order:-

1. The probationers in the order of juniority.
2. The approved probationers in the order of juniority:

Provided that where, in course of discharge of persons appointed to a service, class or category consequent on the retrenchment of the posts in any administrative Unit, the representation of the Scheduled Castes of the Scheduled Tribes in that unit falls, short of the percentage of posts reserved for those cases or Tribes, as the case may be, shall be discharged in the order of juniority, only after all other persons appointed in that unit belonging to these castes or tribes are discharged; that is to say, the discharge of persons in any administrative unit consequent on the retrenchment of posts, shall be in the following order:-

- | | |
|--------|---|
| First | Persons, other than those belonging to the Scheduled Castes and the Scheduled Tribes, appointed temporarily, in order or juniority; |
| Second | Probationers, other than those belonging to the Schedule Castes and the Scheduled Tribes, in the order of juniortiy; |
| Third | Approved probationers, other then those belonging to the Scheduled Castes and the Scheduled Tribes, in the order of juniority; |
| Fourth | Persons belonging to the Scheduled Castes and the Scheduled Tribes, appointed temporarily in the order of juniority; |
| Fifth | Probationers belonging to the Scheduled Castes and the Scheduled Tribes, in the order of juniority; |
| Sixth | Approved probationers belonging to the Scheduled Castes and Scheduled Tribes, in the order of juniority. |

(ii) For the purpose of this rule, the posts borne on the cadre of a service, class or category in respect of recruitment to which the principle of reservation of appointments is made applicable, shall be deemed to have been reserved so as to secure fifteen percent of the posts for the Scheduled Castes and six percent of the posts for the Scheduled Tribes.

(c) Right of re-appointment / promotion / appointment by transfer of an approved probationer on foreign service or on deputation:

The absence of an approved probationer from the post in a service, class or category whether on leave or on foreign service or on deputation or for any other reason, if his lien on such service, is not terminated or suspended, shall not, if he is otherwise eligible qualified, render him ineligible in his turn:-

(i) for re-appointment to the post on which he is an approved probationer;

- (ii) for promotion from a lower to the higher category in such service;
- (iii) for appointment to a post in a class or category in another service for which he may be an approved candidate, as the case may be, in the same manner as if he is not absent.

He shall be entitled to all the privileges in respect of appointment, seniority, which he would have enjoyed but for his absence.

Provided that a member of service who is appointed to another service and if he is a probationer in the later service shall not be appointed to any other service for which he may be an approved candidate, unless he relinquishes his right in such latter service in which he is a probationer:-

Provided further that the absence of a member of a service from duty in such service, whose lien in a post borne on the cadre of such service is deemed to have been terminated on account of being an approved probationer in a class, or category in any other service shall not be eligible:-

- (1) for re-appointment to a regular post, whether permanent or temporary in the former service in which he was an approved probationer; or
- (2) for promotion from a lower to a higher category in such former service.

Note:- This provision shall not be applicable to a person who is a member of two services where one of them is normally a feeder service or category to the other.

20. EXERCISE OF CERTAIN POWERS OF APPOINTING AUTHORITIES IN RESPECT OF PROBATIONERS:-

The power exercisable by the appointing authority other than the State Government, may be exercised also by any higher authority to whom such appointing authority is administratively subordinate, whether directly or indirectly, in the following cases namely:-

- (1) discharge of a probationer under sub-rule (i) of rule 16 of clause (ii) of sub-rule (a) of rule 17; and
- (2) extension of probation under sub-rule (a) or (b) of rule 17.

21. CONFIRMATION:

(a) Confirmation of a member of a service: As soon as a person appointed initially in a service or class of a service is declared to have satisfactorily completed his probation or deemed to have satisfactorily completed his probation, he shall be confirmed as a member of that service, by the appointing authority.

The Seniority of the person shall however be regulated in terms of rule 33 of these rules.

Explanation:

(1) For the purpose of the rule “appointed initially” means appointment of a person for the first time to any post in the civil service in the State or Civil post in the service of the State of Andhra Pradesh.

(2) A member of a service or a class of a service shall be confirmed in such service or class of a service irrespective of whether there is a permanent or substantive post or vacancy available in that service.

(3) A person appointed to a Government service shall be confirmed in any service, only once during his service in Government at the entry grade, irrespective of whether subsequently he is promoted within the same service or appointment by transfer to some other service or class of service, from time to time.

(b) A person confirmed in a particular category, Class or Service shall not be confirmed in any other category, class or service.

20. **SPECIAL REPRESENTATION (RESERVATION):** Reservations may be made for appointments to a service, class or category in favour of Scheduled Castes, Scheduled Tribes, Backward Classes, Physically handicapped, Meritorious Sportsman, Ex.Servicemen and such other categories, as may be prescribed by the Government from time to time, to the extent and in the manner specified hereinafter in these rules or in the special rules.

(a) (1) The Principle of reservation as hereinafter provided shall apply in all appointments to a service, class or category.

(i) by direct recruitment, except where the Government by a General or special order made in this behalf, exempt such service, class or category;

(ii) otherwise than by direct recruitment where the special rules lay down specifically that the principle of reservation in so far as it relates to Scheduled Castes, and Scheduled Tribes only shall apply to such service, class or category to the extent specified therein.

(2) The unit of appointments for the purposes of this rule shall be one hundred, of which 15 shall be reserved for Scheduled Castes, six shall be reserved for Scheduled Tribes, Twenty five shall be reserved for the Backward Classes and the remaining fifty four appointments shall be made on the basis of open competition.

(b) Out of fifty four appointments to be made on the basis of open competition, three appointments shall be reserved for direct recruitment of the physically handicapped persons.

(c) In the case of appointments to clerical posts including the posts of typists, i.e. in Group II and Group IV services and in the case of posts in the Andhra Pradesh Police Subordinate Service, to which the principle of reservation of appointments applies, out of fifty four, as the case may be, fifty one appointments to be made on the basis of open competition, two appointments shall be reserved for direct recruitment of ex-servicemen.

(d) In the case of appointments to the posts of Senior Assistants, Junior Assistants, Junior Stenographers, typists and Record Assistants in the offices of Heads of Departments, Assistant Section Officers, Typist-cum-Assistants, Junior Stenographers and Record Assistants in the Secretariat to which the principle of reservation of appointments applies, out of fifty four, as the case may be, forty nine appointments to be made on the basis of open competition, one appointment shall be reserved for direct recruitment of meritorious sportsmen.

Provided that the claims of members of the SCs and STs and BCs, the physically handicapped persons or the ex-servicemen as the case may be, shall also be considered for the remaining appointments which shall be filled on the basis of open competition, the number of appointments reserved for that category shall in no way be affected during the period the reservation for that category is in force.

(e) Appointments under this rule shall be made in the order of rotation specified below in a unit of hundred vacancies:

1. Open competition
2. Scheduled Castes
3. Open competition
4. Backward Classes
5. Open competition
6. Open competition
7. Scheduled Castes
8. Scheduled Tribes
9. Open competition
10. Backward Classes
11. Open competition
12. Open competition
13. Open competition
14. Backward Classes
15. Open competition
16. Scheduled Castes
17. Open competition
18. Backward Classes

19. Open Competition	
20. Backward Classes	
21. Open competition	
22. Scheduled Castes	
23. Open competition	
24. Backward Classes	
25. Scheduled Tribes	
26. Open competition	
27. Scheduled Castes	
28. Open competition	
29. Backward Classes	
30. Open competition	
31. Open competition	
32. Open competition	
33. Scheduled Tribes	
34. Open competition	
35. Backward Classes	(Group-B)
36. Open competition	
37. Open competition	
38. Open competition	
39. Backward Classes	(Group-D)
40. Open competition	
41. Scheduled Castes	
42. Open competition	
43. Backward Classes	(Group-D)
44. Open competition	
45. Backward Classes	(Group-A)
46. Open competition	
47. Scheduled Castes	
48. Open competition	
49. Backward Classes	(Group-B)
50. Open competition	
51. Open competition	
52. Scheduled Castes	
53. Open competition	
54. Backward Classes	(Group-A)
55. Open competition	
56. Open competition	
57. Open competition	
58. Scheduled Tribes	
59. Open competition	
60. Backward Classes	(Group-B)
61. Open competition	
62. Scheduled Castes	
63. Open competition	

64. Backward Classes	(Group-D)
65. Open competition	
66. Scheduled Castes	
67. Open competition	
68. Backward Classes	(Group-D)
69. Open competition	
70. Backward Classes	(Group-A)
71. Open competition	
72. Scheduled Castes	
73. Open competition	
74. Backward Classes	(Group-B)
75. Scheduled Tribes	
76. Scheduled Tribes	
77. Scheduled Castes	
78. Open competition	
79. Backward Classes	(Group-B)
80. Open competition	
81. Backward Classes	(Group-B)
82. Open competition	
83. Scheduled Tribes	
84. Open competition	
85. Backward Classes	(Group-B)
86. Scheduled Castes	
87. Scheduled Castes	
88. Scheduled Castes	
89. Backward Classes	(Group-B)
90. Open competition	
91. Scheduled Castes	
92. Open competition	
93. Backward Classes	(Group-B)
94. Open competition	
95. Backward Classes	(Group-B)
96. Open competition	
97. Scheduled Castes	
98. Open competition	
99. Backward Classes	(Group-B)
100. Open competition	

Provided that:

(i) In the case of appointments to a post referred to in sub-rule (c), the 12th and 37th turns in each unit of hundred vacancies shall be reserved for ex-servicemen. However, wherever the special or adhoc rules provide that there shall be no reservation for ex- servicemen or if a qualified and suitable candidate is not available from ex-servicemen, the turn allotted to ex-servicemen shall be deemed to be allotted to the open competition.

(ii) The 6th, 31st and 56th turns in each unit of hundred vacancies shall be allotted to the physically handicapped persons and where qualified and suitable candidates are not available from among the physically handicapped persons, the turn allotted lot for them in the unit referred to above, shall be carried forward for three succeeding recruitment years and the reservation for these vacancies shall cease thereafter.

(f) (i) If a qualified and suitable candidate belonging to any particular group of the Backward Classes is not available, for appointment in the turn allotted for them in the cycle, the turn shall accrue to the next group of the B.Cs in the rotation and only if no suitable and qualified candidate is available in any of the four groups, the turn shall stand allotted to open competition.

(ii) The reservation in the case of B.Cs and Physically handicapped persons shall be in force for the period commencing from the 23rd September, 1990 to 22nd September, 2000.

(g) If in any recruitment, qualified candidates belonging to the Scheduled Castes or as the case may be and S.Ts are not available for appointment to any or all the vacancies reserved for the S.Cs or as the case may be S.Ts, a limited recruitment confined to candidates belonging to SCs or as the case may be S.Ts., shall be made immediately after the general recruitment to select and appoint qualified candidates from among the persons belonging to these communities to fill such reserved vacancies.

(h) (i) If in any recruitment, qualified candidates belonging to SCs or, as the case may be STs are not available for appointment to all or any of the vacancies reserved for SCs, or as the case may be STs even after conducting a limited recruitment as specified in sub-rule (g), such vacancies or vacancy may be allotted to the open competition after obtaining the permission of the Government and may, thereafter, be filled by a candidate or candidates selected on the basis of open competition.

(ii) Where any vacancies reserved for the SCs or, as the case may be the S.Ts are so filled by candidates belonging to other communities, an equal number of vacancies shall be reserved in the succeeding recruitment for the SCs or, as the case may be STs, in addition to the vacancies that may be available for that recruitment for the S.Cs or, as the case may be, STs, and if in the said succeeding recruitment also, Qualified candidates belonging to the SCs, or as the case may be STs, are not available for appointment to all or any of the additional vacancies which are so reserved in that succeeding recruitment, an equal of vacancies shall again be reserved in the next succeeding recruitment for the SCs or, as the case may be STs, in addition to the number of vacancies that may be available for the next succeeding recruitment for the SCs or, as the case may be, the STs.

Provided that if in the said second succeeding recruitment also no qualified candidates belonging to the SCs, or, as the case may be, the STs are available for appointment to all or any of the additional vacancies which are so reserved in that

succeeding recruitment, an equal number of vacancies shall again be reserved in the next succeeding recruitment for the Scheduled Castes, or as the case may be, the STs, in addition to the number of vacancies, that may be available for the next succeeding recruitment for the SCs or, as the case may be, STs.

Provided further that in the third succeeding recruitment if qualified candidates belonging to STs, or as the case may be SCs, are not available, a vacancy reserved to be filled by a candidate belonging to STs may be filled by a candidate belonging to SCs and a vacancy reserved to be filled by a candidate belonging to SCs may be filled by a candidate belonging to STs.

Provided further that if after three successive recruitments, if no candidate belonging to SC or ST is available, such vacancy will be treated as dereserved.

(iii) In any additional vacancy or vacancies reserved in favour of candidates belonging to the SCs or, as the case may be STs, in any recruitment in accordance with the provisions in clause (ii) appointments, thereto shall be made before the appointments in the order of rotation for the relevant recruitment are made:-

(i) At no selection for recruitment other than any limited recruitment made in accordance with the provisions of sub-rule(g), the number of reserved vacancies including the additional vacancies reserved under sub-rule(h), shall exceed 52% of the total number of vacancies for the selection, and all vacancies in excess of 52% of the total number of vacancies for which recruitment is made on any particular occasion shall, notwithstanding anything in this rule, be treated as unreserved.

Provided further that the carry forward vacancies and current reserved vacancies in a recruitment shall be available for utilization even where the total number of such reserved vacancies exceeds 52% of the vacancies filled in that recruitment, in case the overall representation of the SCs and STs in the total strength of the concerned grade or cadre, has not reached and prescribed percentage of reservation of 15% for the Scheduled Castes and 6% for the Scheduled Tribes respectively.

(i) Where there is only a single solitary post borned on the class or category of a service, the rule of special representation shall not apply for appointment to such post, notwithstanding anything contained in the foregoing sub-rules.

Provided that the rule of special representation shall be applicable for appointment of the number of posts born on the cadre, category or grade is more than one, even through selection is to be made against only one vacancy at any recruitment other than limited recruitment.

(k) In respect of appointments by promotion or recruitment by transfer from Subordinate Service to state service, where such appointments or recruitment by transfer is required to be made on the principle of merit and ability seniority being considered only where merit and ability are approximately equal, the claims of any

members of the Scheduled Castes and Scheduled Tribes shall be considered for such appointment on the basis of seniority subject to fitness.

Provided that a member of the Scheduled Caste or the Scheduled Tribe possessing superior merit and ability shall be allowed to supersede not only others but also the members of Scheduled Castes or Scheduled Tribes as the case may be.

22-A PREFERENCE IN APPOINTMENT: Notwithstanding anything contained in these rules or special rules or Adhoc rules:

(1) In the matter of direct recruitment to posts for which which women are better suited than men, preference shall be given to women:

Provided that such absolute preference to women shall not result in total exclusion of men in any category of posts.

(2) In the matter of direct recruitment to posts for which women and men are equally suited, there shall be reservation to women to an extent to 33 1/3% of the posts in each category of O.C., B.C-A, B.C-B, B.C.-C, B.C-D, S.C., S.T., and Physically Handicapped and Ex-Service men quota. Provided that if sufficient number of women candidates are not available the vacancies shall be filled by men”.

EXPLANATION: “It is hereby clarified that all selections made in accordance with sub- rule (2) prior to its amendment shall be, and shall be deemed always to have been made in accordance with this rule; and shall not entitle any person to enforce 33 1/3% reservation merely on the ground that this amendment is made with retrospective effect.”

(3) In the matter of direct recruitment to posts which are reserved exclusively for being filled by women, they shall be filled by women only;

23. APPEAL, REVISION AND REVIEW OF ORDERS OF APPOINTMENT (INCLUDING PROMOTION) TO HIGHER POSTS:-An order appointing a member of a service or class service or category to a higher post by transfer or by promotion may, within a period of six months from the date of such order, be revised by an authority to which an appeal would lie against the order of dismissal passed against a member of a service, class or category, such revision may be made by the appellate authority aforesaid, either on its own motion or on an appeal filed by the aggrieved member of the service, class or category.

Provided that the Government may, irrespective or whether they are the appellate authority or not, revise such order of appointment after the expiry of the period of six months aforesaid, for special and sufficient reasons to be recorded in writing.

Provided further that no order or revision under this rule shall be passed unless the person likely to be affected by such revision is given an opportunity of making his representation against the proposed revision.

24. REVISION OF LISTS OF APPROVED CANDIDATES (PANELS) OR LIST OF ELIGIBLE CANDIDATES FOR APPOINTMENT BY PROMOTION OR BY TRANSFER:-

(a) The State Government shall have the power to revise in any manner they consider suitable, any panel of approved candidates for appointment by transfer or by promotion to any category class or service, prepared by a Head of the department or any other authority subordinate to the Head of the Department, in exercise of the powers conferred on them by the special rules or these rules:

Provided that before revision of the panel is under taken the cases for review should be placed before the D.P.C / Review D.P.C / Screening Committee and their recommendations obtained:

Provided that where the panel is prepared by an authority subordinate to a Head of the Department, in exercise of the powers conferred on him by the special rules, the aforesaid power of revision may be exercised by the Head of the Department. This will not preclude the State Government from exercising the powers of the revision aforesaid, against the orders either of the Head of the Department or of any other subordinate authority aforesaid.

(b) The State Government and the Head of the Department shall have power to revise in any manner they consider suitable, any list of eligible candidates for promotion to any category, class or service in respect of the subordinate service, prepared in accordance with rule-5. The aforesaid power of revision by the State Government could be exercised by them in respect of an order passed by the Head of the department or by any other subordinate authority.

(c) The aforesaid power or revision mentioned in sub rule (a) and sub rule (b), may be exercised by the State Government or by the Head of the Department on their own motion, at any time, or on an application made by the aggrieved person, within a period of six months from the date of the order of appointment or promotion of a person junior to the aggrieved person:

Provided that the time of six months aforesaid may, for good and sufficient reasons to be recorded in writing, be waived by the State Government.

Provided further that where the panel referred to in sub-rule (a) has been partially utilized, any order of revision likely to affect a person who has already been appointed from such panel, shall be given an opportunity of making his representation against the proposed revision, before any order of revision is passed.

Provided also that if any revision of list of eligible candidates mentioned in sub- rule (b) is likely to affect a person already promoted from the aforesaid list of eligible candidates, he shall be given an opportunity of making a representation against the proposed revision before any order of revision is passed:

Provided also that where a panel has been prepared on the basis of the recommendations made by a DPC / Screening Committee any revision of such panel shall be made only after consultation with such D.P.C / Screening Committee.

25. REVIEW: The State Government, may, of their motion or otherwise, review any original order passed by them, promoting a member of a service or class, to a higher post or approving a panel of candidates for appointment or promotion to any category, class or service, prepared by them, or any order or television passed by them under rule 24, if it was passed under any mistake, whether of fact or of law, or in ignorance of any material fact or for any other suffiicient reason.

Provided that no order of review under this rule shall be passed unless the person affected or likely to be affected hereby is given an opportunity of making his representation against the proposed review.

26. APPEAL AGAINST SENIORITY OR OTHER CONDITIONS OF SERVICE:- (a) Except where other-wise provided in these or the special rules, an appeal shall lie against an order fixing the seniority of a person or affecting any conditions of service, passed by the appointing authority, to the authority to whom an appeal would lie against an order of dismissal passed against the member of the service, class or category..

(b) The powers in sub-rule (a) shall be exercised by the Head of the Department, if he is not the appellate authority, or by the State Government on its own motion, or on an appeal received by the Head of the Department or the State Government, as the case may be.

(c) The appellate authority, if it is not the Head of the Department or the Government shall dispose of such appeal within a maximum period of one year. If the appeal has not been disposed of within the aforesaid period, the Head of Department or the State Government may in the matter, for sufficient reasons to be recorded in writing and take such action as may be considered necessary by them in the matter.

(d) No appeal for restoration of seniority or assignment of notional seniority on par with his Junior shall be entertained by the appellate authority after a period of 90 days from the date on which junior was promoted.

27. APPOINTMENT OF ALL INDIA SERVICE OFFICERS AND APAS OFFICERS TO POSTS IN THE STATE SERVICES:- (a) Notwithstanding anything contained in these rules or the special rules on officiating or permanent member of the All India Services may be appointed to any post in any state service subject to the provisions of

the All India Service Rules. Such an officer shall not by reason of such appointment, cease to be a member of the All India Service concerned.

(b) Notwithstanding anything contained in these rules or the special rules an officiating or permanent member of the APAS may be appointed to any post in any State service subject to the provisions of the APAS rules. Such an officer shall not by reason of such appointment cease to be a member of the APAS.

28. RELINQUISHMENT OF RIGHTS BY MEMBERS:- Any member of a service may, in writing, relinquish any right or privilege to which he may be entitled to, under these rules or the special rules, if, in the opinion of the appointing authority such relinquishment is not opposed to public interest. Such relinquishment once made will be final and irrevocable. Nothing contained in these or the special rules shall be deemed to require the recognition of any right or privilege to the extent to which it has been so relinquished.

Provided that no conditional relinquishment or relinquishment of right for a temporary period shall be permitted.

29. RE-EMPLOYMENT OF MEMBERS OF SERVICE DISCHARGED ON ACCOUNT OF THEIR SUFFERING FROM T.B. ETC.,

(a) A member of the State or Subordinate Service discharged on account of his suffering from T.B. of such other diseases as may be specified by the Government from time to time shall be eligible for re-appointment to the post held by him prior to his discharge as aforesaid or to a post of the same rank and status in the department concerned, if he is declared non-infective and medically fit for Government service by the Medical authority, authorized for this purpose by the State Government.

(b) For the purpose of determining whether any such member possesses the age qualification, where such age qualifications are prescribed in the special rules or these rules the period of his service in the post held by him prior to his discharge shall be deducted from the actual age and if the age so computed does not exceed the prescribed age limit by more than three years, he shall be deemed to be with the prescribed age limit.

(c) On re-appointment of any such member the actual service rendered by him prior to his discharge from service, shall count for purposes of seniority and pay, to the extent to which it would have been counted for the said purposes had he not been discharged. The break in service between the date of discharge and the date of reappointment shall not, however, count for any purpose, but his service shall, otherwise, be regarded as continuous. On reappointment of such a member to the same post or to a post of the same rank and status the service which has not been counted for increments before, upto a maximum of one year and any leave to his credit under the leave rules by which such member was governed at the time of his discharge, shall also be allowed to be carried over to his account.

(d) The provisions of this rule shall have effect notwithstanding anything contained in these rules or the special rules applicable to the concerned members of a service.

30. **RESIGNATION:-** (a) A member of a service may resign his appointment and the acceptance of his resignation by the appointing authority shall take effect:-

(i) in case he is on duty, from the date on which he is relieved of his duties in pursuance of such acceptance;

(ii) in case he is on leave, from the date of communication of such acceptance to the member or if the said authority so directs, from the date of expiry of leave; and

(iii) in any other case, from the date of communication of such acceptance to the member or from such other date, not being earlier than the date on which he was last on duty, as the said authority may, having regard to administrative exigencies, specify.

Provided that the resignation of a member of a service, who is placed under suspension from service, pending investigation or enquiry into grave charges or who is deemed to have been suspended under rule 8 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991 shall not be accepted during the period of such suspension.

Provided further a member of a service may withdraw his resignation before it takes effect.

Provided also that no withdrawal of resignation shall be permitted except with the sanction of the Government, if the withdrawal is made after the resignation takes effect.

(b) If the resignation of a member of a service has been accepted, but has not taken effect and he withdraws his resignation before it has taken effect, he should be deemed to be continuing in service. If the person is permitted to withdraw his resignation after it has taken effect and is re-appointed to the post from which he resigned, such reappointment shall be subject to the conditions specified in sub-rules (c) and (d).

(c) A member of service, shall, if he resigns his appointment, forfeit not only the service rendered by him in the particular post held by him at the time of resignation but all his previous service under the Government.

(d) The reappointment of a person, who has resigned from Government service and who is re-appointed to any service, shall be treated in the same way as a first appointment to such service by direct recruitment and all rules governing such appointment shall apply; and on such re-appointment, he shall not be entitled to count any portion of his previous service for any benefit or concession admissible under any rule or order.

Provided that nothing contained in this rule shall affect the operation of clause (b) of Article 418 or Article 422 of the Civil Services Regulations or of any other rules similar thereto for the time being in force.

(e) Where a member of a service is selected for appointment by direct recruitment to another post, category or class in the same or different service and is appointed to it, his lien on the service or his probationary right, if any, in the post of the service under the State Government, which he was holding prior to such appointment by direct recruitment, shall be retained for a period of three years or until he becomes an approved probationer in the post, category or class in the same or different service of this State Government, to which he has been selected, whichever is earlier; and if before the expiry of three years he is not an approved probationer in the post to which he was selected for appointment by direct recruitment, in the same or different service of the Government, unless he reverts to the parent Department, he shall be deemed to have resigned from the service of which he was a member prior to such appointment by direct recruitment with effect from the date on which the three years period expires.

Provided that nothing in this sub-rule shall affect the benefits accrued to such member of a service or services in the previous post or posts, except the lien or probationary right, as the case may be, on such post or posts.

Provided further that where a member of a service is selected for appointment by direct recruitment to a post under the service of the Government of India or any other State Government, has lien on a post or probationary right, if any, in the State Government shall be retained for a period of three years or until he becomes an approved probationer in the service of the Government of India as the case may be whichever is earlier, and if before the expiry of three years he is not an approved probationer in any post under the service of that other Government as the case may be, unless he reverts to the services of the State Government, he shall be deemed to have resigned from the service of which he was a member prior to such appointment by direct recruitment, with effect from the date on which the three years period expires.

31. RELAXATION OF RULES BY THE GOVERNOR:-

Notwithstanding anything contained in these rules or in the special rules, the Governor shall have the power to relax any rules contained in these rules or special rules, in favour of any person or class of persons, in relation to their application to any member of a service or to any person to be appointed to the service, class or category or a person or a class of persons, who have served in any civil capacity in the Government of Andhra Pradesh in such manner as may appear to be just and equitable to him, where such relaxation is considered necessary in the public interest or where the application of such rule or rules is likely to cause undue hardship to the person or class of persons concerned.

32. **RELAXATION OF RULES BY THE HEAD OF THE DEPARTMENT:-**

(a) Notwithstanding anything contained in these rules or in the special rules and without prejudice to the power of the Governor under rule 31, the Head of the Department shall also have the power to relax any rule or rules in these rules or in the special rules in favour of any person or class of persons or category of persons for being appointed to or of any person or class of persons who have served or are serving in any civil post or posts carrying a scale of pay less than that of Junior Assistant in his department in so far as such cases relate to transfer, promotion or the service conditions governed by these rules or special rules in such manner as may appear to him to be just and equitable in the public interest or where he considers the application of such rule or rules would cause undue hardship to the person or persons concerned.

Provided that nothing in this sub-rule shall apply in regard to the appointment by transfer of a person who is not qualified for such appointment to the post of junior assistant or equivalent post in the A.P.Ministerial or any other Subordinate Service.

Explanation: This rule shall be applicable to posts which carry a scale of pay or pay less than that of a Junior Assistant and not to posts of Junior Assistants or any other post carrying an equivalent scale of pay.

(b) Notwithstanding anything contained in rule 31 or sub-rule (a), the State Government, may, of their own motion or otherwise, review the Orders of relaxation issued in rule 31, or subrule (a) or cancel any such relaxation orders, within a period of six (6) months from the date of issue of such relaxation orders, if it is found that the said orders were passed under any mistake, whether of fact or of law, or in ignorance of any material fact or for any other sufficient cause to be recorded in writing.

Provided that no order consequent on such review, or an order to cancel the relaxation orders, under this sub-rule, shall be issued unless the person affected thereby is given an opportunity of making his representation against the proposed review or cancellation.

33. **SENIORITY:-** (a) The seniority of a person in a service, class, category or grade shall, unless he has been reduced to a lower rank as a punishment, be determined by the date of his first appointment to such service, class, category or grade.

Provided that the seniority of a probationer or approved probationer in a service, class or category from which he stood reverted on the 1st November, 1956 or prior to that date, shall be determined in the statewide gazetted posts in the Departments of the Secretariat and the offices of the Heads of Departments with reference to the notional date of continuous officiation with or without breaks in that service, class or category prior to the 1st November, 1956 to the date of re-appointment made thereafter, but it shall not disturb inter-seniority which obtained in the Andhra State. (This proviso shall be in force till 31st October, 1996).

(b) The appointing authority may, at the time of passing an order appointing two or more persons simultaneously to a service, fix either for the purpose of satisfying the rule of reservation of appointments or for any other reason the order of preference among them, and where such order has been fixed, seniority shall be determined in accordance with it.

Provided further that the order of merit or order of preference indicated in a list of selected candidates prepared by the Public Service Commission or other selecting authority, shall not be disturbed inter-se with reference to the candidates position in such list or panel while determining the seniority in accordance with this rule and notional dates of commencement of probation to the extent necessary, shall be assigned to the persons concerned, with reference to the order of merit or order of preference assigned to them in the said list.

(c) Whenever notional date of promotion is assigned, such date of notional promotion shall be taken into consideration for computing the qualifying length of service in the feeder category for promotion to the next higher category and that the notional service shall be counted for the purpose of declaration of probation also in the feeder category.

(d) The transfer of a person from one class or category of a service to another class or category of the same service, carrying the same pay of scale of pay shall not be treated as first appointment to the latter class or category for purpose of seniority and the seniority of a person so transferred shall be determined with reference to the date of his regular appointment in the class or category from which he was transferred. Where any difficulty arises in applying this sub-rule, seniority shall be determined by the Government, if they are the appointing authority or in other cases, the authority next higher to the appointing authority shall determine the seniority.

(e) Where a member of a service, class or category is reduced for a specific period, to a lower service, class or category or grade:-

(i) in cases where the reduction does not operate to postpone future increment, the seniority of such member on re-promotion shall, unless the terms of the order of punishment provide otherwise, be fixed by giving credit for the period of service earlier rendered by him in the higher service, class or category.

(ii) in cases where the reduction operates to postpone future increment, the seniority of such member on repromotion shall, unless the terms of the order of punishment provide otherwise, be fixed by giving credit for the period of service earlier rendered by him in the higher service, class or category.

(f) Seniority of a retrenched and reappointed person:

The seniority of a member of a service who is re-appointed after having been retrenched, owing to reduction of staff as a measure of economy, shall be determined in accordance with the date of such reappointment.

Provided that the inter-se-seniority of such members absorbed in the same service, class or category shall be determined.

(i) In any case in which re-appointment of such members was made in consultation with Public Service Commission or the other selecting authority, in accordance with the order of merit or the order of preference indicated by the said Public Service Commission or other selecting authority; and

(ii) in any other case, in accordance with the total length of service, in the same equivalent or higher service, class or category put in by such member prior to retrenchment.

(g) The seniority of an approved candidate who takes up military service before joining his appointment to any service, class or category shall, on his appointment to such service, class or category, on his return from the said military service, be determined in accordance with the order of preference shown in the authoritative list of candidates approved for appointment to the service, class or category.

34. PREPARATION OF INTEGRATED OR COMMON SENIORITY LIST OF PERSONS BELONGING TO DIFFERENT UNITS OF APPOINTMENT:

Where as integrated or common seniority list of a particular class, or category or grade in any service belonging to different units of appointment has to be prepared for the purpose of promotion or appointment by transfer to a class or category having different units of appointment or for any other purpose, such an integrated or common seniority list shall be prepared with reference to the provision of sub-rule (a) of rule 33, provided that the seniority list of the persons inter-se belonging to the same units shall not be disturbed.

Explanation: The principle specified in this rule shall be applicable even where a common integrated list is required to be prepared for categories in different services classes or categories.

35. FIXATION OF SENIORITY IN THE CASE OF TRANSFERS ON REQUEST OR ON ADMINISTRATIVE GROUNDS:- (a) The seniority of a member of a service, class or category transferred from one unit of appointment to another unit of appointment, on administrative grounds, shall be, determined with reference to the date of seniority of such member in the former unit.

(b) The seniority of a member of a service, class or category, who is transferred on his own request from one unit of appointment to another unit of appointment shall be fixed with reference to the date of his joining duty in the latter unit of appointment.

36. INTER-SE-SENIORITY WHERE THE DATES OF COMMENCEMENT OF PROBATION ARE SAME:

The seniority of the persons in the service shall be determined as follows:-

- (i) In respect of the candidate selected by the Andhra Pradesh Public Service Commission or other selecting authorities by direct recruitment, shall be with reference to their ranking assigned irrespective of the date of commencement of their probation in that category;
- (ii) In respect of the persons promoted or appointed by transfer (involving promotion), the dates from which they were placed on their probation;
- (iii) In respect of persons covered under item (ii) above, in case the date of commencement of probation is the same, whoever is aged shall be the senior;
- (iv) in respect of the persons appointed on transfer on administrative grounds, shall be from the date on which the individual was placed on probation in the original department; and
- (v) in respect of the persons appointed on request transfer, the date of joining of such person in the new department/unit.

37. SENIORITY OF DIRECTLY RECRUITED CANDIDATES, RE-ALLOTTED IN CONSULTATION WITH A.P.P.S.C:-

The candidates re-allotted under sub-rule (c) of rule-4 shall be assigned seniority below the last regular candidates is re-allotted.

38. POSTINGS AND TRANSFERS:- (a) A member of a State Service or class of a State Service may be posted to any post borne on the cadre of such service or class of service anywhere in the State.

Provided that such postings and transfers shall be limited to the territorial jurisdiction of the local cadres specified in accordance with or in pursuance of the Presidential Order, where applicable, or to the units of appointment, if any, specified in the Special Rules.

- (b) A member of a Subordinate Service or a class of such service may be posted to another post borne on the cadre of such service or class of such service, within the unit of appointment specified in the special rules and subject to the provisions of the Presidential Order..
- (c) All transfers and postings of a member of State or Subordinate Service shall be made subject to sub-rules (a) & (b) by the appointing authority or such other authority

subordinate to the appointing authority, specified in the special rules or to whom the appointing authority has delegated such powers of postings and transfers.

(i) Provided that such power will be exercised by the appointing authority or the authority to whom the power has been delegated, within their respective jurisdiction but subject to the units of appointment under the Presidential Order, applicable to the relevant post.

(ii) Provided further that the Head of the Department may transfer a member of a service from the unit of one appointing authority to the unit of another appointing authority, where the Presidential Order is not applicable.

(iii) Provided also that where the appointing authority is not the State Government, any authority to whom the appointing authority is administratively subordinate will, in respect of any post within the jurisdiction of the appointing authority, also be competent to effect transfers and postings to a post within the jurisdiction of such appointing authority within the units of appointment specified in the special rules and subject to the provisions of the Presidential Order.

(iv) Provided also that where the State Government are the appointing authority in respect of the members of the State Services, the Head of the Department who is competent to grant leave to such members under F.R.66 or H.C.S.R.374 shall also be competent to issue repositing order in respect of those members on return from leave.

(v) Provided also that unless otherwise stipulated in any special rules or adhoc rules, the State Government may, on its own motion or on a proposal received from a Head of the Department, Order, for sufficient reasons to be recorded in writing, the transfer of members of the State or Subordinate Services from the local cadres organized in pursuance of the Presidential Orders, to the office of the concerned Head of the Departments and offices notified under the said Order as State Level Offices or Special Offices or Major Development projects and vice-versa. The seniority of any member of the service who is so transferred on administrative grounds shall be fixed in the unit to which he is transferred and the seniority of any member of the service who is transferred at his own request shall be fixed with reference to the date of his joining in the unit to which he is transferred.

(vi) Notwithstanding anything in these Rules, or the special or the ad-hoc rules, transfer of a person holding post in a category organized into local cadre, under paragraph 3 of the Andhra Pradesh Public Employment (Organisation of Local Cadres and Regulation of Direct Recruitment) order 1975, as amended, from one local cadre to another may be made by the Government:-

- (a) against a vacancy where no qualified or suitable person is available in the latter cadre or where such transfer is otherwise considered necessary in the public interest; and

- (b) on reciprocal basis, subject to the condition that transferee shall be assigned seniority with reference to the date of transfer in the cadre to which he is transferred”.

Provided also that the Head of the Department may transfer on tenure, from a local cadre to a post to which the Presidential Order does not apply, where such posts are required to be filled on tenure basis from such local cadres and retransfer him to his local cadre.

(d) A member of a State or Subordinate Service or a class of such service may be required by the appointing authority or any other authority superior to such appointing authority, to serve in any post borne on the cadre of any body wholly or substantially owned or controlled by the Government.

39. **SAVINGS:-** (A) (i) Unless a contrary intention is expressly indicated therein, nothing contained in these rules shall adversely affect any person who was a member of any service on the date of the coming into force of these rules.

(ii) Unless a contrary intention is expressly indicated therein, nothing contained in any amendments to any special rules governing a service, shall adversely affect any person who was a member of such service on the date of the coming into force thereof.

(b) Subject to the provisions of sub-rules (c) and (d) where these rules or the Special rules would adversely effect in respect of any matter, a person who was a member of any service before the date of coming into force thereof, he shall, in respect of the post held by him immediately prior to such date be governed by the rules and orders, if any, which were applicable to him immediately prior to such date.

(c) A person who was on duty, otherwise than in a substantive capacity in a post, which was subsequently included in a service shall be regarded as a probationer or, as the case may be, as an approved probationer in the service or the class or category thereof in which the post is included and in the lower category, if any, in which he would have been on duty in such post immediately before and immediately after such absence.

Provided that if there were no rules or orders prescribing the period of probation for such post at the time of his appointment thereto, the provisions of these rules and of the special rules regarding probation shall apply to him and any period of duty rendered by him in such post before the date of issue of such rules shall count towards probation, if any to the extent such service would have counted had these rules and the special rules come into force at the time of such first appointment.

(d) A person, who, before the issue of the special rules for a service had officiated in a post which was subsequently included in the service, class or category thereof, but who is not entitled to be regarded as probationer or as an approved probationer under sub-rule (c) shall, if he is again appointed to such post, after the issue of the special

rules without contravening any orders of the State Government, be entitled to count his previous service in such post towards the prescribed period of probation.

Provided that such previous service shall not count towards probation if there was an interval of a continuous period of two years or more during which he was not holding a post in the same or higher category.

Explanation: The re-appointment of a person under this sub-rule shall not, for the purposes of these rules regulating recruitment, be regarded as first appointment to the service, class or category concerned.

(e) if, before the issue of the Special Rules, a person had been exempted under the orders then in force, from the possession of any qualification or the passing of such test prescribed by such special rules, they shall not apply to such person to the extent and in respect of the category, grade or post, specially covered by the order of exemption.

(f) Where a person appointed to a post in accordance with the provisions of rule 4 of the Hyderabad General Recruitment Rules, was holding such post immediately before the first day of November, 1956 he shall continue to be governed by the provisions of the Hyderabad Cadre and Recruitment Rules and Hyderabad Probationary Rules.

The provisions of this sub-rule shall be deemed to have come into force on the first day of November, 1956 and shall be in force upto 31-10-1996.

(g) (i) Nothing in these rules or in the Special Rules shall disqualify or shall be deemed to have ever disqualified an employees of the erstwhile Government of Hyderabad who was allotted to the State of Andhra Pradesh under section 115 of the States Reorganisation Act, 1956, on promotion or recruitment by transfer, on or after the 1st November, 1956, to a post one stage above that held by him prior to the said date, if in the opinion of the appointing authority such person would have been qualified for promotion or for appointment to any such post under the Hyderabad Cadre and Recruitment Rules applicable thereto, had recruitment to such post been regulated by the last mentioned rules.

(ii) The promotion or recruitment by transfer on or after the 1st November, 1956 of an employee of the erstwhile Government of Hyderabad under these rules or the special rules of the Hyderabad Cadre and Recruitment Rules, to a post one stage above that held by him prior to that date, shall not in any way affect the protection given in favour of such employee in respect of the beneficial pay scale of promotion or transfer, upto one stage, drawal of increments, pension and other similar matters under the Hyderabad Civil Services Rules.

(iii) The appointment of an employee of the erstwhile Government of Hyderabad, either to an intermediary post for which there was no corresponding post under that Government or to a post by way of second and subsequent promotion on or after the 1st November, 1956, shall be governed only by these rules or the special rules, as the

case, may be, and the protection to be afforded to such employee to opt to the beneficial scale of pay on promotion to an intermediary post, which was either in existence on that date or created subsequently in the regular line of promotion, and which is lower than the one to which such employee would have been promoted in the pre-reorganised set up, shall in each case be determined after obtaining the approval of the Government of India.

M.S.RAJAJEE,

CHIEF SECRETARY TO GOVERNMENT

SCHEDULE-I

(See definition 27 of Rule 2)

PART-A

**(Submitted with effect from 27th July, 1977 through G.O.Ms.No.838 G.A.(Services.D) Dept.,
dt. 15-12-1977)**

Scheduled Castes (Definition 26 of rule 2)

1. Adi Andhra
2. Adi Dravida
3. Anamuk
4. Aray Mala
5. Arundhatiya
6. Arwa Mala
7. Bariki
8. Bauri
9. Bedajanagam / Budga Jangam
10. Bindla
11. Byagara
12. Chachati
13. Chalavadi
14. Chamar, Mochi, Muchi
15. Chambar
16. Chandala
17. Dakkal, Dokkalwar

18. Dandasi

19. Dhor
20. Dom, Dombara, Paidi, Pano
21. Ellamalwar, Yellammatawandlu
22. Ghasi, Haddi, Relli, Chachandi
23. Godagali
24. Godari
25. Gosangi
26. Holey
27. Holey Dasari
28. Jaggali
29. Jumbuwulu
30. Kolupulvandlu
31. Madasi Kuruva, Madari Kuruva
32. Madiga
33. Madiga Dasu, Mashteen
34. Mahar
35. Mala
36. Mala Dasari
37. Mala Dasu
38. Mala Hannai
39. Malajangam
40. Mala Masti
41. Mala Sale Netkani
42. Mala Sanyasi
43. Mang

44. Mang Garodi
45. Manne
46. Mashti
47. Matangi
48. Mahter
49. Mitha Ayyalvar
50. Mundala
51. Paky, Moti, Thoti
52. Pambada, Pambanda
53. Pamidi
54. Panchama, Pariah
55. Relli
56. Samagara
57. Samban
58. Sapru
59. Sindhollu, Chindollu
60. SC Converts to Buddhism

PART – B

Scheduled Tribes (Definition 29 of rule 2)

1. Andh
2. Bagata
3. Bhil
4. Chanchu, Chenchwar
5. Gadabas
6. Gond, Naikpod, Rajgond
7. Goudu (in the Agency tracts)
8. Hill Reddis
9. Jatapus
10. Kammara
11. Kattunayakan
12. Kolam, Mannervarlu
13. Konda Dhoras
14. Konda Kapus
15. Konda Reddis
16. Kodhs, Kodi, Kodhu, Desaya, Kondhs, Dongria, Kondhs, Kuttiya, Khonds, Tikiria Khondhs, Yenity Khonds
17. Kotia, Bentheo Oriya, Bartika, Dhulia, Dulia, Holva, Paika Putiya, Sanrona, Sidhopaiko
18. Koya Goud, Rajah, Rasha Koya, Lingadhari Koya (Ordinary), Kottu Koya, Bhine Koya, Raja Koya
19. Kulia
20. Malis, (excluding Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal Districts)
21. Manna Dhora

22. Nayaks (in the Agency tracts)
23. Mukhra Dhora, Nooka Dhora
24. Pardhan
25. Porja, Parangi Perja
26. Reddi Dhoras
27. Rona, Rena
28. Savaras, Kapu Savaras, Maliya Savaras, Khutto Savaras
29. Sugalis, Lambadis
30. Thoti (in Adilabad, Hyderabad, Karimnagar, Khammam, Mahabubnagar, Medak, Nalgonda, Nizamabad and Warangal Districts)
31. Valmiki (in the Agency tracts)
32. Yenadis
33. Yerukulas

PART – C

BACKWARD CLASSES (Definition 7 of Rule 2)

GROUP – A

1. Agnikulakshatriya, Palli, Vadabaliya, Besta jalari, Gangavar, Gangaputra, Goondla, Vanyakulakshtriya (Vannekapu, Vannereddi, Pallikapu, Pallireddy), Neyyala and Pattapu
2. Balasanthu, Bahurupi
3. Bandara
4. Budabukkala
5. Chopamari
6. Dasari (formerly addicted to crimes and beggary)
7. Dommara
8. Gangiredlavari
9. Gudala
10. Jangam whose traditional occupation is begging
11. Jogi
12. Joshinandiwalas
13. Kalkadi
14. Kanjara – Bhatta
15. Katipapala
16. Kepamora or Reddika
17. Kalinga (Kinthala) (omitted vide G.O.Ms.No.701, GA(Ser.D) Dept., dated 12-11- 1980 w.e.f.7-3-80)
18. Korecha
- 18-A Kunapuli

19. () Omitted in G.O.Ms.No.290, G.A (Ser.D) Dept., dated 21.4.1978
w.e.f 27-7-1977.

19-A () Omitted in G.O.Ms.No.472, G.A.(Ser.D) Dept. dt.11-11-83.

20. Mandula

21. Medari or Mahendra

22. Mehator (Muslim)

23. Mondipatta

24. Mondivaru, Mondibanda, Banda

25. Nakkala

26. Nayi Brahmin (Mangali)

Mangala Bhoganti

27. Nokkar

28. Odde (Oddulu, Vaddi, Vaddelu)

29. Pambala

30. Pamula

31. Pardhi (Nirshikari)

32. Pariki Muggula

33. Peddammavandlu

34. Vamsa Raj

35. Rajaka (Chakali, Vannar)

36. Valmiki Boya (Boya, Bedar, Kirataka, Nishadi, Yellapi Pedda Boya) Talayari and
Chunduvellu

37. Veeramushti (Nettikotala)

38. Yata

39. () Omitted in G.O.Ms.No.290, G.A.(Ser.D) Dept., dt.21-4-78 w.e.f. 27-7-1977.

GROUP – B (Vocational)

1. Achukatlavandlu
2. Aryakshatriya, Muchi (Telugu Speaking), Chittari, Ciniyar, Chitrakara, Nakshas.
3. Devanga
4. Dudekula, Laddaf, Pinjari or Noorbash.
5. Ediga, Gowda (Gamalla, Kalalee), Goundla, Settibaliya of Vishakapatnam, East Godavari, West Godavari and Krishna districts.
6. Gandla, Telikula
7. Jandra
8. Karikalabhakthula, Kaikolan or Kaikala (Sengundam or Sangunther)
9. Karnabhakthulu
10. Kummara or Kulala
Salivahana
11. Kuruba or Kuruma
12. Nagavaddilu
13. Neelakanthi
14. Nossi or kurni
15. Padmasali (sati, salivan, pattusali, Sanapathulu, Shogata Sali)
16. Patkar (Khatri)
17. Perika (Perika, balija, Urasirikshatriya
18. Srisayana (segidi)
19. swakulasali
20. Thogata, Thogati or thogataveerakshtriya
21. Viswabrahmin Ausula or Kamsali, Kummari, Kanchari Vadla or Vadra or Vadrangi and Silpis)

GROUP – C

Scheduled Castes converts to Christianity and their progeny).

(Substituted in G.O.Ms.No.159, G.A.(Ser.D) Dept., dt.2-4-81.

GROUP – D (Other Classes)

1. Agararu
2. Arekatika, Katika
3. Atagara
4. Bhatraju
5. Chippolu (Mera)
6. Gavara
7. Godaba
8. Halkar
9. Jakkala
10. Jingar
11. Kachi
12. Surya Balija, Ganika
13. Kandra
14. Koppulavelama
15. Kosthi
16. Krishnabalija (Dasari, Bukka)
17. Mali
18. Mathura
19. Mudiraj, Mustrasi, Tenugolu
20. Munnurukapu (Telangana)

21. Nagavamsam (Nagavamsa) vide G.O.Ms.No.53, B.C.Welfare Dept. dt.19-9-96.
22. Nelli
23. Passi
24. Polinativelmas of Srikakulam and Visakhapatnam districts
25. Poosala
26. Rangrez or Bhavasarakshtriya
27. Sadhu Chetty
28. Satani (Chattadasrivaishnava)
29. Tammali
30. Turupukapus or Gajula Kapus of Srikakulam, Vizianagaram (inserted in G.O.Ms.No.700, G.A.(Ser.D) Dept., dt. 12-11-80 w.e.f. 1.6.1979) and Visakhapatnam districts who are subject to Social customs or divorce and remarriage among their women.
31. Uppara or Sagara
32. Vanjara (Vanjari)
33. Yadava (Golla)

SCHEDULE-II

Minimum General Educational Qualification

(Referred to in Rule 12(2))

A candidate is said to possess the Minimum General Educational Qualification if he has passed one of the following examinations:-

- 1) Secondary School Certificate Examination conducted by the Board of Secondary Education, Andhra Pradesh, Hyd.
- 2) Indian Army Special Certificate of Education
- 3) A pass in the Higher Education Test of the Royal Indian Navy
- 4) A pass in the Anglo-Vernacular School leaving Certificate (Burma Examination)

- 5) A pass in the Burma High School Final Examination;
- 6) A pass in the Matriculation Examination of the Rangoon University;
- 7) A pass in the Secondary School Certificate Examination conducted by Government of Bombay;
- 8) A pass in the Admission Examination of the Benaras Hindu University;
- 9) A pass in the Advanced Class (Indian Navy) Examination held in or before 1953;
- 10) A certificate granted by the East Bengal Secondary Education Board, Decca, in any of the following three Examinations conducted by it:-
 - i) Matriculation Examination
 - ii) Higher Madrasha Examination
 - iii) School Final (Science side examination)
- 11) A pass in the Vidya Vinodini Examination conducted during the period commencing from the year 1946 and ending with May, 1964 by the prayag Mahila Vidyapitha situated at 556, Daragan, Allahabad and 106, Howett Road, Allahabad, provided the candidate has taken "Advanced English" as one of the optional subjects and procedures proof to the satisfaction of the Andhra Pradesh Public Service Commission in cases where appointment has to be made in consultation with it or the appointing authority in other cases, that the candidate has adequate knowledge of one of the language of the Andhra Pradesh State.
- 12) Successful completion of two years course at the Joint Services Wing of the National Defence Academy provided that the Cadet's discontinuance of the course at the Academy on completion of the two years was not due to academic reasons;
- 13) A pass in the High School Examination of the Aligarh University;
- 14) Cambridge School Certificate Examination (Senior Cambridge);
- 15) European High School Examination, held by the State Government
- 16) Tenth Class Examination of the Technical Higher Secondary School Delhi Polytechnic;
- 17) Pass in the preparatory Examination of the Delhi University;
- 18) School leaving Examination of the Government of Nepal;
- 19) A pass in the Vidyadhikari Examination of Gurukula Kanigiri-Viswa Vidyalaya.
- 20) A pass in Ceylon Senior School Certificate Examination.

- 21) A pass in the following French Examinations of Pondicherry;
- i) Brevet Elementaries;
 - ii) Brevet D' Etudes dupremier Cycle
 - iii) Brevet D' enseighment Premaire Superior de languo Indiens, and
 - iv) Brevet de langu Indienne (Vernacular)
- 22) A Certificate of Post-Basic Education awarded by a post-Basic School.
- 23) General Certificate of Education of Ceylon at Ordinary level, provided that the candidate has passed in six subjects including English, Mathematics and either Sinhalese or Tamil;
- 24) A pass in the Secondary School leaving Certificate of Kerala State;
- 25) A pass in the Secondary School Certificate Examination (New Pattern 1967) (10 years course) of Madhya Pradesh State;
- 26) A pass in HSLC Examination conducted by the Board of Secondary Education, Manipur
- 27) A compartmental pass in SSLC Examination of Government of Kerala;
- 28) A pass in Matriculation Examination of Haryana State conducted by the Board of School Education, Haryana
- 29) A pass in the Secondary School Leaving Certificate Examination of Mysore State.
- 30) A pass in any other examination declared as equivalent to SSC examination by the Government of Andhra Pradesh.
- 31) A pass in HSC examinations conducted by the Board of School Examination of Nagaland (G.O.Ms.No.982 Edn (K2) Dept. dt.6-10-77.

M.S.RAJAJEE,

CHIEF SECRETARY TO GOVERNMENT

INDEX

AMENDMENTS TO ANDHRA PRADESH STATE AND SUBORDINATE SERVICE RULES, 1996 FROM TIME TO TIME

Sl. No	G.O. Ms. No.	Subject	Page No.
1	G.O. Ms. No. 65, G.A. (Ser.D) Dept., dt: 15.2.1997	Public Services - Introduction of Principle of Carry Forward System in respect of vacancies of Backward Classes (all groups) and women in implementing the reservation in Government Jobs on par with the SCs and STs in the matter of Direct Recruitment - Amendment to Rule-22 and 22-A of the A.P. State & Subordinate Service Rules, 1996 - Orders - Issued.	53-58
2.	G.O. Ms. No. 464, G.A. (Ser.D) Dept., dt: 10.11.1997	Andhra Pradesh State & Subordinate Services Rules, 1996 - Amendment to Rule 12 (3) (a) of the rules - Orders - Issued.	59
3.	G.O. Ms. No. 476, G.A. (Ser.D) Dept., dt: 15.11.1997	Public Services - Introduction of Principle of carry forward system in respect of vacancies of Backward Classes (all groups) and women in implementing the reservation in Government Jobs on par with the SCs and STs in the matter of Direct Recruitment - Amendment to Rule-22 and 22-A of the A.P. State & Subordinate Service Rules, 1996 - Further Amendment - Orders - Issued.	60
4	G.O. Ms. No. 236, G.A. (Ser.D) Dept., dt: 25.6.1998	Andhra Pradesh State & Subordinate Service Rules, 1996 - Deletion of provision relating to de-reservation of vacancies after three successive recruitments - Amendment - Orders - Issued.	61
5	G.O. Ms. No. 237, G.A. (Ser.D) Dept., dt: 25.6.1998	Andhra Pradesh State & Subordinate Service Rules, 1996 - Deletion of provision relating to de-reservation of vacancies after three successive recruitments - Amendment - Orders - Issued.	62
6	G.O. Ms. No. 141, G.A. (Ser.D) Dept., dt: 24.3.1999	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment - Orders - Issued.	63

7	G.O. Ms. No. 340, G.A. (Ser.D) Dept., dt: 23.7.1999	Public Services - Time limit to join duty - Amendment to rule-11(a) & (b) of the AP State & Subordinate Service Rules, 1996 - Orders - Issued.	64
8	G.O. Ms. No. 401, G.A. (Ser.D) Dept., dt: 30.9.1999	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendments - Issued.	65
9	G.O. Ms. No. 482, G.A. (Ser.D) Dept., dt: 22.11.1999	Andhra Pradesh State & Subordinate Service Rules, 1996 - Preparation of estimate of vacancies under Rule-6 - Amendment - Orders - Issued.	66
10	G.O. Ms. No. 167, G.A. (Ser.D) Dept., dt: 22.5.2000	Public Services - Passing of Language Test in Telugu - Extension of time upto 30.6.2001 - Amendment to rule-13 of AP State & Subordinate Service Rules - Orders - Issued.	67-68
11	G.O. Ms. No. 249, G.A. (Ser.D) Dept., dt: 14.7.2000	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment - Issued.	69-70
12	G.O. Ms. No. 250, G.A. (Ser.D) Dept., dt: 14.7.2000	Andhra Pradesh State & Subordinate Service Rules, 1996 - Resignation of a Member of Service facing investigation, inquiry or trial - Amendment to rule-30 - Orders - Issued.	71
13	G.O. Ms. No. 385, G.A. (Ser.D) Dept., dt: 18.11.2000	Andhra Pradesh State & Subordinate Service Rules - Amendment to rule 22 of the rules relating to physically handicapped persons - Orders - Issued.	72
14	G.O. Ms. No. 123, G.A. (Ser.D) Dept., dt: 14.3.2001	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Time to join on appointment otherwise than by Direct Recruitment - Amendment to rule- 11(b) of the said rules - Issued.	73
15	G.O. Ms. No. 185, G.A. (Ser.D) Dept., dt: 21.4.2001	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to note, under third proviso to sub-clause (i) of clause (b) to sub- rule(1) and the note under sub-clause(ii) of clause(b) of sub-rule(1) of rule 12 of the rules - Orders - Issued.	74-75

16	G.O. Ms. No. 217, G.A. (Ser.D) Dept., dt: 9.5.2001	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to note under first proviso to sub-clause (i) of clause(b) of sub-rule(1) of rule-12 of the rules - Orders - Issued.	76
17	G.O. Ms. No. 342, G.A. (Ser.D) Dept., dt: 2.8.2002	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-12 - Orders - Issued.	77
18	G.O. Ms. No. 76, G.A. (Ser.D) Dept., dt: 11.3.2003	Public Services - Revision Petition against the orders of the Appellate Authority - Amendment to rules 23 and 26 of the Andhra Pradesh State & Subordinate Service Rules, 1996 - Orders - Issued.	78
19	G.O. Ms. No. 123, G.A. (Ser.D) Dept., dt: 19.4.2003	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-22 and 6 of A.P.State & Subordinate Service Rules, 1996 - Orders - Issued.	79-80
20	G.O. Ms. No. 147, G.A. (Ser.D) Dept., dt: 16.5.2003	Public Services - Certain amendments to the A.P. State & Subordinate Service Rules, 1996 - Orders - Issued.	81-82
21	G.O. Ms. No. 144, G.A. (Ser.D) Dept., dt: 15.6.2004	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-12 - Orders - Issued.	83-84
22	G.O. Ms. No. 145, G.A. (Ser.D) Dept., dt: 15.6.2004	Public Services - Andhra Pradesh State & Subordinate Service Rules, 1996 - Imposition of penl clause for non-joining the post on appointment otherwise than by Direct Recruitment - Amendment to Rule-11(b) of the said rules - Orders - Issued.	85-86
23	G.O. Ms. No. 252, G.A. (Ser.D) Dept., dt: 28.8.2004	Andhra Pradesh State and Subordinate Service Rules - Amendment to rule-22 relating to persons with disabilities - Orders - Issued.	87-88
24	G.O. Ms. No. 309, G.A. (Ser.D) Dept., dt: 28.9.2004	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment - Orders - Issued.	89

25	G.O. Ms. No. 310, G.A. (Ser.D) Dept., dt: 19.7.2005	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-22 - Orders - Issued.	90
26	G.O. Ms. No. 31, G.A. (Ser.D) Dept., dt: 24.1.2006	Andhra Pradesh State & Subordinate Service Rules, 1996 - Deletion of first proviso to Rule-13 (a) related to passing of Language Test by the employees - Amendment - Orders - Issued.	91-92
27	G.O. Ms. No. 759, G.A. (Ser.D) Dept., dt: 6.10.2007	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-12 - - Orders - Issued.	93
28	G.O. Ms. No. 142, G.A. (Ser.D) Dept., dt: 13.3.2008	Andhra Pradesh State & Subordinate Service Rules, 1996 - Amendment to Rule-4 - Orders - Issued.	94

G.O. Ms. No. 238

dt: 30/10/2008

Go 674

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Introduction of principle of Carry Forward system in respect of vacancies of Backward Classes (all groups) and women in implementing the reservation in Government jobs on par with the Scheduled Castes and Scheduled Tribes in the matter of direct recruitment – Amendment to Rule-22 and 22-A of the Andhra Pradesh State and Subordinate Service Rules, 1996 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O. Ms. No. 65,

**Dated the 15th February, 1997.
Read the following:**

1. G.O. Ms. No. 436, Genl. Admn. (Ser.D) Dept., dt: 15.10.1996,
2. G.O. Ms. No. 23, Backward Classes Welfare (P) Dept., dt: 18.3.1996,
3. G.O. Ms. No. 41, Women Development & Child Welfare Dept., dated: 1.8.1996,
4. G.O. Ms. No. 56, Women Development & Child Welfare Dept., dated: 28.10.1996,
5. Govt. Lr. No. 662/Ser.D/95-5, Genl. Admn. (Ser.D) Dept., dt: 21.1.1997,
6. From the Secretary, APPSC, Hyderabad Lr. No. 76/RR/2/95, dated: 4.2.1997.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules.

AMENDMENTS

In the Andhra Pradesh State and Subordinate Service Rules, for rule-22 and rule-22-A, the following shall be substituted respectively.

I. RULE-22. SPECIAL REPRESENTATION (RESERVATION) :

1. Reservations may be made for appointments to a service, class or category in favour of Scheduled Castes, Scheduled Tribes, Backward Classes, Women, Physically handicapped, Meritorious Sportsman, Ex-Servicemen and such other categories, as may be prescribed by the Government from time to time, to the extent and in the manner specified hereinafter in these rules or as the case may be in the special rules. The principle of reservation as hereinafter provided shall apply to all appointments to a service, class or category:-

(i) by direct recruitment, except where the Government by a General or special order made in this behalf, exempt such service, class or category;

(ii) otherwise than by direct recruitment where the special rules lay down specifically that the principle of reservation in so far as it relates to Scheduled Castes and Scheduled Tribes only shall apply to such Services, Class or Category to the extent specified therein.

2. (a) The unit of appointments for the purpose of this rule shall be one hundred vacancies of which fifteen shall be reserved for Scheduled Castes, six shall be reserved for Scheduled Tribes, twenty five shall be reserved for Backward Classes and the remaining fifty four appointments shall be made on the basis of open competition and subject to Rule 22-A of these rules

(b) Out of fifty four appointments to be made on the basis of open competition, three appointments shall be reserved for direct recruitment of the physically handicapped persons.

(c) In the case of appointments to clerical posts including the posts of typists i.e. in Group II and Group IV services and in the case of posts in the Andhra Pradesh Police Subordinate Service, to which the principle of reservation of appointments applies, out of fifty four as the case may be, fifty one appointments to be made on the basis of open competition, two appointments shall be reserved for direct recruitment of Ex-servicemen.

(d) In the case of appointments to the posts of Senior Assistants, Junior Assistants, Junior Stenographers, Typists and Record Assistants in the offices of Heads of Departments, Assistant Section Officers, Typist-cum-Assistants, Junior Stenographers and Record Assistant in the Secretariat to which the principle of reservation of appointments applies, out of fifty four, as the case may be, forty nine appointments to be made on the basis of open competition, one appointment shall be reserved for direct recruitment of meritorious sportsmen.

Provided that the claims of members of the Scheduled Castes, Scheduled Tribes, Backward Classes, Women and the Physically handicapped persons or the Ex-servicemen as the case may be, shall also be considered for the remaining appointments which shall be filled on the basis of open competition, the number of appointments reserved for that category shall in no way be affected during the period the reservation for that category is in force.

(e) Appointments under this rule shall be made in the order of rotation specified below in a unit of hundred vacancies:-

- 1 Open Competition Women
- 2 Scheduled Castes Women
- 3 Open Competition
- 4 Backward Class (Group-A) Women
- 5 Open Competition
- 6 Open Competition Women
- 7 Scheduled Castes
- 8 Scheduled Tribes Women
- 9 Open Competition
- 10 Backward Class (Group-B) Women
- 11 Open Competition
- 12 Open Competition Women
- 13 Open Competition
- 14 Backward Class (Group-C) Women
- 15 Open Competition Women
- 16 Scheduled Castes
- 17 Open Competition Women
- 18 Backward Class (Group-D) Women
- 19 Open Competition
- 20 Backward Class (Group-A)
- 21 Open Competition
- 22 Scheduled Castes Women
- 23 Open Competition Women
- 24 Backward Class (Group-B)
- 25 Scheduled Tribes
- 26 Open Competition
- 27 Scheduled Castes
- 28 Open Competition
- 29 Backward Class (Group-A)

- 30 Open Competition Women
- 31 Open Competition
- 32 Open Competition
- 33 Scheduled Tribes
- 34 Open Competition Women
- 35 Backward Class (Group-B)
- 36 Open Competition
- 37 Open Competition
- 38 Open Competition Women
- 39 Backward Class (Group-D)
- 40 Open Competition
- 41 Scheduled Castes
- 42 Open Competition
- 43 Backward Class (Group-D)
- 44 Open Competition Women
- 45 Backward Class (Group-A) Women
- 46 Open Competition
- 47 Scheduled Castes Women
- 48 Open Competition
- 49 Backward Class (Group-B) Women
- 50 Open Competition Women
- 51 Open Competition
- 52 Scheduled Castes
- 53 Open Competition
- 54 Backward Class (Group-A)
- 55 Open Competition Women
- 56 Open Competition
- 57 Open Competition
- 58 Scheduled Tribes Women
- 59 Open Competition Women
- 60 Backward Class (Group-B)
- 61 Open Competition
- 62 Scheduled Castes
- 63 Open Competition
- 64 Backward Class (Group-D) Women
- 65 Open Competition Women
- 66 Scheduled Castes Women
- 67 Open Competition
- 68 Backward Class (Group-D)
- 69 Open Competition
- 70 Backward Class (Group-A)
- 71 Open Competition Women
- 72 Scheduled Castes
- 73 Open Competition
- 74 Backward Class (Group-B)
- 75 Scheduled Tribes
- 76 Open Competition
- 77 Scheduled Castes
- 78 Open Competition Women
- 79 Backward Class (Group-A)
- 80 Open Competition
- 81 Backward Class (Group-B) Women
- 82 Open Competition
- 83 Scheduled Tribes

84	Open Competition		Women
85	Backward Class (Group-B)		
86	Open Competition		
87	Scheduled Castes		Women
88	Open Competition		
89	Backward Class (Group-D)		
90	Open Competition		Women
91	Scheduled Castes		
92	Open Competition		
93	Backward Class (Group-D)		
94	Open Competition		
95	Backward Class (Group-B)		
96	Open Competition		Women
97	Scheduled Castes		
98	Open Competition		
99	Backward Class (Group-B)		Women
100	Open Competition		

Provided that :-

(i) in the case of appointments to a post referred to in sub-rule (c), the 12th and 37th turns in each unit of hundred vacancies shall be reserved for ex-servicemen. However, wherever the special or adhoc rules provide that there shall be no reservation for ex-servicemen or if a qualified and suitable candidate is not available from ex-servicemen, the turn allotted to ex-servicemen shall be deemed to be allotted to Open Competition.

(ii) The 6th, 31st and 56th turns in each unit of hundred vacancies shall be allotted to the Physically Handicapped persons and where qualified and suitable candidates are not available from among the physically handicapped persons, the turn allotted for them in the unit referred to above shall be carried forward for three succeeding recruitment years and the reservation for these vacancies shall cease thereafter.

(f) The reservation in the case of Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) and Physically Handicapped persons shall be in force for the period commencing from the 23rd September, 1990 to 22nd September, 2000.

(g) If in any recruitment, qualified candidates belonging to the Scheduled Castes, Scheduled Tribes, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) and women are not available for appointment to any or all the vacancies reserved for them, a limited recruitment confined to candidates belonging to them shall be made immediately after the general recruitment to select and appoint qualified candidates from among the persons belonging to these communities to fill such reserved vacancies.

(h) (I) If in any recruitment, qualified candidates belonging to Scheduled Castes or, Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or women are not available for appointment to all or any of the vacancies reserved for them even after conducting a limited recruitment as specified in sub-rule (g), such vacancies or vacancy may be allotted to the Open Competition after obtaining the permission of the Government and may, thereafter, be filled by a candidate or candidates selected on the basis of Open Competition.

(II) Where any vacancies reserved for the Scheduled Castes or Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women are so filled by candidates belonging to other communities, an equal number of vacancies shall be reserved in the succeeding recruitment for the Scheduled Castes or Scheduled Tribes or, Backward Classes or Women in addition to the vacancies that may be available for that recruitment for them and if in the said succeeding

recruitment year also, qualified candidates belonging to the Scheduled Castes or Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women are not available for appointment all or any of the additional vacancies which are so reserved in that succeeding recruitment year, an equal number of vacancies shall again be reserved in the next succeeding recruitment year for the Scheduled Castes or, Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women in addition to the number of vacancies that may be available for the next succeeding recruitment for the Scheduled Castes or, Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women.

Provided that if in the said second succeeding recruitment also no qualified candidates belonging to the Scheduled Castes or Scheduled Tribes or Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women are available for appointment to all or any of the additional vacancies which are so reserved in that succeeding recruitment year, an equal number of vacancies shall again be reserved in the next succeeding recruitment year for the Scheduled Castes or, Scheduled Tribes or, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women in addition to the number of vacancies that may be available for the next succeeding recruitment for the Scheduled Castes or, Scheduled Tribes or Backward Classes or Women.

Provided further that in the third succeeding recruitment if qualified candidates belonging to the Scheduled Tribes or as the case may be Scheduled Castes are not available, a vacancy reserved to be filled by a candidate belonging to Scheduled Tribes may be filled by a candidate belonging to Scheduled Castes and a vacancy reserved to be filled by a candidate belonging to Scheduled Castes may be filled by a candidate belonging to Scheduled Tribes and if a qualified candidate belonging to a particular group of Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) is not available for appointment, the vacancy reserved to that group shall accrue to the next group.

Provided further that if after three successive recruitments, if no candidate belonging to Scheduled Castes, Scheduled Tribes and Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or women is available, such vacancy will be treated as dereserved.

(III) If any additional vacancy or vacancies reserved in favour of candidates belonging to the Scheduled Castes or Scheduled Tribes or Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) or Women in any recruitment in accordance with the provisions in clause (II), appointments thereto shall be made before the appointments in the order of rotation for the relevant recruitments are made.

(i) At no selection for recruitment other than any limited recruitment made in accordance with the provisions of sub-rule (c), the number of reserved vacancies including the additional vacancies reserved under sub-rule (h), shall exceed 52% of the total number of vacancies for the selection; and all vacancies in excess of 52% of the total number of vacancies for which recruitment is made on any particular occasion shall, notwithstanding anything in this rule, be treated as unreserved:

Provided further that the carry forward vacancies and current reserved vacancies in a recruitment year shall be available for utilisation even where the total number of such reserved vacancies exceed 52% of the vacancies filled in that recruitment, in case the overall representation of the Scheduled Castes, Scheduled Tribes, Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) and Women in the total strength of the concerned grade or cadre, has not reached and prescribed percentage of reservation of 15% for the Scheduled Castes, 6% for the Scheduled Tribes, 7% for Backward Classes (Group-A), 10% for Backward Classes (Group-B), 1% for Backward Classes (Group-C), 7% for Backward Classes (Group-D) respectively.

(j) Where there is only a single solitary post borne on the class, or category of a service, the rule of special representation shall not apply for appointment to such post, notwithstanding anything contained in the foregoing sub-rules.

Provided that the rule of special representation shall be applicable for appointment if the number of posts borne on the cadre, category of grade is more than one, even though selection is to be made against only one vacancy at any recruitment other than limited recruitment.

(k) In respect of appointments by promotion or recruitment by transfer from Subordinate Service to State Service, where such appointments or recruitment by transfer is required to be made on the principle of merit and ability, seniority being considered only where merit and ability are approximately equal, the claims of any members of the Scheduled Castes and Tribes shall be considered for such appointment on the basis of seniority subject to fitness.

Provided that a member of the Scheduled Castes or the Scheduled Tribes possessing superior merit and ability shall be allowed to supersede not only others but also the members of Scheduled Castes or Scheduled Tribes as the case may be.

Note:-

- 1) The principle of carry forward of vacancies in respect of Backward Classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) shall be with effect from the 18th March, 1996.
- 2) The principle of carry forward of vacancies in respect of women shall be with effect from the 28th October, 1996.
- 3) The principle of roster points for women candidates shall be with effect from the 1st August, 1996.

II. RULE 22-A WOMEN RESERVATION IN APPOINTMENTS :-

Notwithstanding anything contained in these rules or special rules or Adhoc rules:-

(1) In the matter of direct recruitment to posts for which women are better suited than men, preference shall be given to women:

Provided that such absolute preference to women shall not result in total exclusion of men in any category of posts.

(2) In the matter of direct recruitment to posts for which women and men are equally suited, there shall be reservation to women to an extent of 33 1/3% of the posts in each category of Open Competition, Backward Classes (Group-A), Backward Classes (Group-B), Backward Classes (Group-C), Backward Classes (Group-D), Scheduled Castes, Scheduled Tribes and Physically Handicapped and Ex-servicemen quota.

(3) In the matter of direct recruitment to posts which are reserved exclusively for being filled by women, they shall be filled by women only.

NOTE:-

(1) The principle of reservation for women candidates to the extent of 30% in the matter of direct recruitment shall be from 02-01-1984 to 27-05-1996 (G.O.Ms.No.928, General Administration (Services D) Department, dated 06-10-1995).

(2) The principle of reservation for women candidates to the extent of 33 1/3 % in the matter of direct recruitment shall be with effect from the 28th May, 1996 (G.O.Ms.No.237, General Administration (Services D) Department, dated 28-5-1996).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.S. RAJAJEE
CHIEF SECRETARY TO GOVERNMENT

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 -- Amendment to Rule 12(3)(a) of the rules issued

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.464

Dated: 10-11-1997
Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., 15-10-1996.
2. G.O. Ms. No.240, G.A. (Ser.A) Dept., dt: 10.6.1997.
3. Govt. Lr. No. 74348/Ser.D/97-2, GAD dt: 17.10.1997.
4. From the Secretary, APPSC, Hyderabad, Lr. No.3175/RR/2/97, dt: 5.11.1997.

ORDER:

The following notification will be published in the next issue of the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O. Ms. NO. 436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part-I extraordinary issue of the Andhra Pradesh Gazette, dated the 27th January, 1997.

2. The amendment hereby made shall be deemed to have come into force with effect from the 10th June, 1997.

AMENDMENT

For clause (a) of sub-rule (3) of rule-12 of the said rules; the following shall be substituted, namely:-

"(a) A candidate should possess the academic qualifications and experience including practical experience prescribed, if any, for the post, on the date of the notification for direct recruitment issued by the concerned recruiting agency".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Introduction of principle of carry forward system in respect of vacancies of BCs (all groups) and women in implementing the reservation in Government jobs on par with the SCs and STs in the matter of direct recruitment – Amendment to Rule 22 and 22-A of the Andhra Pradesh State and Subordinate Service Rules – Further Amendment – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.476

Dated: 15-11-1997

Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., 15-10-1996.
2. G.O. Ms. No.23, BC Welfare (P) Dept., dt: 18.3.1996.
3. G.O. Ms. No.41, WD&CW Dept., dt: 1.8.1996.
4. G.O. Ms. No.56, WD&CW Dept., dt: 28.10.1996.
5. G.O. Ms. No. 65, G.A. (Ser.D) Dept., dt: 15.2.1997.
6. Govt. Lr. No. 30092/Ser.D/97-3, GAD dt: 20.9.1997.
7. From the Secretary, APPSC, Lr. No.3176/RR/2/97, dt: 5.11.1997.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996.

2. The amendments (1) and (2) are deemed to have come into force with effect from 1.8.1996.

AMENDMENTS

In clause (e) of sub-rule (2) of rule-22,

1. for the expression "14-Backward Class (Group-C)-Women", the following expression shall be substituted namely,

"14-Backward Class (Group-C) – In every third cycle of 100 point roster, this point shall be reserved for women belonging to BC-C category".

2. against roster point 15, the expression "women" shall be omitted.

3. In Part-A of Schedule.I, item 60 (i.e.) S.C converts to Buddhism, be omitted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N.V.H. SASTRY
SECRETARY TO GOVERNMENT

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Deletion of provision relating to de-reservation of vacancies after three successive recruitments - Amendment – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.236

Dated: 25-6-1998

Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., dt: 15-10-1996.
 2. Govt. Lr. No. 1029/Ser.D/98-1, GAD, dt: 5.3.1998.
 3. From the Secretary, APPSC, Hyderabad Lr. No. 973/RR/2/98, dated: .6.1998
- ***

ORDER:

The following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 published in Part.I Extraordinary A.P. Gazette No.34, dated 27th January, 1997.

The amendment shall be deemed to have come into force with effect from the 15th October, 1996.

AMENDMENT

In the said rules, the third proviso under clause (II) of sub-rule (h) of rule 22 shall be omitted

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Deletion of provision relating to de-reservation of vacancies after three successive recruitments - Amendment – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.237

Dated: 25-6-1998

Read the following:-

1. G.O.Ms.No.65, G.A. (Ser.D) Deptt., dt : 15-02-1997.
2. Govt. Lr. No. 1029/Ser.D/98-1, GAD, dt: 5.3.1998.
3. From the Secretary, APPSC, Hyderabad Lr. No. 973/RR/2/98, dated: .6.1998

ORDER:

The following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 published in Part.I Extraordinary A.P. Gazette No.80, dated 26th February, 1997.

The amendment shall be deemed to have come into force with effect from the 15th October, 1996.

AMENDMENT

In the said rules, the third proviso under clause (II) of sub-rule (h) of rule 22 shall be omitted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.141

Dated: 24-3-1999
Read the following:-

G.O.Ms.No.436, G.A. (Ser.D) Deptt., 15-10-1996.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration Department, dated the 15th October, 1996 and published in Part.I Extraordinary of the Andhra Pradesh Gazette, dated the 27th January, 1997 and as subsequently amended from time to time.

2. The amendment hereby made shall be deemed to have come into force with effect from the 15th October, 1996.

AMENDMENT

In the said rules, in rule16 (h) for the expression "rule-32", the expression "rule-31" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N.V.H. SASTRY
SECRETARY TO GOVERNMENT

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Time Limit to join duty – Amendment to Rule 11(a) and (b) of the Andhra Pradesh State and Subordinate Service Rules, 1996 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.340

Dated: 23-7-1999

Read the following:-

1. G.O. Ms. No. 193, Genl. Admn. (Ser.D) Dept., dt: 26.4.1999,
2. Govt. Lr. No. 30131/Ser.D/99-2, GAD, dt: 26.6.1999,
3. From the Secretary, APPSC, Lr. No. 1716/RR/2/99, dt: 15.7.99.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Government of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996.

The amendment hereby made shall be deemed to have come into force with effect from the 26th April, 1999.

AMENDMENT

In the said rules, in rule 11,-

(1) In sub-rule (a) for the expression "period of 45 (forty five) days" in two places, it occurs, the expression "period of 30 (thirty) days" shall be substituted.

(2) In sub-rule (b) for the expression "period of 30 (thirty) days" the expression "15 (fifteen) days" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Public Services - Andhra Pradesh State and Subordinate Service Rules, 1996 - Amendments - Issued

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

Ms.No.401

Dated: 30-9-1999

Read the following:-

1. G.O. Ms. No. 230, G.A. (Ser.D) Dept., dt: 22.5.1999.
2. Govt. Lr. No. 39284/Ser.D/99-2, dt: 28.8.1999,
3. From the Secretary, APPSC, Hyd. Lr. No. 2056/RR/2/99, dt: 22.9.99.

ORDER:

In the G.O read above, an adhoc rule was issued to the effect that in the Departments wherein regional offices exists, the appointing authority for the first level Gazetted posts is such regional authority; in the second level gazetted posts the Head of the Department shall be the appointing authority and where no regional offices exist the Head of the Department shall be the appointing authority for the first and second level gazetted posts and for the posts in third level and above category in the State Service, the appointing authority shall be the Government.

Now, therefore, it is proposed to bring an amendment to the relevant rules of the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O. Ms. No. 436, General Administration (Services-D) Department, dated 15th October, 1996.

The following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Service D) Department, dated 15th October, 1996. The amendments hereby made shall be deemed to have come into force on the 22nd May, 1999.

AMENDMENT

In the said rules:-

In rule 2, in sub-rule (12-A) for the word "Government", the words "Head of the Department" shall be substituted.

for rule 7, the following shall be substituted, namely:

7. APPOINTING AUTHORITY:

"State Service: Unless otherwise stated in the Special rules, the regional officer shall be the appointing authority in respect of the initial categories of Gazetted posts in a State service where regional offices exists; and the Head of the Department shall be the appointing authority for the second level gazetted posts in a State Service as well as in respect of the initial categories of Gazetted posts in a State service where no regional offices exists; and the Government shall be the appointing authority for the third level gazetted posts and above in the State Service."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Preparation of estimate of vacancies under rule-6 – Amendment – Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.482

**Dated: 22-11-1999
Read the following:-**

1. G.O. Ms. No. 189, G.A. (Ser.C) Dept., dt: 20.4.1999,
2. Govt. Lr. No. 49013/Ser.D/99-2, GAD, dt: 15.10.1999,
3. From the Secretary, APPSC, Hyd. Lr. No. 2348/RR/2/99, dt: 4.11.99.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Service-D) Department, dated the 15th October, 1996 and published in Part.I Extraordinary issue of the Andhra Pradesh Gazette No. 34, dated the 27th January, 1997.

AMENDMENT

In the said rules, in rule 6, in sub-rule (e), item "(iv) suspension" shall be omitted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**N.V.H. SASTRY
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Passing of Language Test in Telugu – Extension of time upto 30-06-2001 – Amendment to rule 13 of the Andhra Pradesh State and Subordinate Service Rules – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.167

Dated: 22-05-2000.

Read the following:-

1. G.O.Ms.No.233, G.A. (OL) Department, dt.9-6-1995
2. G.O.Ms.No.8, G.A. (OL) Department, dt.7-1-1997.
3. G.O.Ms.No.9, G.A. (OL-I) Department, dt. 7-1-1997.
4. From the Secretary, APPSC Letter No.1971/RR/2/97, dt.6-1-1998.
5. G.O.Ms.No.124, G.A. (OL-I) Department, dt. 1-4-1998.
6. G.O.Ms.No.27, G.A. (OL-I) Department, dt. 25-1-1999.
7. G.O.Ms.No.346, G.A. (OL-I) Department, dt. 29-7-1999.
8. Govt. Letter No.54919/Ser.D/99-6, G.A.(Ser.D) Deptt., dt.24.3.2000.
9. From the Secretary A.P.S.C. Hyderabad, Letter No.649/RR/2/2000, dt.28-4-2000.

ORDER:

As per Clause (a) of rule 13 of the Andhra Pradesh State and Subordinate Service Rules, 1996 every person who was appointed to service after 15.11.1960 shall, within the period of probation, pass the language test in Telugu, failing which his probation shall be extended and increments postponed without cumulative effect until he passes the test. The orders issued in the G.O. first read above extending the time to pass the said test expired on 30-6-1995.

2. In the G.O. second read above, orders were issued extending the time to pass the language test in Telugu for a further period of two years with effect from 1-7-1995 to 30-6-1997 and in the G.O. third read above, orders were issued to the effect that the period of probation of a person who is to be appointed on or after 1-7-1997 and who has not passed the language test in Telugu shall be extended for a period of 4 years and if the person so appointed fails to pass the said test even during the extended period of probation he shall be discharged from service. In the G.O. fifth read above, orders were issued extending the time to pass the language test in Telugu for another period of two years with effect from 1-7-1997 to 30-6-1999 subject to condition that no further extension will be allowed to under any circumstances. In the G.O. sixth read above orders were issued to the effect that the period of probation of a person who is to be appointed on or after 1-7-2001 and who has not passed the language test in Telugu shall be extended for a period of 4 years and if the person so appointed fails to pass the said test even after during the extended period of probation, he shall be discharged from service and in the G.O. seventh read above orders were issued extending the time limit to pass the language test in Telugu for a further period of two years w.e.f. 1-7-1999 to 30-6-2001 subject to condition that no further extension shall be allowed to under any circumstances.

Consequent to the above, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration Department dated the 15th October, 1996 and published in the Andhra Pradesh Gazette, Part-I, Extraordinary dated the 27th

AMENDMENT

In the said rules, in rule 13 in clause (a), for the first proviso the following proviso shall be substituted namely:-

"Provided that a person who was appointed to a service but who has not passed the Language Test in Telugu shall be allowed time to pass the said test upto the 30th June, 2001 and no further extension shall be given beyond that period under any circumstances, and the person appointed on or after the 1st November, 1956 should pass the said test by 1st July, 2001 subject to those employees who are in service and not completed 45 years of age as on the date of the order shall be discharged from service with effect from 1st July, 2001 if they fail to pass the said test by that date".

A copy of this order is available in the Internet and can be accessed at the address – <http://apts.gov.in/apgos>

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.S.PRASAD
SECRETARY TO GOVERNMENT

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment –
issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

O.Ms.No.249

Dated: 14-7-2000.

Read the following:-

1. G.O.Ms.No.230, G.A. (Ser. D) Dept., dt.22-5-1999.
2. G.O.Ms.No.275, G.A. (Ser. D) Dept., dt.21-6-1999.
3. G.O.Ms.No.401, G.A. (Ser. D) Dept., dt.30-9-1999.
4. Govt. Lr. No. 13320/Ser. D/2000-2, G.A. (Ser. D) Deptt., dt. 6-5-2000.
5. From the Secretary, A.P. Public Service Commission, Lr.No.1022/RR/2/2000, dated. 7-7-2000.

ORDER:

In the G.O. first read above, an adhoc rule was issued to the effect that in the Departments wherein regional offices exist; the appointing authority for the first level gazetted posts shall be such regional authority, for the second level gazetted posts the Head of the Department shall be the appointing authority and where no regional offices exist, the Head of the Department shall be appointing authority for the first and second level gazetted posts and for the posts in third level and above category in the State service, the appointing authority shall be the Government.

In the G.O. second read above, orders have been issued prescribing the pattern of the Constitution and membership of the Departmental Promotion Committee for initial gazetted posts at the level of the regional Offices where there exist, and Screening Committee at the level of the Head of the Department for all the second level gazetted posts in the State and also Departmental Promotion Committee at the level of the Head of the Department for the initial gazetted categories for which no Regional Offices exist.

In the G.O. third read above, orders have been issued amending rule 2 (12-A) and 7 of the Andhra Pradesh State and Subordinate Service Rules, 1996.

Sub-rule (12-A) of rule 2 of the Andhra Pradesh State and Subordinate Service Rules, 1996 as amended in G.O.Ms.No.401, Genl. Admn. (Ser. D) Dept., dt.30-9-99 reads as follows:

'Screening Committee' means a Committee constituted by Head of the Department to recommend the names for inclusion in the panel to the second level gazetted posts which are within the purview of the Andhra Pradesh Public Service Commission, and also to indicate the order in which the persons concerned should be indicated in the panel. The list of persons so prepared by the said Committee shall be forwarded to the commission for its concurrence, by the competent authority;

It has been noticed from the adhoc rule issued in the G.O. first read above and pattern of Screening Committee for the second level categories prescribed in the G.O. second read above that though the Head of the Department is the appointing authority for the second level gazetted categories, the other members of the Screening Committee for the said categories have to be nominated by the Government in the concerned administrative Department. As such the Screening Committee will have to be constituted by the Government and not the Head of the Department as mentioned in the G.O. 3rd read above. It is therefore felt necessary to issue an amendment to Sub-Rule (12-A) of rule 2 of the A.P. State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.401, G.A. (Ser. D) Dept., dt.30-9-1999.

5. Now it is proposed to amend sub-rule (12-A) of rule 2 of the Andhra Pradesh State and Subordinate Service Rules, 1996 as amended in G.O. Ms. No. 401, G.A. (Ser. D) Dept., dated 30th September, 1999 suitably. Accordingly, the following Notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, G.A. (Ser. D) Deptt. Dated the 15th October, 1996 as amended in G.O.Ms.No.401, G.A. (Ser. D) Deptt., Dated the 30th September, 1999. The amendment hereby made shall be deemed to have come into force with effect from the 22nd May, 1999.

AMENDMENT

In the said rules, in rule 2, in sub-rule (12-A), for the words "Head of the Department", the word "Government" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G.S.R.C.V.PRASADA RAO,
SECRETARY TO GOVERNMENT

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Resignation of a Member of Service facing investigation, inquiry or trial - Amendment to Rule-30 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.250

Dated the 14th July, 2000.

Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., dated 15-10-1996.
2. Government Lr. No. 46139/Ser-D/99-2, GAD, dt: 22.10.1999.
3. From the Secretary, APPSC, Hyderabad Lr. No. 397/RR/2/2000, dt: 27.6.2000.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Service-D) Department, dated the 15th October, 1996 and published in Part.I Extraordinary issue of the Andhra Pradesh Gazette No.34, dated the 27th January, 1997.

AMENDMENT

In the said rules, for the first proviso to clause (iii) of sub-rule (a) of rule 30 the following proviso shall be substituted namely:

"Provided that the resignation of a Member of a Service shall not be accepted against whom disciplinary proceedings are instituted as per the provisions of the Andhra Pradesh Civil Services (Classification, Control & Appeal) Rules, 1991 or investigation, inquiry or trial is initiated".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**G.S.R.C.V. PRASADARAO
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules – Amendment to rule 22 of the rules relating to physically handicapped persons – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.385

**Dated: 18-11-2000
Read the following:-**

1. G.O.Ms.No. 65, G.A. (Ser. D) Dept. dt. 15-2-1997.
2. G.O.Ms.No. 115, WD&CW Dept., dt: 30-7-1991.
3. G.O.Ms.No. 72, WD&CW Dept., dt: 5-8-1997.
4. G.O.Ms.No. 112, WD&CW Dept., dt: 6-12-1997.

ORDER:

The following notification shall be published in the Andhra Pradesh Gazette Extraordinary:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Ser. D) Department, dated 15-10-1996 read with G.O. Ms. No. 65, G.A. (Ser.D) Department, dated: 15.2.1997.

AMENDMENTS

I In the said rules in clause (e) to sub-rule (2) of rule 22, for the existing points 6th, 31st and 56th, the following shall be substituted:

- "6. Open Competition - Visually Handicapped
(In the second cycle this point shall be filled by women)
- 31. Open Competition - Hearing Handicapped
(In the second cycle this point shall be filled by
Hearing Handicapped women)
- 56. Open Competition - Orthopaedically Handicapped
(In the third cycle this point shall be filled by
Orthopaedically Handicapped women)"

II. For the existing second proviso, the following shall be substituted:

(ii) The 6th, 31st and 56th turns in each unit of 100 vacancies shall be allotted to the Visually Handicapped, Hearing Handicapped, and Orthopaedically Handicapped persons respectively and where qualified and suitable candidates are not available from among them, the turn allotted to them in the unit referred to above shall be carried forward for three succeeding recruitment years and the reservation for these vacancies shall cease thereafter."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**P.V. RAO,
CHIEF SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES - Andhra Pradesh State and Subordinate Service Rules, 1996 - Time to join on appointment otherwise than by direct recruitment - Amendment to Rule 11(b) of the said rules - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.123

**Dated the 14th March, 2001
Read the following:-**

1. G.O.Ms.No.430, G.A. (Ser.D) Deptt., dt: 19-12-2000.
2. Government Lr. No. 1366/Ser-D/2001-2, dt: 6.2.2001.
3. From the Secretary, APPSC, Hyderabad Lr. No. 400/RR/2/2001, dt: 27.2.2001.

ORDER:

The following Notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated 15th October, 1996 and the amendments from time to time.

The amendment hereby made shall be deemed to have come into force with effect from the 19th December, 2000.

AMENDMENT

In the said rules, in rule 11 for sub-rule (b), the following shall be substituted namely:

"(b) Time to join a post on appointment otherwise than by direct recruitment. A person appointed to a post, otherwise than by direct recruitment, shall be allowed a joining time of 15 (fifteen) days from the date of receipt of the order of appointment sent to the candidates by Registered Post with Acknowledgement Due or by any other means. If a person fails to join the post within the stipulated period of 15 (fifteen) days or evades to join the post by proceeding on leave, the offer of appointment shall be treated as automatically cancelled and the name of the candidate shall be deemed to have been omitted from the list of the approved candidates, and she / he shall forfeit the right of appointment both for the present and in future for the post".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**G.S.R.C.V. PRASADA RAO
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES - Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to note, under third proviso to sub-clause (i) of clause(b) of sub-rule (1) and the note under sub-clause (ii) of clause(b) of sub-rule (1) of rule 12 of the rules – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.185

Dated 21-4-2001

Read the following:-

1. G.O.Ms.No.311, G.A. (Ser.D) Deptt., dt : 24-4-1991.
2. G.O. Ms. No. 436, G.A. (Ser.D) Dept., dt: 15.10.1996.
3. G.O. Ms. No.98, SW (ROR.1) Department, dt: 14.11.2000.
4. G.O. Ms. No.6, WD, CW &DW Dept, dt: 5.2.2001.
5. Govt. Lr. No. 47066/Ser-D/2000-13, G.A. (Ser.D) Dept., dt: 29.3.2001.
6. From the Principal Secretary, APPSC, Lr. No. 693/RR/2/2001, dt: 12.4.2001.

ORDER:

According to sub-clause (i) of clause (b) of rule 12 of the Andhra Pradesh State and Subordinate Service Rules issued in the G.O second read above, among others, the maximum age limit prescribed in the special rules for Direct Recruitment to a post shall be raised uniformly by 5 years in the case of candidates belonging to the Scheduled Castes and Scheduled Tribes. According to third proviso under the above clause, in the case of Scheduled Castes and Scheduled Tribes, the maximum age limit prescribed to other communities in the special rules shall be raised uniformly by 10 years for the purpose of limited direct recruitment subject to the condition that it does not exceed 45 years. Further according to clause (ii) of the aforesaid sub-rule, the maximum age limit prescribed in the special rules for direct recruitment to a post shall be raised uniformly by 10 years in the case of physically handicapped persons. The above concession of age in respect of Scheduled Castes / Scheduled Tribes and Physically handicapped persons ceased to exist from 22nd September, 2000.

Orders have been issued in the G.O. third and fourth read above, extending the age concession for the Scheduled Castes, Scheduled Tribes and Physically Handicapped for a further period till the end of May, 2001 and it has been decided therein to issue necessary amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 separately.

To give effect to the above decision the following Notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part.I Extraordinary issue of the Andhra Pradesh Gazette dated the 27th January 1997.

2. The amendments hereby made shall be deemed to have come into force on the 23rd September, 2000.

AMENDMENTS

In the said rules, in rule-12, in sub-rule (1), in clause (b):-

(i) in sub-clause (I), after third proviso, the following shall be inserted namely:-

"N.B: This concession shall be in force during the period between the 28th March, 1967 to till the end of May, 2001".

(ii) in sub-clause (ii) for N.B, the following shall be substituted, namely,-

"N.B: This concession shall be in force during the period between the 28th March, 1967 to till the end of May, 2001".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G.S.R.C.V. PRASADA RAO
SECRETARY TO GOVERNMENT (SERVICES)

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES - Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to note under first proviso to sub-clause (i) of clause (b) of sub-rule (1) of rule 12 of the rules – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.217

**Dated the 9th May, 2001
Read the following:-**

1. G.O.Ms.No.311, G.A. (Ser.D) Deptt., dt : 24-4-1991.
2. G.O. Ms. No. 436, G.A. (Ser.D) Dept., dt: 15.10.1996.
3. G.O. Ms. No.28, BC Welfare Department, dt: 22.9.2000.
4. Government Lr. No. 47066/Ser-D/2000-5, dt: 6.11.2000.
5. From the Principal Secretary, APPSC, Hyderabad Lr. No. 1899/RR/2/2000, dt: 28.4.2001.

ORDER:

According to the first proviso to sub-clause (i) of clause (b) of sub-rule (1) of rule 12 of the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in the G.O. second read above, the age concession uniformly by five years among others in the case of candidates belonging to the Backward Classes specified in Schedule-I of the said rules including the percentage of reservation of posts, age concession for the purpose of recruitment etc., ceased to exist from 23rd September, 2000.

2. Orders have been issued in the G.O. third read above, extending the period of reservations in services including percentage of reservations of posts, age concession of five years for the purpose of recruitment etc., in favour of Backward Classes for a further period till the end of May, 2001.

3. Necessary amendments to the Special Rules for which the Andhra Pradesh State and Subordinate Service Rules do not apply will be issued by the concerned Departments of Secretariat.

4. The following Notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Service-D) Department, dated 15-10-1996 and published in Andhra Pradesh Gazette Part.I Extra Ordinary No.34 dated the 27th January 1997.

5. The amendment hereby made shall be deemed to have come into force on the 23rd September, 2000.

AMENDMENT

In the said rules:-

In the N.B to sub-clause (i) of clause(b) of sub-rule 1 of rule 12, for the expression "for 10 years from 23rd September, 1990" the expression "with effect from 23rd September, 1990 to till the end of May, 2001" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**G.S.R.C.V. PRASAD RAO
SECRETARY TO GOVERNMENT**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State & Subordinate Service Rules – Amendment to Rule 12 – Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.342

**Dated: 02-08-2002
Read the following:**

1. G.O.Ms.No.436, G.A. (Ser-D) Dept., dt: 15-10-1996.
 2. G.O.Ms. No. 336, G.A. (Ser.A) Dept., dt: 30.7.2002.
 3. Govt. Lr. No. 29258/Ser.A/2002, G.A. (Ser.A) Dept., dt: 31.7.2002
 4. From the Secy., A.P. Public Service Commission, Lr. No.1354/RR/2/2002, dated: 1-8-2002.
- ***

ORDER:

In the G.O. second read above, orders were issued to raise the upper age limit for Direct Recruitment from 28 years to 33 years.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to rule 12 of the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

The amendment shall be deemed to have come into force with effect from the 24th July, 2002.

AMENDMENT

In the said rules, in rule 12, in sub-rule(1), in clause (a), in sub-clause (v) for the expression "28 years of age" the expression "33 years of age" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K. SWAMINATHAN
Chief Secretary to Government

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

PUBLIC SERVICES – Revision petition against the orders of the Appellate Authority – Amendment to Rules 23 and 26 of the Andhra Pradesh State and Subordinate Service Rules, 1996 – Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.76

**Dated the 11th March, 2003,
Read the following:**

1. G.O.Ms.No.436, Genl. Admn. (Ser-D) Dept., dt: 15-10-1996.
2. From the Andhra Pradesh Public Service Commission,
Lr. No.302/RR/2/2003, dated: 22-2-2003.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of Constitution of India, and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

- 2 The amendments hereby made shall come into force with immediate effect.

AMENDMENT

In the said rules,-

- (I) In rule 23 the following proviso shall be added namely:-

"provided also that a member of service may submit a revision petition against the order of the Appellate Authority, within three months of the order passed by the Appellate Authority, to the Government".

- (II) In rule 26, after sub-rule (d) the following shall be added, namely:-

"(e) A member of service may submit a revision petition against the order of the Appellate Authority, within three months of the orders passed by the Appellate Authority, to the Government".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATHI NAIR,
Chief Secretary to Government

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to Rule 22 and 5 of the A.P. State and Subordinate Service Rules, 1996 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.123

Dated: 19-4-2003

Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., dt: 15-10-1996.
2. G.O.Ms.No.5, Social Welfare (ROR.1) Dept., dt: 14-2-2003.
3. G.O. Ms. No. 21, Social Welfare (ROR.1) Dept., dt: 18.3.2003.
4. From the A.P.P.S.C., Lr.No.532/RR/2/2003, dt: 17-4-2003

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Service-D) Department, dated 15th October, 1996 and as subsequently amended from time to time.

2. The amendments hereby made shall be deemed to have come into force with effect from 14.2.2003.

AMENDMENTS

In the said rules,-

- I. (1) In rule 6(b), the following shall be inserted as first proviso, namely,-

"Provided that for promotion in respect of Scheduled Caste and Scheduled Tribe candidates only, the zone of consideration in the ratio of 1:3, shall not be applicable in respect of posts whose total cadre strength is more than five".

- (2) After inserting the above proviso,-

(a) In the second proviso, for the words "provided that" the words "provided further that" shall be substituted.

(b) In the third proviso, for the words "provided further that" the words "provided also that" shall be substituted.

- II. In rule 22,-

(1) for clause (ii) of sub-rule (1) the following shall be substituted, namely,-

"(ii) otherwise than by direct recruitment the principle of reservation in the matter of promotion and appointment by transfer involving promotion in so far it relates to Scheduled Castes and Scheduled Tribes only shall apply to such Services, Class or Category whose total cadre strength of the post is more than five".

- (2) for sub-rule 2(a), the following shall be substituted, namely,-

J. 824/12.

2. (a) The unit of appointment for the purpose of direct recruitment shall be hundred vacancies of which fifteen shall be reserved for Scheduled Castes, six shall be reserved for Scheduled Tribes, twenty five shall be reserved for Backward Classes and remaining fifty four appointments shall be made on the basis of open competition and subject to rule 22-A of these rules.

2 (a)(i) The unit of appointment for the purpose of reservation in the matter of promotion and appointment by transfer involving promotion shall be hundred vacancies of which fifteen shall be reserved for Scheduled Castes and six for Scheduled Tribe employees as per the roster points in sub-rule 2(e).

- A. In the case of appointments / promotions to the posts referred to in clause 2 (a) (i) above, the panels of eligible candidates for promotion, the names of eligible Scheduled Caste and Scheduled Tribe employees from the feeder Category have to be shown against the roster points earmarked for them irrespective of their seniority position in the feeder category.
- B. If a Scheduled Caste and Scheduled Tribe employee gets a higher place in the eligible candidates list by virtue of his seniority in the feeder category he need not be adjusted in a lower position which is earmarked for an Scheduled Caste and Scheduled Tribe employees as per roster system. Such roster point has to be filled up by moving up an Scheduled Caste and Scheduled Tribe employees who is below in the seniority list in the feeder category.
- C. Filling up the roster points shall continue till the required percentage of Scheduled Caste and Scheduled Tribe candidates is obtained. Once the required percentage is obtained by taking into account both the Scheduled Caste and Scheduled Tribe candidates who are found in the list of candidates fit for promotion on account of their seniority in the feeder category and those who are moved up to fill up the required roster point, further adjustment of Scheduled Caste and Scheduled Tribe employees against roster point has to be stopped.
- D. Unutilised roster points after the required Scheduled Caste and Scheduled Tribes percentage is met, shall lapse.
- E. If required number of Scheduled Caste and Scheduled Tribe employees are not available in the feeder category to obtain the required representation in the promotion category. The vacancies earmarked for Scheduled Caste and Scheduled Tribe employees according to the roster points will be carried forward.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MOHAN KANDA,
CHIEF SECRETARY TO GOVERNMENT.

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services – Certain amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 147.

Dated: 16th May, 2003.

Read the following: -

1. G.O.Ms.No.185 G.A. (Ser. D) Department, dated: 21-4-2001
2. G.O.Ms.No.217 G.A (Ser. D) Department, dated: 9-5-2001
3. G.O.Ms.No.123 G.A. (Ser. D) Department, dated: 14-3-2001
4. G.O.Ms.No.23 B.C. Welfare Department, dated: 31-5-2001
5. G.O.Ms.No.21 WD, CW&DW Dept., dated: 29-4-2002
6. From the Secretary, A.P.P.S.C. Letter No.472/RR/2/2003 dated: 23.4.2003.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436 General Administration (Services-D) Department dated the 15th October, 1996 and published in Part-I Extra-ordinary issue of the Andhra Pradesh Gazette dated 27th January, 1997 and as subsequently amended from time to time.

2. The amendments to rules 11, 12 and 22 hereby made shall be deemed to have come into force with effect on and from the 1st June, 2001.

AMENDMENTS

1. In the said rule: -

(i) for sub-rule (b) of rule 11 the following shall be substituted, namely:

"(b) Time to join in a post on appointment/temporary appointment under rule 10 including appointments by transfer or by promotion otherwise than by direct recruitment:- A person on appointment/ temporary appointment on adhoc basis under rule 10 including appointments by transfer or by promotion otherwise than by direct recruitment, shall be allowed a joining time of 15(fifteen) days from the date of receipt of the order of appointment sent to the candidates by Registered Post with Acknowledgement due or by any other means. If a person fails to join the post within the stipulated period of 15(fifteen) days or evades to join the post by proceeding on leave, the offer of appointment shall be treated as automatically cancelled and the name of the candidate shall be deemed to have been omitted from the list of the approved candidates, and he/she shall forfeit the right of appointment both for the present and in future for the said post".

(2) In clause (b) of sub-rule (1) of rule 12,-

(i) for the N.B. under sub-clause (i) the following shall be substituted namely:-

"N.B:- The age concession in favour of Backward Classes will be in force with effect from the 23rd September, 1990 to till the end of May, 2011".

(ii) for the N.B. under sub-clause (ii) the following shall be substituted namely:-

"N.B:- This concession shall be in force during the period between the 28th March, 1967 to till the end of May, 2011.

(3) in sub-rule (2) of rule 22,-

(i) in clause (d) for the words "Senior Assistants" and "and Record Assistants" wherever they occur, shall be omitted.

(ii) For clause (f), the following shall be substituted, namely:-

"(f) The reservation in case of Backward classes (Group-A), (Group-B), (Group-C) and as the case may be (Group-D) and Physically Handicapped persons shall be in force for the period commencing from the 23rd September, 1990 to 31st May, 2011".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B. ARAVINDA REDDY,
SECRETARY TO GOVERNMENT (SER)**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to rule -12 – Orders – Issued

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.144,

Dated: 15-06-2004

Read the following:-

1. G.O.Ms.No.436 G.A. (Ser. D) Dept., dated: 15-10-1996
2. Circular Memo. No. 3731/Ser.A/2002-3, Genl. Admn. (Ser.A) Dept., dated: 11-12-2003.
3. Govt.Lr.No.3873/Ser. D/2004-2, Dated: 23-02-2004.
4. From the Secy., APPSC, Hyd Lr.No.464/RR/2/2004, Dated: 02-06-2004

ORDER:

Under the scheme of compassionate appointment to the dependents of the deceased Government employees, compassionate appointments are being considered to the spouse/son/daughter, who were dependent on the deceased Government employee and when there is no earning member in the family of the deceased employee. Instructions were issued from time to time, on compassionate appointment to the spouse of the deceased government employee, duly relaxing the upper age limit, to consider him/her for compassionate appointment. In most of the cases, the spouse of the deceased Government employees were at the age of above 40 years, and in early 50s. The age limits for the appointment to the public service are governed by the Andhra Pradesh State and Subordinate Service Rules. Certain age concessions were given, over and above, to the age limits to the protected groups of society (Scheduled Caste/ Scheduled Tribe / Backward classes/Physically Handicapped persons) including the women in distress. By taking all these age concessions into consideration, the upper age limit for appointment to the public service is fixed at 45 years and it is decided to follow the upper age limit of 45 years for compassionate appointment to the spouse of the deceased government employee and accordingly orders have been issued in Circular Memo. No.3731/Ser.A/2002-3, G.A. (Ser.A) Dept. dated: 11-12-2003 fixing the upper age limit of 45 years as on 1st July of the year in which the application is made, shall be followed for the compassionate appointment to the spouse of the deceased Government employee, provided the application for compassionate appointment is made within one year after the death of the employee. Accordingly, rule 12 of the Andhra Pradesh State and Subordinate Service Rules, 1996 is amended as follows:

2. The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436 General Administration (Services-D) Department dated:15-10-1996 and published in the Andhra Pradesh Gazette Part-I Extra Ordinary No.34 dated the 27th January, 1997 and as amended from time to time.

The amendment hereby made shall be deemed to have come into force on the 11th December, 2003.

84
AMENDMENT

In the said rules, in rule 12, in sub-rule (1), in clause (b) after sub-clause (iii), the following proviso, shall be added namely:-

"Provided that for compassionate appointment to the spouse of deceased Government employee, the upper age limit shall be 45 years irrespective of the community."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B.ARAVINDA REDDY
SECRETARY TO GOVERNMENT (SER.)**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Public Services - Andhra Pradesh State and Subordinate Service Rules, 1996 - Imposition of penal clause for non-joining the post on appointment otherwise than by direct recruitment - Amendment to rule 11(b) of the said rules - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.145.

Dated: 15-06-2004

Read the following:-

1. G.O.Ms.No.147, G.A.(Ser. D) Dept., dated: 16-5-2003
 2. Govt. Lr. No. 56073/Ser-D/2003-6, dated: 7-2-2004.
 3. From the Secretary, APPSC, Lr.No.465/RR/2/2004, dated:2-6-2004.
- ****

ORDER:

In Andhra Pradesh State and Subordinate Service Rules, 1996 joining time is prescribed both for appointment by direct recruitment and for appointment by promotion / transfer. In case of appointment by promotion / transfer the existing time limit is 15 days from the date of receipt of the appointment order. Failure to join duty in the post for which the employee is appointed by promotion / transfer results in forfeiture of the present and future rights of promotion / appointment by transfer. As a result of the above condition, a government employee who does not join in the promotion post within the stipulated time loses his promotion rights to the next higher category permanently. It is noticed that for several reasons employees could not join in the promotion posts in the allowed time. To mitigate the hardship to the Government employees, the Government decided to consider, such of those Government employees who could not join duty in the promotion posts, in the next panel year. Accordingly Government have decided to issue the following amendment to rule 11(b) of Andhra Pradesh State and Subordinate Service Rules, 1996.

2. The following notification will be published in the Extraordinary issue of the Andhra Pradesh Gazette

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O Ms No 436 General Administration (Services-D) Department dated 15th October, 1996 published in Part-I Extra Ordinary issue of the Andhra Pradesh Gazette dated the 27th January, 1997 and as subsequently amended from time to time.

AMENDMENT

In the said rules, in rule 11 for sub-rule (b) the following shall be substituted namely:-

"(b) Time to join a post on appointment / temporary appointment under rule 10 including appointments by transfer or by promotion otherwise than by direct recruitment. A person on appointment / temporary appointment on adhoc basis under rule 10 including appointment by transfer or by promotion otherwise than by direct recruitment, shall be allowed a joining time of fifteen (15) days to join the post from the date of receipt of the order of appointment sent to the candidates by Registered Post with Acknowledgement due or by any other means. An employee who does not join the post within the stipulated time or evades to join the post by proceeding on leave, shall lose his promotion right / offer for the current panel year and the name of the candidate shall be placed before the next Departmental Promotion

Committee for consideration in the next year panel subject to availability of vacancy. In case of non-selection posts, the name of the candidate who does not join within the stipulated time in the promotion posts shall be considered for promotion again after a period of one year from the date of offer of appointment subject to availability of vacancy".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B.ARAVINDA REDDY
SECRETARY TO GOVERNMENT (SER.)**

GOVERNMENT OF ANDHRA PRADESH ABSTRACT

Andhra Pradesh State and Subordinate Service Rules – Amendment to rule 22 relating to persons with disabilities – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.252

Dated: 28-8-2004
Read the following:-

1. G.O.Ms.No. 65, G.A. (Ser. D) Dept. dt. 15-2-1997.
2. G.O.Ms.No. 115, WD&CW Dept., dt: 30-7-1991.
3. G.O.Ms.No. 72, WD&CW Dept., dt: 05-8-1997.
4. G.O.Ms.No. 112, WD&CW Dept., dt: 06-12-1997.
5. G.O.Ms.No. 385, G.A. (Ser. D) Dept. dt: 18-11-2000.
6. G.O.Ms.No. 52, WD, CW & DW(DW) Dept., dt: 25-10-2002.
7. G.O.Ms.No. 41, WD, CW&DW(DW) Dept., dt: 27-11-2003.
8. G.A.(Ser.D) Dept., Lr.No.55507/Ser.D/2000-14, dt: 31-5-2004.
9. From the Secy. APPSC, Lr.No.796/RR/1/2004, dt: 17-8-2004.

ORDER:

In the G.Os second and fifth read above, orders were issued providing 3% reservation for the persons with disabilities and earmarking the 6th, 31st and 56th Roster points among the Visually Handicapped, Hearing Handicapped and Orthopaedically Handicapped persons respectively. Further, in the G.O. seventh read above, orders were issued indicating the roster points in the second and subsequent cycle of 100 points, for reservation in favour of persons with disabilities providing carry forward system and for interchanging among the women/men disabled categories.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, General Administration (Ser. D) Department, dated the 15th October, 1996 and published in Part-I Extraordinary Issue of the Andhra Pradesh Gazette dated the 27th January, 1997, as amended from time to time.

2. The amendments hereby made shall be deemed to have come into force with effect from 27th November, 2003.

AMENDMENTS

In the said rules in clause (e) to sub-rule (2) of rule 22,-

- (1) For the existing order of rotation points 6th, 31st and 56th, the following shall be substituted, namely,-

- "6. (Visually Handicapped) (women)
- 31. (Hearing Handicapped) (Open)
- 56. (Orthopaedically Handicapped) (Open)"

(2) in the proviso, for the item (ii) the following shall be substituted namely,-

"(ii) In the Second cycle of 100 roster points the following points shall be reserved as follows:-

- 106. (Visually Handicapped) (Open)
- 131. (Hearing Handicapped) (Women)
- 156. (Orthopaedically Handicapped) (Open)

In the third cycle of 100 roster points the following points shall be reserved as follows:-

- 206. (Visually Handicapped) (Open)
- 231. (Hearing Handicapped) (Open)
- 256. (Orthopaedically Handicapped) (Women)

The 6th, 31st and 56th points in each cycle of 100 vacancies shall be allotted to the Visually Handicapped, Hearing Handicapped, and Orthopaedically Handicapped persons respectively as stated above and where qualified and suitable candidates are not available from among them, the turn allotted for them in the unit referred to above shall be carried forward for three succeeding recruitment years. In the third succeeding recruitment year, if Disabled candidates from any category are not available for appointment in the turn allotted, the vacancy shall be filled by next group of disabled in rotation by effecting interchange and the reservation shall cease thereafter."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA
SECRETARY TO GOVERNMENT (SER.)

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

A.P. State and Subordinate Service Rules, 1996 – Amendment – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.309

Dated: 28-09-2004
Read the following:-

1. G.O.Ms.No.436 G.A. (Ser.D) Dept., dt.15-10-1996.
2. G.O.Ms.No.17 S.W.(ROR.1) Dept., dt.20-02-2004.
3. Lr.No.29044/Ser.D. 2004-2, G.A. (Ser.D) Dept., dt.31-5-2004.
4. From the Secretary, APPSC., Lr.No.1037/RR/2/2004, dt: 15-9-2004.

ORDER:

The age concession for Direct Recruitment in favour of Scheduled Castes/ Scheduled Tribes is being extended from time to time and the same was in force till the end of 31-3-2002.

2. In the G.O. 2nd read above orders have been issued extending the age concession for the Scheduled Castes and Scheduled Tribes for a further period till the end of May, 2011. Consequently, it has been decided to issue necessary amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996.
3. To give effect to the above decision, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, G.A. (Ser. D) Department, dated the 15th October, 1996 and published in Part-I Extraordinary issue of the Andhra Pradesh Gazette dated the 27th January, 1997, and as amended from time to time.

The Amendment hereby made shall be deemed to have come into force with effect from 1st June 2001.

AMENDMENT

In the said rules, in rule 12, in sub-rule (1) in clause (b), in sub-clause (i) after third proviso for the existing 'N.B.' the following shall be substituted namely:

"N.B: This concession shall be in force during the period between the 28th March, 1967 and 31st May, 2011".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**SATISH CHANDRA
SECRETARY TO GOVERNMENT (SER.)**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules – Amendment to rule 22 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.310

**Dated: 19-7-2005
Read the following:-**

1. G.O.Ms.No.436, G.A. (Ser.D) Deptt., dt : 15-10-1996.
2. G.O.Rt.No.175, Home (Genl.C) Deptt., dt : 10-02-2005.
3. U.O.Note No.32716/Genl.C/2004-2, Home (Genl.C) Deptt., dt: 22-02-2005.
4. From the Secretary, A.P.P.S.C., Hyderabad, Lr.No.544/RR/1/05, dated: 07-07-2005.

ORDER:

In the G.O. second read above, orders were issued allotting 13th point meant for Open Competition to Ex-servicemen instead of point No.12 in order to maintain 2% reservation for ex-servicemen, as well as to ensure 33 1/3 % reservation for women.

2. Accordingly, the following notification will be published in the extraordinary issue of the Andhra Pradesh Gazette, dated: 28-07-2005.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to rule 22 of the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services. D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

The amendment shall be deemed to have come into force with effect from the 10th February, 2005.

AMENDMENT:

In the said rules, in rule 22, in sub-rule (2) in clause (e), for the proviso (i), the following shall be substituted:-

"(i) In the case of appointments to a post referred to in sub-rule (c) the 13th and 37th turns in each unit of hundred vacancies shall be reserved for ex-servicemen. Out of 13th and 37th roster points, preference to one of the two points for women can be given and if women candidates are not available, both the points with men shall be considered. However, wherever the special or adhoc rules provide that there shall be no reservation for ex-servicemen or if a qualified and suitable candidate is not available from ex-servicemen, the turn allotted to ex-servicemen shall be deemed to be allotted to Open Competition."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**A.K.GOYAL
PRINCIPAL SECRETARY TO GOVERNMENT (SER.)**

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules, 1996 - Deletion of First Proviso to Rule 13 (a) related to passing of Language Test by the employees - Amendment - Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.31

Dated: 24-01-2006.

Read the following:-

1. G.O.Ms.No.436, G.A. (Ser.D) Dept., dt: 15-10-1996
2. G.O.Ms.No.167, G.A. (Ser.D) Dept., dt: 22-05-2000
3. Government Letter No. 8445/Ser.D/2002-16, dt: 3-11-2005 and dt: 13-12-2005.
4. From the Secretary, Andhra Pradesh Public Service Commission, Hyderabad Lr.No.1195/RR/2/2005, dated 03-01-2006.

ORDER:

Government in the G.O. second read above have issued orders amending Rule 13 (a) of APS&SS Rules, 1996 by substituting 1st proviso providing that a person who was appointed to a service but who has not passed the Language Test in Telugu shall be allowed time to pass the said test up to the 30th June, 2001 and no further extension shall be given beyond that period under any circumstances, and the person appointed on or after the 1st November, 1956 should pass the said test by 1st July, 2001 subject to those employees who are in service and not completed 45 years of age as on the date of the order shall be discharged from service with effect from 1st July, 2001, if they fail to pass the said test by that date.

2. Against the above orders, certain O.A.'s were filed before the Hon'ble Tribunal questioning the validity of the orders issued in G.O. second read above. The Hon'ble Tribunal in its common order dated 16-9-2004 allowing the O.A.'s have set aside the above said orders with the following observations among others:-

"The Supreme Court in the case of Madan Gopal Vs. VI Additional District Judge reported in AIR 1989 SC 155 held that a proviso need not be normally considered to take away a right clearly conferred by the enactment.

Keeping in view the above observations of the APEX Court in view, as the Language used in the rule 13(a) of the A.P. State and Subordinate Service Rules is clear regarding the consequence that follow, if an employee does not pass the Telugu Language Test within the period of probation, the provision contained in rule 13 (a) has to be given effect inspite of the 1st proviso substituted through G.O.Ms.No.167, G.A. (Ser.D) Department dated: 22-5-2000. The 1st proviso to rule 13 (a) of the State and Subordinate Service Rules cannot nullify as to what has been clearly provided in the main 13(a). The first proviso can provide an exception to the main rule. But it cannot take away the benefits conferred on the applicants by rule 13(a) of the A.P. State and Subordinate Service Rules."

3. In view of the above orders of the Hon'ble Tribunal and after careful consideration of the issue, Government have decided for deletion of the 1st proviso to Rule 13(a) of A.P. State and Subordinate Service Rules.

4. Consequent to the above, the following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996 issued in G.O.Ms.No.436, G.A. (Ser. D) Dept., dt: 15-10-1996 and as subsequently amended from time to time.

AMENDMENT

In sub-rule (a) of rule 13 of the said Rules-

- (1) the first proviso shall be omitted.
- (2) Consequent on the omission of the first proviso, in the opening portion of the existing second proviso for the words "Provided further that" the word "Provided that", shall be substituted.
- (3) in the opening portion of the existing third proviso for the words "Provided also that" the words "Provided further that", shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J.C. MOHANTY
PRL. SECRETARY TO GOVERNMENT (R&IAD) &
I/C PRL.SECRETARY TO GOVERNMENT (SER.)

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules – Amendment to Rule 12 – Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.759

Dated: 6-10-2007

Read the following

1. G.O.Ms.No.436, G.A. (Ser-D) Dept., dt: 15-10-1996
2. G.O.Ms.No.342, G.A. (Ser-D) Dept., dt: 2-8-2002
3. From the Secy., A.P. Public Service Commission, Lr. No.964/RR/2007, Dated: 3-10-2007.

ORDER:

Government have decided to raise the upper age limit for Direct Recruitment from 33 years to 45 years and to delete permanently the upper age limit/ceiling of 45 years of age for direct recruitment State & Subordinate Services for all categories of recruitments unless where specified in the special rules issued by the Departments concerned.

2. Accordingly, the following notification will be published in the A.P. Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India and of other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to rule 12 of the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

AMENDMENTS

In the said rules, in rule 12, in sub-rule (1)

(i) in sub-clause (v) of clause (a) for the expression, "33 years of age", the expression "34 years of age" shall be substituted;

(ii) in sub-clause (i) of clause (b),-

(a) the first and second provisos shall be omitted;

(b) in the third proviso, the word "also" and the expression "subject to condition that it does not exceed 45 years" shall be omitted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J.HARI NARAYAN
Chief Secretary to Government

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State and Subordinate Service Rules – Amendment to Rule 4 – Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.142

**Dated: 13-3-2008
Read the following:**

1. G.O.Ms.No.436, G.A. (Ser-D) Dept., dt: 15-10-1996
2. From the Secy., A.P. Public Service Commission, Lr. No.260/RR/08, dated: 28-2-2008.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

AMENDMENT

In rule-4 of the said rules, in clause (b), for the Explanation (iii) the following shall be substituted, namely,-

- (iii) The percentage earmarked for direct recruitment should not fall short of 33 1/3 % in respect of posts in State Service and 30% in respect of posts in Subordinate Service.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PRABHAKER THOMAS,
Principal Secretary to Govt. (Accom) &
Secretary to Govt. (Services) (FAC)

**List of Amendment G.Os to A.P.State & Subordinate Service Rules,
1996 (after 2008):**

1. G.O.Ms.No.674 GA (Ser.D) Dept., dt.30.10.2008
2. G.O.Ms.No.449 GA (Ser.D) Dept., dt.15.9.2009
3. G.O.Ms.No.692 GA (Ser.D) Dept., dt.26.12.2011
4. G.O.Ms.No.20 GA (Ser.D) Dept., dt.10.1.2012
5. G.O.Ms.No. 99 GA (Ser.D) Dept., dt.4.3.2013
6. G.O.Ms.No.129 GA (Ser.D) Dept., dt.30.3.2013
7. G.O.Ms.No.33 GA (Ser.D) Dept., dt.4.2.2014
8. G.O.Ms.No.84 GA (Ser.D) Dept., dt.20.3.2014
9. G.O.Ms.No.227 GA (Ser.D) Dept., dt.30.5.2014
10. G.O.Ms.No.188 GA (Ser.D) Dept., dt.18.12.2017
- 11.G.O.Ms.No.13 GA (Ser.D) Dept., dt.23.1.2018
- 12.G.O.Ms.No.63 GA (Ser.D) Dept., dt.17.4.2018
- 13.G.O.Ms.No.103 GA (Ser.D) Dept., dt.2.8.2018

- 89 -
3

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh State & Subordinate Service Rules - Amendment to Rules-
22, 22-A and Schedule-I - Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT.

G.O. Ms. No. 674,

Dated: 30-10-2008

Read the following:-

1. G.O. Ms. No. 436, General Administration (Services-D) Department, dt: 15.10.1996,
2. G.O. Ms. No. 23, Backward Classes Welfare (C2) Department, dt: 7.7.2007,
3. G.O. Ms. No. 30, Backward Classes Welfare (C2) Department, dt: 21.9.2007,
4. From the Secretary, Andhra Pradesh Public Service Commission, Lr. No. 1359/RR/2008, dt: 29.10.2008.

ORDER:

In the G.O. 2nd read above, orders were issued providing 4% reservation in appointments to public services in respect of Socially and Educationally Backward Classes of Muslims and in the G.O. 3rd read above, orders were issued earmarking the 19, 44, 69 & 94 roster points for the said category of Backward Classes and list of classes of Muslims residing in the State.

2. Accordingly, the following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of Constitution of India, the Governor of Andhra Pradesh, hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O. Ms. No. 436, General Administration (Services-D) Department, dated the 15th October, 1996 and as subsequently amended from time to time.

AMENDMENTS

In the said rules,-

1. In rule-22, in sub-rule (2),-
 - (i) in clause (a), for the words "twenty five", the words "twenty nine" and for the words "fifty four" the words "fifty" shall be substituted;
 - (ii) in clauses (b), (c), (d) for the words "fifty four" wherever it occurs the words "fifty" shall be substituted;
 - (iii) in clause (c), for the words "fifty one", the words "forty seven" shall be substituted;
 - (iv) in clause (d), for the words "forty nine", the words "forty five" shall be substituted;
 - (v) in clause (e), against Serial No. 19 for the words "Open Competition" the words "Backward Class (Group-E) - Women", against the Serial No. 44 for the words "Open Competition- Women" the words "Backward Class (Group-E)", and also against Serial Nos. 69 & 94 for the words "Open Competition" the words "Backward Class (Group-E)" shall be substituted.

(vi) In clause (f), the following shall be added at the end namely, -

"The reservation in the case of Backward Class (Group.E) shall be in force for the period commencing from the 7th July, 2007 to 31st May, 2011";

(vii) in clauses (g), (h), (i), for the words "Backward Classes (Group.A), (Group.B), (Group.C) and as the case may be (Group.D)" wherever it occurs, the expression "Backward Classes (Group.A), (Group.B), (Group.C), (Group.D) and as the case may be (Group.E)" shall be substituted.

(viii) in clause (i) for the figure "52%" wherever it occurs the figure "56%" shall be substituted;

(ix) in the proviso to clause (i) after the words Backward Classes (Group-D), the words

"4% for Backward Classes (Group-E)", shall be inserted;

(x) In the Note-1 under clause (k), the following shall be added at the end, namely;

"and in respect of Backward Class (Group-E) shall be with effect from 7th July, 2007".

2. In rule 22-A, in sub-rule (2), after the words "Backward Classes (Group-D)" the words "Backward Classes (Group-E)" shall be inserted.

3. In Schedule-I in Part-C after the heading, Group-D (other classes) and entries thereunder, the following shall be inserted, namely'-

GROUP-E

(Identified Socially & Educationally Backward Classes of Muslims)

- 1 Achchukattalavandlu, Singali, Singamvallu, Achchupanivallu, Achchukattuvaru, Achukatlavandlu,
- 2 Attar Saibulu, Attarollu
- 3 Dhobi Muslim/ Muslim Dhobi / Dhobi Musalman, Turka Chakla or Turka Sakala, Turaka Chakali, Tulukka Vannan, Tsakalas, Sakalas or Chakalas, Muslim Rajakas.
- 4 Faqir, Fhakir Budbudki, Ghanti Fhakir, Ghanta Fhakirlu, Turaka Budbudki, Darvesh, Fakeer.
- 5 Garadi Muslim, Garadi Saibulu, Pamulavallu, Kani-kattuvallu, Garadollu, Garadiga
- 6 Gosangi Muslim, Phakeer Sayebulu
- 7 Guddi Eluguvallu, Elugu Bantuvallu, Musalman Keelu Gurrallavallu,
- 8 Hajam, Nai, Nai Muslim, Navid
- 9 Labbi, Labbai, Labbon, Labba
- 10 Pakeerla, Borewale, Deera Phakirlu, Bonthala
- 11 Qureshi, Kureshi / Khureshi, Khasab, Marati Khasab, Muslim Katika, Khatik Muslim
- 12 Shaik / Sheikh
- 13 Siddi, Yaba, Habshi, Jasi
- 14 Turaka Kasha, Kakkukotte Zinka Saibulu, Chakkitakanevale, Terugadu Gontalavaru, Thirugatigantla, Rollaku Kakku Kottevaru, Pattar Phodulu, Chakketakare, Thiraka Kasha.

- 71 -
5

15. Other Muslim groups excluding
Syed, Saiyed, Sayyad, Mushaik;
Mughal, Moghal;
Pathans;
Irani;
Arab;
Bohara, Bohra;
Shia Imami Ismaili, Khoja;
Cutchi-Memon;
Jamayat;
Navayat;

and all the synonyms and sub-groups of the excluded groups;

and except those who have been already included in the State List of Backward Classes".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S. BALASUBRAMANYAM
Secretary to Government (Services & HRM).

To
All Departments of Secretariat.
All Heads of Departments.
The Secretary, Andhra Pradesh Public Service Commission, Hyderabad
All District Collectors,
The Commissioner, Printing, Stationery & Stores Purchase, Hyderabad
for publication of the notification in the A.P. Extraordinary Gazette
with a request to supply 50 copies.
All Service Sections in the General Administration Department.
The Law (E) Department.
The PS to Chief Minister,
The PS to Chief Secretary,
Sc/sf

// Forwarded By Order //

L. Subash Reddy
SECTION OFFICER.

7

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh State & Subordinate Service Rules – Amendment to Rule-22-A – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 449

Dated:15-9-2009

Read the following:-

1. G.O.Ms.No.436, General Administration (Services-D) Department, Dated: 15.10.1996.
2. G.O.Ms.No.5, Social Welfare (ROR.1) Department, Dated:14.2.2003.
3. G.O.Ms.No.123, General Administration (Ser-D) Department, Dated:19.4.2003.
4. G.O.Ms.No.2, Social Welfare (ROR.1) Deptt., Dated: 9.1.2004.
5. From the Secretary, Andhra Pradesh Public Service Commission, Lr.No.924/RR/09, Dated:5-9-2009.

ORDER:-

The following notification shall be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of Constitution of India, the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

- 2.** The amendment shall be deemed to have come into force on the 14th February. 2003.

AMENDMENT

In rule 22-A of the said rules, after sub-rule (3) the following shall be added, namely:-

- “(4) In the matter of promotion and appointment by transfer involving promotion to posts for which women and men are equally suited and where the cadre strength of posts is more than five there shall be reservation to women to an extent of 33 1/3% in favour of Scheduled Castes and Scheduled Tribes.

Provided that where no eligible women candidate is available to fill up the roster point earmarked to them, the vacancy shall be filled up with male SC/ST candidates as the case may be”.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M. VEERABHADRAIAH
Secretary to Government (Services & HRM)

To
The Commissioner, Printing Stationery & Stores Purchase, Hyderabad

9

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State & Subordinate Service Rules – Amendments to Rule-12 and 22 – Orders – Issued.

GENERAL ADMINISTRATION (SER-D) DEPARTMENT

G.O. Ms. No. 692,

Dated: 26-12-2011

Read the following:-

1. G.O. Ms. No. 436, G.A. (Ser-D) Department, dated: 15.10.1996,
2. G.O. Ms. No. 147, G.A. (Ser-D) Department, dated: 16.5.2003,
3. G.O. Ms. No. 674, G.A. (Ser-D) Department, dated: 30.10.2008,
4. G.O. Ms. No. 9, BC Welfare (C2) Department, dated: 17.5.2011,
5. G.O. Ms. No.22, Department for Women, Children, Disabled & Senior Citizens (DW) Dated: 25.5.2011
6. From the Secretary, A.P. Public Service Commission, Lr. No. 1918/RR/2011, Dated: 23.12.2011.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh, hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O. Ms. No. 436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part.I Extra-ordinary issue of the Andhra Pradesh Gazette dated: 27th January, 1997 as subsequently amended from time to time.

AMENDMENTS

I. In the said rules:-

(1) In clause (b) of sub-rule (1) of rule-12,-

(i) In the N.B. under sub-clause (i) for the figures, "2011", the figures "2021" shall be substituted.

(ii) In the N.B. under sub-clause (ii) for the figures, "2011", the figures "2021" shall be substituted.

(2) In clause (f) of sub-rule (2) of rule-22,-

for the figures "2011" wherever they occur, the figures "2021" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PANKAJ DWIVEDI,
Chief Secretary to Government

To

All Departments of Secretariat.

All Heads of Departments.

The Secretary, Andhra Pradesh Public Service Commission, Hyderabad

All District Collectors,

The Commissioner, Printing, Stationery & Stores Purchase Hyderabad

for publication of the notification in the A.P. Extraordinary Gazette

with a request to supply 50 copies.

All Service Sections in the General Administration Department

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Andhra Pradesh State & Subordinate Service Rules – Amendment to Rule-12 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O. Ms. No. 20 ,

Dated: 10-1-2012

Read the following:-

1. G.O. Ms. No. 436, General Administration (Services-D) Department, dated: 15.10.1996,
2. G.O.Ms.No. 17, Social Welfare (ROR) Department, Dated: 20.02.2004
3. G.O. Ms. No. 309, General Administration (Services-D) Department, dated: 28.9.2004
4. G.O.Ms.No. 42, Social Welfare (ROR I) Department, Dated: 08.06.2011
5. G.O.Ms.No. 72, Social Welfare (ROR I) Department, Dated: 21.12.2011
6. From the Secretary, A.P. Public Service Commission, Letter No. 064/RR/2012, Dated: 7.1.2012.

ORDER:

In the G.O. 4th read with G.O. 5th read above orders have been issued, allowing the upper age concession of five (5) years beyond 31.5.2011 up to 31.5.2016, in favour of the Scheduled Castes and Scheduled Tribes in Direct Recruitment over and above the age limit prescribed in the Andhra Pradesh State & Subordinate Service Rules / Special Rules and stated that the necessary amendments to the said rules will be issued by the General Administration (Services) Department.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O. Ms. No. 436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part.I Extra-ordinary issue of the Andhra Pradesh Gazette dated: 27th January, 1997 and as subsequently amended from time to time.

AMENDMENT

After sub-cause (i) of clause (b) of sub-rule (1) of rule-12 of the said rules, the following N.B. shall be inserted, namely:-

N.B.: "The age concession in favour of Scheduled Castes / Scheduled Tribes will be in force up to 31.05.2016".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PANKAJ DWIVEDI,
Chief Secretary to Government.

13

:: 2 ::

The Law (E) Department.
The PS to Chief Minister,
The PS to Chief Secretary,
Sc/sf

"A copy of this order is available on the Internet
and can be accessed at the address -

// Forwarded :: By Order //

SECTION OFFICER.

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to rule 22 relating to Persons with Disabilities – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 99 .

Dated:4-3-2013.
Read the following:

1. G.O.Ms.No.436, General Administration (Services-D) Department, Dated:15.10.1996.
2. G.O.Ms.No.252, General Administration (Services-D) Department, Dated:28.08.2004.
3. G.O.Ms.No.23, Department for Women, Child, Disabled and Senior Citizens, Dated:26.5.2011.
4. From Secretary, Andhra Pradesh Public Service Commission, Letter No.335/RR/2013, dt.20-2-2013.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers hereunto enabling, the Governor of Andhra Pradesh, hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

2. The amendments hereby made shall be deemed to have come into force with effect on and from 28.8.2004. However, this amendment shall not have the effect of nullifying a benefit which has been granted or availed of under the Old Rule.

AMENDMENTS

In rule-22 of the said rules, in sub-rule (2) in clause (e),--

(1) for the existing order of rotation points 6th, 31st and 56th, the following shall be substituted, namely,-

- "6. Blindness or Low Vision (women)
- 31. Hearing Impaired (Open)
- 56. Locomotor Disability or Cerebral Palsy (Open)"

(2) in the proviso, for item (ii), the following shall be substituted namely,

"(ii) In the Second cycle of 100 roster points, the following points shall be reserved as follows:-

- "106. Blindness or Low Vision (Open)
- 131. Hearing Impaired (Women)
- 156. Locomotor Disability or Cerebral Palsy (Open)"

In the third cycle of 100 roster points, the following points shall be reserved as follows:-

17
::2::

The 6th, 31st and 56th turns in each cycle of hundred (100) vacancies shall be allotted to the Blindness or Low Vision (Visually Handicapped), Hearing Impaired (Hearing Handicapped) and Locomotor Disability or Cerebral Palsy (Orthopaedically Handicapped) persons respectively as stated above and where qualified and suitable candidates are not available from among them, the turn allotted for them in the unit referred to above shall be carried forward to the succeeding recruitment year for being filled from the same category. If, in that year also, qualified candidates of the same category are not available, the same shall be notified for being filled up by interchanging from among the three categories. Only when there is no person with disability of any of the 3 categories available for the post, the vacancy shall be filled up by the employer by appointment of a person, other than a person with disability. Provided that if qualified women candidates are not available for the posts reserved for women, qualified men candidates of the same category of disabled may be appointed."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B.VENKATESWARA RAO
SECRETARY TO GOVERNMENT (Services & HRM)

To
The Commissioner, Printing Stationery & Stores Purchase, Hyderabad.
(for publication of the notification in the A.P.Extraordinary
Gazette and supply of 50 copies of the same)

All the Departments of Secretariat,
All the Heads of Departments.
The Secretary, APPSC, Hyderabad,
All the District Collectors,
All the Service Sections in GAD,

Copy to:

The Law (E) Department,
The WCD&SC (DW) Department.
The PS to Chief Minister.
The PS to Chief Secretary to Govt.
SF/SCs

//FORWARDED BY ORDER//

SECTION OFFICER.

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to rule 12 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 129

Dated:30-3-2013.
Read the following:

1. G.O.Ms.No.436, GA (Ser.D) Department, dt.15.10.1996.
2. G.O.Ms.No.17, SW (ROR) Department, dt.20.2.2004.
3. G.O.Ms.No.309, GA (Ser.D) Department, dt.28.9.2004.
4. G.O.Ms.No.759, GA (Ser.D) Department, dt.6.10.2007.
5. G.O.Ms.No.42, SW (ROR-I) Department, dt.8.6.2011.
6. G.O.Ms.No.72, SW (ROR-I) Department, dt.21.12.2011.
7. From the Secretary, APPSC, Letter No.1865/RR/2012, dt.19.3.2013.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part-I Extraordinary issue of the Andhra Pradesh Gazette No.34, dated the 27th January, 1997, as subsequently amended from time to time.

AMENDMENT

In sub-clause (i) of clause (b) of sub-rule (1) of rule 12 of the said rules, after the proviso, for the existing N.B., the following shall be substituted, namely:-

"N.B.: This age concession in favour of Scheduled Castes / Scheduled Tribes shall be in force during the period from 1st June, 2011 to till the end of May, 2016."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B.VENKATESWARA RAO
SECRETARY TO GOVERNMENT (Services & HRM)

To
All the Departments of Secretariat.
All the Heads of Departments.
The Secretary, APPSC, Hyderabad
All the District Collectors,
The Commissioner, Printing, Stationery & Stores Purchase Hyderabad.
(for publication of the notification in the A.P.Extraordinary Gazette and supply of 50 copies of the same)
All Service Sections in GAD.
The Law (E) Department.
The PS to Prl.Secy.to Chief Minister.
The PS to Chief Secretary to Govt.

21

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Public Services – Andhra Pradesh State and Subordinate Service Rules, 1996 –
Amendment to Rule 30 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No.33.

Dated:4-2-2014.

Read:

G.O.Ms.No.436, GA (Ser.D) Department, dt.15.10.1996.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part-I Extraordinary Issue of the Andhra Pradesh Gazette No.34, dated the 27th January, 1997, as subsequently amended from time to time:-

AMENDMENTS

In the said rules, in rule 30,

- (1) for 3rd proviso to sub-rule (a), the following shall be substituted, namely:-

"Provided also that no withdrawal of resignation shall be permitted, if the withdrawal is made after the resignation takes effect."

- (2) for sub-rule (b), the following shall be substituted, namely:-

(b) "If the resignation of a member of service has been accepted, but has not taken effect and he withdraws his resignation before it has taken effect, he should be deemed to be continuing in service."

- (3) sub-rule (d) shall be omitted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.K.SINHA

PRINCIPAL SECRETARY TO GOVERNMENT (Services & HRM)

To

All the Departments of Secretariat.

All the Heads of Departments.

All the District Collectors.

The Commissioner, Printing, Stationery & Stores Purchase, Hyderabad.

(for publication of the Notification in the A.P.Gazette and
supplying 50 copies of the same)

The Secretary, APPSC, Hyderabad.

All Service Sections in GAD.

23

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – Andhra Pradesh State and Subordinate Service Rules, 1996 –
Amendment to Rule 17 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 84.

Dated:20-03-2014.

Read:

G.O.Ms.No.436, GA (Ser.D) Department, dt.15.10.1996.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part-I Extraordinary Issue of the Andhra Pradesh Gazette No.34, dated the 27th January, 1997, as subsequently amended from time to time:-

AMENDMENTS

In the said rules, in rule 17, in sub-rule (e),

- (1) in clause (i), for the expression "clause (i) or clause (iii) or sub-rule (f)", the expression "clause (i) or clause (iii) of sub-rule (f)" shall be substituted.
- (2) in clause (v), for the expression "clause (i) and (iii) of sub-rule (a)", the expression "clause (i) and (ii) of sub-rule (a)" shall be substituted.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.K.SINHA

DIRECTOR GENERAL, DR.MCRHRD INSTITUTE OF AP,
EX-OFFICIO SPECIAL CHIEF SECRETARY TO GOVERNMENT AND
PRINCIPAL SECRETARY TO GOVERNMENT (SERVICES & HRM) (FAC)

To

All the Departments of Secretariat.

All the Heads of Departments.

All the District Collectors.

The Commissioner, Printing, Stationery & Stores Purchase, Hyderabad.

(for publication of the Notification in the A.P.Gazette and
supplying 50 copies of the same)

The Secretary, APPSC, Hyderabad.

All Services Sections in GAD.

The Law (E) Department.

The PS to Chief Secretary to Government, GAD.

The PS to Principal Secretary to Govt.(Ser & HRM) (FAC), GAD.

SF/SCs

//FORWARDED BY ORDER//

25

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services - Andhra Pradesh State and Subordinate Service Rules, 1996 -
Amendment to sub-rule (b) of rule 11 - Orders - Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.Ms.No. 227

Dated: 30.05.2014.
Read the following:

1. G.O.Ms.No.436, G.A. (Ser-D) Department, dated: 15.10.1996.
2. * G.O.Ms.No.145, G.A. (Ser-D) Department, dated: 15.06.2004.

ORDER:

The following notification will be published in the Andhra Pradesh Gazette: -

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in part-I Extraordinary Issue of the Andhra Pradesh Gazette No.34, dated the 27th January, 1997, as subsequently amended from time to time: -

In the said rules, in rule 11, after sub-rule (b), the following proviso shall be inserted, namely: -

"Provided that the employee, who does not join the post within the stipulated time or evades to join the post by proceeding on leave, second time also, shall lose his promotion right / offer permanently."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.K. SINHA
SPECIAL CHIEF SECRETARY TO GOVERNMENT (Services & HRM)(FAC)

To
All the Departments of Secretariat.
All the Heads of Departments.
All the District Collectors.
The Commissioner, Printing, Stationery & Stores Purchase, Hyderabad.
(for publication of the Notification in the A.P. Gazette and
supplying 50 copies of the same)
The Secretary, APPSC, Hyderabad.
All Service Sections in GAD.
Copy to:

27

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to Rule-22 – Orders – Notification – Issued.

GENERAL ADMINISTRATION (SER-D) DEPARTMENT

G.O.MS.No. 188

Dated: 18-12-2017
Read the following:-

1. G.O.Ms.No.436, G.A.(Ser-D) Dept., dated: 15.10.1996.
2. G.O.Ms.No.42, Department for Women, Children, Disabled & Senior Citizens (DW) Dated: 19.10.2011.
3. From the Secy., A.P. Public Service Commission, Lr. No. 876/RR/2017, Dated: 13-12-2017.

ORDER:

In the G.O. 2nd read above orders have been issued providing reservation in promotions to the Differently Abled employees to all services of State Government where the cadre strength is more than five against their roster points 6th, 31st & 56th prescribed under rule-22 of the Andhra Pradesh State and Subordinate Service Rules, 1996 stating that the necessary amendments to the said rules will be issued by the General Administration (Services) Department.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 and published in Part-I Extra-ordinary issue of the Andhra Pradesh Gazette dated: 27th January, 1997 and as subsequently amended from time to time.

2. These amendments shall be deemed to have come into force with effect on and from 19.10.2011.

AMENDMENTS

In rule 22, of the said rules;

- (1) In sub-rule (1) in clause (ii): for the words "Scheduled Castes and Scheduled Tribes" the words "Scheduled Castes, Scheduled Tribes and Physically Handicapped Persons" shall be substituted".
- (2) In sub-rule 2(a)(i) for the words "and six for Scheduled Tribe employees", the words "six for Scheduled Tribe and three for Physically handicapped employees" shall be substituted

(ii) in Clauses A,B,C,D & E,-

For the words "Scheduled Castes and Scheduled Tribes" the words "Scheduled Castes, Scheduled Tribes and Physically Handicapped Persons" shall be substituted.

(iii) in Clause C,-

The word "both" shall be omitted"

(Contd..2)

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(iv) After Clause (E), the following shall be inserted, namely:-

"F -If any department considers that it is not possible to provide reservation in promotions for any category of Persons with Disabilities, keeping in view the nature of duties to be performed by the employees in that particular department, the department may seek partial or full exemption from such reservation in promotions, however such exemption or modification shall be decided by an Inter Departmental Committee as specified by the G.O.Ms.No.23, dated:26.5.2011, Dept. for Women, Child, Disabled & Senior Citizen.

The Departments who wish to seek exemptions may do so within (90) days from the date of issue of these orders during which period the Rule of Reservation shall not apply to such departments for the posts identified by them for exemption. The orders issued by the Committee thereafter shall be final and further action taken accordingly".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B.SREEDHAR
SECRETARY TO GOVERNMENT(SERVICES)

To
All Departments of Secretariat.
All Heads of Departments.
The Secretary, Andhra Pradesh Public Service Commission, Hyderabad.
All District Collectors.
The Commissioner, Printing Stationery & Stores Purchase,
Vijayawada for publication of the notification in the A.P.
Extraordinary Gazette with a request to supply 50 copies.
All Service Sections in the General Administration Department.

Copy to:
The Law (E) Department.
The PS to Chief Minister.
The PS to Chief Secretary.
Sc/sf

//FORWARDED::BY ORDER//

SECTION OFFICER

29

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh State & Subordinate Service Rules, 1996-Amendment to Rule-22(2)(d)&(e) for providing 2% reservation to meritorious sports persons Horizontally in Direct Recruitment in Government at all levels-Orders-Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT

G.O.MS.No. 13

Dated: 23-01-2018
Read the following:-

1. G.O.Ms.No.436, General Administration(Services-D) Department, dt:15.10.1996.
2. G.O.Ms.No.84, Youth, Advancement, Tourism and Culture(Sports) Department, dt:04-05-2000.
3. G.O.Ms.No.74, Youth, Advancement, Tourism and Culture(Sports) Department, dt:9.8.2012.
4. G.O.Ms.No.17, Youth, Advancement, Tourism and Culture (Sports) Department, dt:9.8.2017.
5. From Secretary, Andhra Pradesh Public Service Commission, Lr.No.886/RR/2017, dt:28.12.2017.

ORDER:-

In the G.O 2nd read above, orders were issued declaring sport policy by extending two percent (2%) sports reservation in future direct recruitment at all levels in Government of Andhra Pradesh. In the G.O.3rd read above certain guidelines were issued governing such appointments. In the reference 4th read above an amendment was made to the said guidelines for providing 2% reservations to meritorious sports persons horizontally in direct recruitment in the existing 100 roster points as per Rule-22(2)(e) of the Andhra Pradesh State and Subordinate Service Rules, 1996, 48th and 98th points meant for Open Competition shall be earmarked to reservation under Sports quota in Direct recruitment. Further, in the event of non availability of eligible sports persons, the points reserved for them should be deemed to be allotted to open competition in the same recruitment.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh, hereby makes the following amendments to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

AMENDMENTS

In the said rules, in rule-22, in sub-rule(2),-

- (i) For clause(d), the following clause shall be substituted, namely:-

"The unit of appointment for the purpose of Direct recruitment shall be hundred vacancies of which two shall be reserved for meritorious sportspersons horizontally

31

..2..

(b) after sub-clause (ii), the following sub-clause shall be added namely:-

"(iii) in the event of non availability of eligible sports persons, the points reserved for them should be deemed to be allotted to open competition in the same recruitment."

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT(SERVICES)

To
The Commissioner, Printing Stationery & Stores Purchase,
Vijayawada for publication of the notification in the
A.P.Extraordinary Gazette, with a request to supply 50 copies.
All Departments of Secretariat.
All Heads of Departments.
The Secretary, Andhra Pradesh Public Service Commission, Vijayawada.
All District Collectors.
All Service Sections in the General Administration Department.

Copy to:

The Law Department, A.P. Secretariat, Velagapudi.
The Dept. for Youth, Advancement, Tourism & Culture(Sports)
The PS to Spl.Chief Secretary to Chief Minister, Government of A.P.
The PS to Chief Secretary, Government of A.P.
Sf/sc

//FORWARDED:: BY ORDER//

SECTION OFFICER

33

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

The Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to Rule-22-A(2) relating to 33 1/3% reservation for Women Horizontally in Direct Recruitment to Public Services – Orders – Issued.

GENERAL ADMINISTRATION(SERVICES-D)DEPARTMENT

G.O.MS.No. 63

Dated: 17-04-2018

Read the following:-

1. G.O.Ms.No.436, General Administration (Services-D)Department, Dated: 15.10.1996.
2. G.O.Ms.No.65, General Administration (Services-D)Department, Dated: 15.02.1997.
3. G.O.Ms.No.40, Dept for Women, Children, Differently Abled & Senior Citizens(Prog.II), dated:25.7.2016.
4. From Secretary, Andhra Pradesh Public Service Commission, Lr.No.225/RR/2018 dt:06.04.2018.

ORDER:-

According to sub-rule(2) of Rule 22-A(pertaining to Women reservation in appointment) of Andhra Pradesh State and Subordinate Service Rules, 1996 provides for vertical direct recruitment to the posts for which women and men are equally suited, there shall be reservation to women to an extent of 33 1/3% of the posts in each category of Open Competition, Backward Classes (Group-A), Backward Classes (Group-B), Backward Classes (Group-C), Backward Classes (Group-D), Backward Classes (Group-E), Scheduled Castes, Scheduled Tribes and Physically Handicapped and Ex-servicemen quota.

2. In this connection, the Hon'ble Supreme Court in Rajesh Kumar Darla Vs Rajasthan Public Service Commission held as follows:-

'Social reservations in favour of SC, ST and OBC under Article 16(4) are 'vertical reservations'. Special reservations in favour of physically handicapped, women, etc. under Articles 16(1) or 15(3) are 'horizontal reservations'. Where a vertical reservation is made in favour of a Backward Class under Article 16(4), the candidates belonging to such Backward Class, may compete for non-reserved posts and if they are appointed to the non-reserved posts on their own merit, their number will not be counted against the quota reserved for the respective Backward Class. Therefore, if the number of SC candidates, who by their own merit, get selected to open competition vacancies, equals or even exceeds the percentage of posts reserved for SC candidates, it cannot be said that the reservation quota for SCs stood filled. The entire reservation quota will be intact and available in addition to those selected under open competition category.

But the said principle applicable to vertical (social) reservations, will not apply to horizontal (special) reservations. Where a special reservation for women is provided within the social reservation for SCs, the proper procedure is first to fill up the quota for SCs in order of merit and then find out the number of candidates among them who belong to the special reservation group of 'Scheduled Caste Women'. If the number of women in such list is equal to or more than number of special reservation quota, then there is no need for further selection towards the special reservation quota. Only if there is any shortfall, the requisite number of Scheduled Caste Women shall have to be taken by deleting the corresponding number of candidates from the bottom of the list relating to Scheduled Castes'.

(P.T.O.)

: 2 :

3. In pursuance of the aforesaid direction of the Hon'ble Supreme Court, in the G.O third read above, orders were issued providing 33 1/3% reservation to Women horizontally, in each category ie., OC, BC-A, BC-B, BC-C, BC-D, BC-E, SC,ST and Physically Handicapped, Ex-serviceman and meritorious sportsperson in the matter of direct recruitment to the posts, for which men and women are equally suited, by superseding the earlier orders issued in the matter to give statutory effect to the above orders, it has been decided to amend sub-rule(2) of Rule-22A of the Andhra Pradesh State and Subordinate Service Rules, 1996, suitably.

4. Accordingly, the following notification will be published in the Andhra Pradesh Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling, the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration (Services-D) Department, dated the 15th October, 1996 as subsequently amended from time to time.

The amendment hereby made shall be deemed to have come into force with effect from the 25th July, 2016.

AMENDMENT

In the said rules, in rule-22-A, for sub-rule (2), the following shall be substituted, namely:-

"In the matter of direct recruitment to posts for which women and men are equally suited, there shall be reservation to women Horizontally to an extent of 33 1/3% of the posts in each category of Open Competition, Backward Classes (Group-A), Backward Classes (Group-B), Backward Classes (Group-C), Backward Classes (Group-D), Backward Classes (Group-E), Scheduled Castes, Scheduled Tribes and Physically Handicapped and Ex-servicemen and Meritorious Sportsperson quota".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner, Printing Stationery & Stores Purchase, Vijayawada
for publication of the notification in the A.P. Extraordinary
Gazette, with a request to supply 50 copies.

All Departments of Secretariat.

All Heads of Departments.

The Secretary, Andhra Pradesh Public Service Commission, Vijayawada.

All District Collectors.

All Service Sections in the General Administration Department.

Copy to:

The Law Department.

The Dept. for Women, Children, Differently Abled & Senior Citizens (Prog.II)

The PS to Chief Minister.

The PS to Chief Secretary.

Sc/Sf.

//FORWARDED:: BY ORDER//

SECTION OFFICER

35

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh State and Subordinate Service Rules, 1996 – Amendment to Rule-12 – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES-D) DEPARTMENT
G.O.MS.No. 103

Dated: 02-08-2018

Read the following :-

1. G.O.Ms.No.436 , G.A. (Ser.D) Dept., dt.15.10.1996
2. G.O.Ms.No.17, Social Welfare (ROR) Dept., dt.20.2.2004
3. G.O.Ms.No.309, G.A.(Ser.D) Dept., dt.28.9.2004
4. G.O.Ms.No.42, Social Welfare (ROR) Dept., dt.8.6.2011
5. G.O.Ms.No.72, Social Welfare (ROR) Dept., dt.21.12.2011
6. G.O.Ms.No.20 G.A. (Ser.D) Dept., dt.10.1.2012
7. G.O.Ms.No.55 Social Welfare (CV.ROR1) Dept., dt.3.5.2018
8. From the Secretary, A.P.P.S.C., Letter No.451/RR/2018, dt.25.07.2018.

ORDER:

In the G.O 7th read above, orders have been issued allowing the upper age concession of five(5) years beyond 31.05.2016 upto 31.05.2021, in favour of the Scheduled Castes and Scheduled Tribes in Direct Recruitment over and above the age limit prescribed in the Andhra Pradesh State &Subordinate Service Rules/Special Rules and stated that the necessary amendments to the said rules will be issued by the General Administration (Services)Department.

Accordingly, the following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of Constitution of India and of all other powers hereunto enabling the Governor of Andhra Pradesh, hereby makes the following amendment to the Andhra Pradesh State and Subordinate Service Rules, 1996, issued in G.O.Ms.No.436, General Administration(Services-D)Department, dated the 15th October, 1996 and published in Part.I Extra-ordinary issue of the Andhra Pradesh Gazette dated:27th January, 1997 and as subsequently amended from time to time :

AMENDMENT

After sub-clause(i) of clause(b) of sub-rule(1) of rule-12 of Andhra Pradesh State and Subordinate Service Rules, 1996 for the existing NB., the following shall be substituted namely:-

"N.B: The age concession in favour of Scheduled Castes/Scheduled Tribes will be in force upto 31.05.2021".

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
PRINCIPAL SECRETARY TO GOVERNMENT(SER.)

To
All Departments of Secretariat.
All Heads of Departments.
The Secretary, Andhra Pradesh Service Commission, Vijayawada.
All District Collectors.
The Commissioner, Printing, Stationery & Stores Purchase, Vijayawada
for publication of the notification in the A.P. Extra-ordinary Gazette
with a request to supply 50 copies.
All Services Sections in the General Administration Department.
The Law(E)Department.
The P.S to Chief Minister.
The P.S to Chief Secretary.
Sc/Sf

//FORWARDED::BY ORDER//

SECTION OFFICER